



# EDLESBOROUGH PARISH COUNCIL

## Minutes of the ordinary meeting of Edlesborough Parish Council held on 18<sup>th</sup> July 2024 in Edlesborough Pavilion.

---

### Open Forum

Mrs Lorna Cabbage a member of the EDaN Beautification Team told the council that as a result of the Annual Parish meeting the team has new members helping with the planters and a local resident has offered the use of his time and bowser to water all the planters in the parish. This resident has been granted Council permission to fill the bowser at Dagnall allotments. A record is being kept of the number of times the bowser is filled to ensure the water costs are not passed on to the allotment tenants. The team are now looking to replant the planters with perineal plants to make management of the planters easier.

Mrs Cabbage will remain part of the team but after many years of growing thousands of plug plants she will not longer be doing this. The Council thanked her for all her time and dedication to the planters.

*Cllr Booth formally opened the meeting at 7.32pm.*

### Present.

Cllr Booth, Cllr Williams, Cllr Ferguson, Cllr Owen, Cllr Cabbage, Cllr Hurst, Cllr Wells, Cllr Wilkinson, Cllr Harpley, Penny Pataky (the Clerk), Buckinghamshire Cllr Chris Poll, and one parishioner.

### Apologies

Buckinghamshire Cllr Peter Brazier

### Declaration of Interests

None were declared.

## Minutes of the Ordinary Meeting of Edlesborough Parish Council held on Thursday 16<sup>th</sup> May 2024

Council agreed the minutes of the Ordinary Meeting of Edlesborough Parish Council held on 16<sup>th</sup> May 2024 with no amendments.

### Matters Arising from the Minutes (not covered in the agenda)

Nothing was raised.

### Buckinghamshire Council Report

*Including Community Board for Ivinghoe and Wing Ward.*

#### Buckinghamshire Councillor Chris Poll

Cllr Poll reported that the Council were now catching up on all the meetings and business that was postponed due to the general election.

The new Buckinghamshire Local Plan is now estimated to be completed in 2028. There is an indication that the requirement will be for 45-60K new houses. Buckinghamshire already has about 25K in the pipeline that will count towards this number.

Cllr Wilkinson reminded the Council that the lack of a Buckinghamshire Plan from 2025-2028 could leave Edlesborough Parish susceptible to speculative planning applications.

Currently the Buckinghamshire Chilterns Beechwoods Special Area of Conservation Mitigation Strategy provides some protection to the Parish.

Council will need to monitor the situation closely and may need to consider updating the Neighbourhood Plan in the near future.

Cllr Owen gave a summary of the Rural Housing Scheme course she had recently attended.

### Community Board for Ivinghoe and Wing Ward

The Wing and Ivinghoe Community Board meeting that was due to be held on 13<sup>th</sup> June was cancelled due to the General Election.

### Update on Ivinghoe Freight Zone Signage

Prior to the meeting Graham Hillary's update on the zone signage had been shared with the Council. In the update he stated the following;

*"It has become apparent that the introduction of the IFZ in February 2022 overlooked expansion of the zone to accommodate the late inclusion of the B440 Leighton Road section from the junction with the B489 through to the connection with the A505. We incorporated the B440 section in response to feedback received during the statutory consultation phase, however unfortunately missed off the need to accommodate the southern section to complete the border of the zone.*

*Following a review it is proposed to expand the IFZ on an experimental basis from just inside the Buckinghamshire County border on the B488 east of Westfield Road; through to the junction with the B489 just before Ivinghoe village and; on the B489 to the junction with B440 at the Travellers Rest roundabout, thereby providing a more complete zonal coverage. The use of an ETRO at this stage will facilitate the capture of invaluable traffic information to help establish if this is an appropriate approach without having the need to undertake the expense of an early statutory consultation and the introduction of the full traffic regulation order (TRO) up front. The availability of data will help inform if there is a need for further adjustment and when a robust solution is identified it will enable the presentation of a qualified proposition for statutory consultation."*

A copy of the statement and the map will be placed on the council website under traffic calming.

## Planning

The following applications were considered, and it was agreed to submit the following responses to Buckinghamshire Council Local Planning Authority

Application No.	Address	Description	Parish Council Response
24/01616/APP 31 <sup>st</sup> May 2024	10 Dunstable Road Dagnall	Single storey rear extension to replace existing conservatory.	No objections
24/01731/APP 12 <sup>th</sup> June 2024	Land North of Good Intent Edlesborough	Erection of 9 new dwellings and visibility improvement to Good Intent/High Street junction.	SUPPORT Supported by Neighbourhood Plan policy EP3
23/02884/APP (amended) 18th June 2024	NMJ Motorhouse Tring Road Edlesborough	Erection of commercial building to accommodate car service & MOT centre.	OPPOSE Does not comply with Neighbourhood Plan policies
24/01702/APP 2 <sup>nd</sup> July 2024	Poppyn 29 Eaton Bray Road Northall	Conversion of a single storey bungalow into a two storey house, including a single storey rear extension..	OPPOSE Required off-street parking provision needs identifying

