



MINUTES FOR THE ORDINARY MEETING OF EDLESBOROUGH PARISH COUNCIL

Held on 16th January 2025 in Edlesborough Pavilion, The Green, Edlesborough, LU6 2JF.

Open Forum

Nothing was raised.

Cllr Booth formally opened the meeting at 7.31pm

1. Attendance

Edlesborough Parish Councillors Present

Cllr R Booth (Chair), Cllr A Williams, Cllr C Hurst, Cllr D Ferguson, Cllr P Owen (Vice-Chair), Cllr L Wells. Penny Pataky (Clerk).

Others in Attendance:

Buckinghamshire Cllr Chris Poll.

Thames Valley Police and Buckinghamshire Cllr Peter Brazier sent their apologies.

No parishioners were in attendance.

Council approved the following apologies for absence.

- Cllr Wilkinson – Holiday
- Cllr Cabbage – Holiday
- Cllr Harpley – Holiday

2. Declaration of Interests

Cllr Williams declared an interest in the request from Memorials of Distinction (under parish amenities).

2.1 With regards to Allotment matters Council approved dispensations for Councillors Owen and Wells (both allotment tenants), and Cllr Wilkinson whose wife is an allotment tenant and warden for the year 2025.

3. Minutes

Cllr Booth proposed the approval of the minutes of the Ordinary Meeting of Edlesborough Parish Council held on Thursday 21st November 2024. All agreed and the minutes were signed with no amendments.

4. Matters Arising from the Minutes

Nothing was raised.

Representatives

5. Buckinghamshire Cllr Chris Poll reported that the leader, Martin Tett had been concerned about proposals in the Governments new devolution settlement to combine councils. Mr Tett was concerned that Buckinghamshire Council may be required to combine with Milton Keynes to create a Mayoral Constituency. It now appears that Milton Keynes, Luton, and Central Bedfordshire Council are being considered for combining.
6. No updates were received from the Community Board for Ivinghoe and Wing Ward. Cllr Booth informed the Council that Edlesborough Scout Hut will be submitting a grant application to the Community Board for the ongoing works at the building.

Planning

7. There were no planning applications for consideration.

8. Council received the Local Authorities decisions on the following Planning Applications.

Application No.	Address	Description	Parish Council Response	Decision
24/02741/VRC 13 th Sept 2024	Collyers Main Road North Dagnall	Variation of planning condition to amend siting and design of new dwelling	No objections	REFUSED
24/03060/APP 9 th October 2024	Orchard Cottage Leighton Road Northall	Single storey front and rear extensions.	No objections	Permitted
24/03063/APP 10 th October 2024	Orchard Cottage Leighton Road Northall	Raise the roof of an existing annex by 750mm.	No objections	Permitted
24/02863/APP 18 th October 2024	12 Tring Road Edlesborough	Two storey side extensions on both sides of house, first floor balcony across front elevation, raised roof height and single storey rear extension.	No objections	Permitted
24/02858/APP 24 ^h October 2024	5 Chapel Lane Northall	Single storey rear extension	No objections	Permitted
24/03332/AGN 5 th Nov 2024	Land to North of Grendon House (Kripa) Ringshall Road Dagnall	Erection of grain store	OPPOSE AONB siting inappropriate	Permitted

Elections

9. No new information about the upcoming Council Elections for 2025 had been received.

Villages

10. Council received the following updates/information about the villages.

10.1 Edlesborough

- The Clerk has been copied into complaints to Virgin Media about damage to the grass verges, and resident's current broadband supplies and amenities. Virgin Media have been very responsive to all contact from the Clerk about these issues.
- A hedge cutting letter has been sent to one property in Edlesborough.
- Janes of Edlesborough have had their tools stolen from their van in the night.

10.2 Dagnall

- To date there is no update from the Buckinghamshire Council Local Area Technician (BC LAT) about the replacement of the damaged gate and village sign.
- A hedge cutting notification letter has been sent to one property in Dagnall.

10.3 Northall

- The Clerk asked Buckinghamshire Cllr Derek Town to bring the flooding issues outside Marbled Meats to the attention of the Buckinghamshire Council Local Area Technician (BC LAT).