24/01894/APP 10 <sup>th</sup> July 2024	33 Main Road North Dagnall	Additional windows in rear elevation.	No objections
24/02052/VRC 11 <sup>th</sup> July 2024	Ashridge Farm Bungalow Ringshall Road Dagnall	Variation of planning condition.	OPPOSE Exceeds permitted volume increase allowed in Green Belt
24/01916/APP 17 <sup>th</sup> July 2024	1 Hall Farm Barns Slapton Lane Northall	Erection of a detached garage building	No objections

Decisions notified by Buckinghamshire Council this month

Application No.	Address	Description	Parish Council Response	
23/02966/APP 10 <sup>th</sup> Oct 2023	2 Pebblemoor Edlesborough	Change of use of vehicle service centre to retail convenience store.	OPPOSE Does not comply with Neighbourhood Plan	Permitted
24/00357/ALB 5 <sup>th</sup> February 2024	9 The Green Edlesborough	Listed building application for replacement windows and doors.	No objections	Permitted
24/00360/ALB 5 <sup>th</sup> February 2024	9 The Green Edlesborough	Listed building application for refurbishment/replacement of historic windows and installation of secondary double glazing.	No objections	Permitted
24/00356/ALB 6 <sup>th</sup> February 2024	9 The Green Edlesborough	Listed building application for replacement roof tiles, fascias, soffits and barge boards.	No objections	Permitted
24/00972/APP 28 <sup>th</sup> March 2024	34 Chiltern Avenue Edlesborough	Two storey side extension and single storey rear extension.	No objections Subject to adequate off-street parking provision	Permitted
24/01296/APP 26 <sup>th</sup> April 2024	Ashridge Farm Bungalow Ringshall Road Dagnall	Conversion of garage to habitable space and addition of new plant room.	OPPOSE Exceeds permitted volume increase allowed in Green Belt	Withdrawn

## Villages

### Edlesborough

- UK Power have not actioned cutting back the hedge on Good Intent. The Buckinghamshire Council Local Area Technician has been copied in to all the communication.
- The Clerk received complaints about the cutting of the Pastures hedge. This took four days opposed to the normal one day due to a machinery malfunction and vehicles parked on the grass verge. Part

of the hedge on The Green is still not cut as vehicles remained on the verge despite the Clerk asking the owners not to park there. The contractor's machinery has a limited reach when cutting the top of the hedge, this also resulted in complaints from a resident as the top part closest to their property was not cut.

- The clerk has responded to various complaints about overgrown hedges and footpaths.
  - Along Slicketts Lane and at the top of High Street.

## Dagnall

- The Clerk has instructed the council contractor to relocate one of the dog waste bins on Dagnall rec as it is located very close to a home and the smell, and flies cause the homeowner issues over the summer.
- There have been acts of vandalism on Dagnall rec with litter bins being vandalised and set on fire.
- Cllr Owen raised concern about two dead trees leaning towards the road on Dunstable Road, Dagnall. Cllr Owen will report this on Fix My Streets.

The Clerk reminded all that issues with the roads and pavements, etc. should be reported to Buckinghamshire Fix My Streets unless there is a danger to life, in which case reports can be made via the emergency number 0300 131 6000.

## Northall

- Following a complaint about an uncut right of way the Clerk has worked with the contractor to ensure the right of way is cut. This resulted in the resident praising the contractor. Under devolved services EPC is only required to cut the rights of way once during the growing season. EPC's contractor cuts them every two months during the growing season.
- Cllr Harpley reported that some repairs have been carried out on South End Lane, Northall.

## Buckinghamshire Highways Issues

- A copy of Martin Tett's response to the communication from the residents of The Pastures (sent on 4<sup>th</sup> December) about the condition of the pavements in the road has been shared with the Council.
- It was confirmed at the Clerks meeting that Buckinghamshire Highways will be carrying out two weeds sprays this year followed by a third visit to tidy up the dead weeds. No information was given about the schedule for 2025/26.

## Ashridge Estate Committee

Cllr Hurst provided the following feedback;

**Planning problems** with Dacorum and Natural England regarding the Visitors' Centre. Buckinghamshire councillors' names were given to National Trust General Manager (Paul Miller) as they may need support

**Bridgewater Monument** now closed for refurbishment/repairs. It will re-open next year. It took six weeks to erect the scaffolding. The conservation steam cleaning is revealing the beautiful granite which sparkles with mica. The works are expected to be completed by end of October

**Ash dieback/non-native species.** There will be tree felling in Little Gaddesden in August. Parishioners should expect a road closure for 2 days (date TBA). The car park opposite Dockey Wood will be used for all the felled trees awaiting collection by timber yard.

**Aldbury centre** will be closed for 25th July for 2 days filming of Richard Osman's Thursday Murder Club. Helen Mirren and Celia Imrie and others will be involved.

## Small Grant Applications

### Changes to wording in Grant Rules

The small grant working party proposed the following change to the rules;

*“All applications will be considered on their merits but in general, grants will be awarded for specific projects or events. The Council will may support proposals for a project or event’s first year running costs but generally will not give grants towards subsequent routine running costs, salaries, food, or drink etc, unless exceptional circumstances apply.”*

All agreed to the proposed change.

**Action: Clerk to update website and application forms accordingly.**

### Recommendations from the Small Grant Working Party

- The Shakespeare Theatre Company – Council agreed to decline this application. It was agreed that the group had already had a grant and that this latest application did not meet the rules of the grant.
- Sparkles – Supporting Children with Downs Syndrome – Council agreed to award a £500 grant to this applicant.

**Action: Clerk to inform the applicants of the Council’s decision and progress the Sparkles application.**

Cllr Williams reported that the Friends of the Church Group were very disappointed to learn that The Churches Conservation Trust (The CCT) wanted to charge a community group £1400 to use the church for their performances. The Friends of the Church Groups will be taking this up with The CCT.

## Projects

### Edlesborough pavilion Update

Prior to the meeting Cllr Cabbage had circulated a summary and photos of the works carried out at the Pavilion. He went on to report that there does not appear to be any further water ingress into the storeroom. The team are currently trying to source replacement tiles for the damaged ones on the balcony. Once the concrete below the tiles and floor has fully dried out the work will be completed. The contractor has been asked to quote for the;

- Removal of all the grout between the tiles on the balcony.
- Regrout with waterproof grout.
- Add drip holes to the windows adjacent to the balcony.

Once the work has been completed the cladding below the balcony will be replaced, space will be left to allow for better airflow.

### Phase 2 – Edlesborough Green Play Area

Led by Cllr Booth –

Following a tender process for the refurbishment of the younger children's play area on Edlesborough Green, the Clerk and Councillors Booth and Ferguson met on 12<sup>th</sup> July to evaluate all of the proposals received. After scoring them according to pre-defined criteria they created a short list of two, for which all information was circulated to the full council, as well as the references of these two companies being followed up. Based upon the full council's feedback and the reference responses, Cllr Booth proposed that the preferred supplier Kompan was selected. Cllr Ferguson seconded the proposal, all agreed. The next steps are to inform all companies of the outcome followed by a 10 day stand still period, with the order to be placed on 29th July.

**Action: Clerk to inform all companies of Councils decision. Clerk to raise purchase order at the end of the 10 day stand still period.**

### Biodiversity Audit of Edlesborough parish Council

Prior to the meeting Cllr Owen had circulated the proposal to accept the proposal from Future Nature WTC to carry out a Biodiversity Audit in the Parish. Cllr Wells clarified the Councils responsibilities. All agreed to the proposal.

**Action: Clerk to raise a purchase order for the Biodiversity Audit.**

## Traffic Calming

### MVAS

The May and June MVAS Data is now available on the Traffic Calming page of the website.

The Dagnall device is now near Munns Farm Shop on Main Road South, capturing traffic travelling towards Edlesborough.

The Edlesborough device is now on the High Street, opposite Cow Lane, capturing traffic heading towards Eaton Bray.

The Northall device is now on Eaton Bray Road capturing traffic as it leaves Northall.

### Speedwatch – Led by Cllr Williams

Nothing to report.

## EDaN Updates

Led by Cllr Ferguson

### Friends of the Church on the Hill

EdleFest was once again a successful event.

Cllr Williams reported that a branch has fallen from one of the trees near the churchyard steps, the Council contractor is clearing the branch. He reported that the group will be carrying out topple tests on the memorial stones. The Council contractor has been asked to move one fallen memorial stone onto the associated grave.

### EDaN Beautification Team

See notes in Open Forum.

## Finance

### Accounts for the month ended 30<sup>th</sup> April, 31<sup>st</sup> May and 30<sup>th</sup> June 2024

The April, May & June accounts agreed having been circulated to the full Council ahead of the meeting.

### Authorisation of payments

- Council ratified their approval of the June 2024 payments.
- Council approved the July 2024 payments.

### Unexplained payment

The Clerk has received a remittance from Buckinghamshire Council for the unexplained payment of £1,800.30. It stated that the payment was for Devolved Services. No additional information has been provided.