A summary of outstanding issues were sent to Buckinghamshire Cllr Derek Town in December. Buckinghamshire Cllr Poll provided an update to the Clerk via email during the meeting.

Projects

11. Council received the following Project updates:

11.1 Edlesborough Pavilion Update

Prior to the meeting Cllr Cubbage reported that the following action from the 21st November meeting had been delayed - *to use some damp proof course(dpc) membrane along the edge of the balcony – one side would be tucked and fixed under the aluminium edging and the other side would be draped into the gutter* – It is hoped that this work will be completed in the next month.

11.2 Edlesborough Green Play Area Phase 2

The new tree seat is now installed.

The Council contractor has laid turf near the relocated bench in the play area.

The Clerk and contractor are monitoring the condition of the damaged grass and will advise Council of required works in early spring.

11.3 Parish Tree Survey

The Tree Survey has commenced. Between Christmas and New Year, the contractor surveyed Edlesborough Green and Allotments noting around 60 trees in all. He reports that if he finds anything that he thinks needs attending to with some urgency then he will be in touch right away. He will add any recommendations without any particular urgency to his final report.

11.4 Pastures Hedge Improvements

Cllr Owen proposed that Council approved the quote for cutting the hedge to a maximum height of 8ft. All agreed.

Actions: Clerk to raise a purchase order. Clerk to agree a date for the works with the contractor.

Clerk to inform the residents about the work and project plans and to remind residents that they are responsible for maintaining the inside of the hedge.

Traffic Calming

12. Council received the following updates about:

12.1 Moveable Vehicle Activated Speed (MVAS) Devices

The November and December data has been downloaded and published on the website.

Pebblemoor Post – the Clerk is progressing the application.

Additional device in Dagnall – following the request for an additional device in Dagnall near the school Cllr Owen and the Clerk are working together to progress this matter.

12.2 Speedwatch

Cllr Williams informed the Council that his plan of action is to

- Organise a group meeting and training for the volunteers.
- Agree the locations for the Speedwatch device to be used and to confirm these with Thames Valley Police.
- Recruit a Speedwatch Coordinator for the group, who is also prepared to look after the equipment and coordinate the sharing of it with other Speedwatch groups.
- Promote Speedwatch via hand delivered flyer, social media, the Focus magazine, and the Dagnall village newsletter.

12.3 Request for two way traffic signage at the Brownlow Avenue end of Slicketts Lane

The Clerk informed Council that following parishioners raising concerns about issues with drivers being confused and abusive to residents about whether Slicketts Lane is a one way road the

Clerk contacted the BC LAT for support. He responded stating *“I have sought some advice on this from our consultants.*

Two-way traffic ahead warning signs are not recommended in this instance as the DfT guidance is that they are only used in specific situations e.g. at the end of one way streets / dual carriageways. However, it might be possible to install an advisory sign with the message “ Single track road – no passing places for 340 yds”. This could be located near the Dove House Close junction.

Drivers should not assume it is a one way street as there are no signs to this effect. It might be possible to put opposing white “lane” arrows on the carriageway if there is a known conflict location, but I am not sure if these would be particularly obvious or effective.

If they were to be funded by the maintenance budget, such improvements would have a low priority.”

The Clerk has responded asking for more information about the costs of the suggested works. To date no response has been received.

Council agreed that the Clerk would inform the residents of the BC LAT’s response, and that Council recommends that residents consider turning right out of their driveways to avoid future potential confrontations.

Action: Clerk to respond to residents accordingly.

Voluntary Groups

13. Council received the following reports from the Voluntary Groups:

13.1 *Friends of the Church on the Hill*

Artists have been booked. The event is being promoted. Ticket sales have commenced.

The EdleFest organisers have been sent the following link with a request that they inform Thames Valley Police about EdleFest 2025 via [I'm planning a static event in a public place | Thames Valley Police](#)

The groups are giving consideration to the implications Martyn’s Law may have for the event.

13.2 *EDaN Beautification Team*

Christmas Trees & Lights

Improvement works were conducted on the power supply junction boxes at Edlesborough Memorial Hall and Edlesborough Pavilion to ensure they were safe and compliant. New lights were purchased for both trees in Edlesborough. These will need assessing, and may need replacing, before next year as they do not have a timer. Edlesborough Pavilion and Edlesborough Baptist Church kindly supplied the power for both Christmas Trees.

After many years Christine and Mick Yates have regrettably decided they can no longer decorate the village Christmas trees. Council thanks them for their many years of dedication to this project.

Council also thanks Jane and Chris Woodcock for providing the power for the Northall Christmas tree and village sign lights.

Council discussed the suggestion that the Christmas Tree at the top of Cow Lane could be relocated to outside Edlesborough Memorial Hall. This would help alleviate the power supply issue.

Action: Clerk to investigate the feasibility of this with the Council contractor.

Finance & Accounts

14. *November and December Accounts*

Having been circulated to all prior to the meeting Council approved the accounts for the months ended 30th November and 31st December 2024

15. *December 2025 Payments*

Council ratified its decision to approve the December 2024 payments.

16. *January 2025 Payments*

Cllr Wells proposed the approval of the authorisation of January 2025 payments. All agreed.

17. *Budget 2025/26 and Precept Request for 2025/26*

Cllr Wells proposed that Council approved the Budget and Precept working party's recommendation to submit a precept request of £192,412 for 2025/26. This equates to an increase from £132.84 to £138.15 for a band D property.

Action: Clerk to submit Council's precept request.

18. *New Bank Account*

Council agreed to delegate permission to the Clerk to open a current account for the Council with Unity Bank to enable a savings account to be opened with Unity Bank.

Action: Clerk to purchase suitable device. Clerk to progress application to open bank account.

Clerk's Report

19. Council confirmed that they had read the Clerk's report on all amenities including Buckinghamshire Council Devolved Services prior to the meeting. A copy of the report can be viewed on the Council website alongside these minutes.

19.1 Cllr Hurst proposed Council approved the request from ECSC CIO to install a partition at the side of the metal fire escape stairs at Edlesborough Pavilion. All agreed.

Action: Clerk to inform ECSC CIO.

19.2 Council granted permission for the annual St Mary's Carnival to take place on Edlesborough Green on Saturday 5th July 2025.

Action: Clerk to inform St Mary's Carnival Committee.

19.3 *Martyn's Law and St Mary's Carnival*

Information about Martyn's Law had been circulated to Council prior to the meeting.

Cllrs Owen proposed Council delegates the implementation of the Martyn's Law requirements to St Marys Carnival Committee for the annual village carnival on Edlesborough Green. All agreed.

Action: Clerk to inform St Mary's Carnival Committee.

19.4 *Martyn's Law and EB Lion's Annual Awards Day*

Information about Martyn's Law had been circulated to Council prior to the meeting.

Cllr Owen proposed Council delegates the implementation of the Martyn's Law requirements to EB Lion's FC Committee for the annual awards day ceremony on Edlesborough Green.

Action: Clerk to inform EB Lion's FC Committee.

Correspondence & Consultations

20. Council noted the following correspondence.

- Thank you letter from the South Central Ambulance Charity for the Councils donation for the Community First Responders.
- The Parish Liaison Meeting Agenda has been forwarded to Cllr Williams and Cllr Booth. The next meeting will commence at 6pm on 30th January.

Cllr Williams informed the Council that he will raise awareness at the Parish Liaison meeting of the issues the Council has had regarding Buckinghamshire Council and the S106 monies relating to the land at Good Intent, Edlesborough.

21. Items for Next Meeting to be held on 20th February 2025.

- Council to consider Memorials of Distinction request for permission to inscribe their trade name on memorial stones in Edlesborough Parish Council's Cemetery. Currently EPC's rules do not state that this is not permitted. Council agreed more information about the inscription was required to enable it to decide.
- Biodiversity Audit of Edlesborough Parish

The meeting closed at 8.52pm

Items for future meetings when more information is available:

- Outdoor Gym Equipment on Edlesborough Green
- Edlesborough Memorial Hall Improvements
- Housing Needs Survey

Minutes Approved Edlesborough Parish Council Meeting

Signed _____

Position _____

Date _____