### Fixed Assets and insurance

Cllr Cabbage proposed that Council accepts the Zurich quote for a desk top review of the insurance value of Edlesborough Memorial Hall for a cost of £208 +VAT. All agreed.

### Buckinghamshire Council Direct Debit

The Clerk advised the Council that numerous other Councils had had issues with Buckinghamshire Council misusing their direct debit mandates. Council agreed that its direct debit with Buckinghamshire Council would be stopped, and the monthly waste invoices will be paid by direct payment in future.

**Action: Clerk to inform Buckinghamshire Council of the decision and to stop the direct debit.**

## Parish Amenities

### BUCKINGHAMSHIRE COUNCIL DEVOLVED SERVICES.

See notes in villages re weed spraying and rights of way.

Residents have been written to asking that the growth is cut back on the alleyway between High Street and St Mary's Glebe. Buckinghamshire Highways informed the clerk that it is the Parish Council's responsibility

under devolved services, despite not being identified on our devolved services maps. The Council contractor has been instructed to cut back the weeds on the grassed area.

#### *PARISH PATH MAPS*

Cllr Hurst has completed this project. New laminated maps have been installed in the Northall and Edlesborough noticeboards. The Dagnall notice board map will be installed once the hedge has been cut. "Where to report" postcards have also been added to all the parish noticeboards. Village pictures will be added above and below the postcards at a future date.

#### *AED'S & COMMUNITY FIRST RESPONDERS*

The Clerk has received notifications that both devices in Edlesborough and the Northall device have been deployed in the last month. Follow up checks have found the devices in place and the pads unused. The devices have then been reinstated as emergency ready on The Circuit.

To date the guardians of the device at the Red Lion Public House in Dagnall have not registered with The Circuit. This means the device is not visible to the ambulance service.

#### *EDLESBOROUGH MEMORIAL HALL*

The Shakespeare Company have renewed their booking until the end of July.

The Portrait of King Charles III is now hung in the hall.

Following a report that the oven and hob in the hall is not working properly Council agreed to purchase a new cooker and microwave for the hall.

***Action: Clerk to purchase cooker and microwave and to arrange for the old cooker to be disposed of.***

#### *THE GREEN AND PLAY AREA*

Despite the awful weather the St Mary's Carnival went ahead. The large vehicles in the procession were not allowed to enter the Green. There is damage between the adult football pitch and new play equipment. The Council contractor has tried to repair this with a 3-ton roller without success. He will try again with a 6-ton roller. If this is unsuccessful the ruts will need to be filled with topsoil and rolled. The Carnival Committee are aware of this and that there will be costs as a result.

Playground Supplies Ltd have agreed to conduct a repair on the damaged zip wire seat free of charge.

#### *Annual Play Area Inspections*

Prior to the meeting the Clerk had circulated various options for the annual inspections to the Council.

Cllr Cabbage proposed that Council uses the existing play inspection company for the Dagnall and Northall inspections. He also proposed that Council explore the Sovereign offer of two inspections a year plus repairs for £399.

***Action: Clerk to organise play inspections for Dagnall and Northall. Clerk to check the terms and conditions of the Sovereign offer and then raise a purchase order if it meets the Councils requirements.***

#### *EPC & EBPC Stall*

Despite the weather it was agreed that the stall was a success. We spoke to parishioners and residents from surrounding villages. Council agreed to repeat the stall at next years carnival. Cllr Booth is working on the existing "Why be a Parish Councillor" article for publication on the website and in the October edition of Focus.

#### *SPORTS CLUBS*

##### *Cricket*

Edlesborough Cricket Club have a new chairperson, Gary Herbert. He has requested a meeting to discuss the relationship between ECC and the Council. Also to discuss the limitations of the pitch and the process for awarding use of the Green next season. Cllr Booth, Cllr Hurst and the Clerk have offered several dates and times for a meeting and await the response from the Cricket Club.

##### *EB Lions FC*

The Annual Awards Day took place on 15<sup>th</sup> June on Edlesborough Green. The Clerk has heard numerous reports about the success of the day.

Council agreed to EB Lions FC request for permission to use Edlesborough Green to repeat the event on 14<sup>th</sup> June 2025. EB Lions FC will need to negotiate the use of the Pavilion with ECSC CIO and ECSC Trading Company. Council agreed that this type of event is exactly what the facilities are meant for.

**Action: Clerk to inform EB Lions FC.**

#### *EDLESBOROUGH PAVILION*

A purchase order has been raised for the replacement glass for the broken panel on the balcony. ECSC CIO is paying for this out of their annual donation from Edlesborough Parish Council.

ECSC CIO have booked Play in the Park for 15<sup>th</sup> August from 10am to midday.

#### ***New Furniture***

Cllr Cabbage informed the Council that the ECSC Trading company have some new furniture. They have requested permission to bolt the outdoor furniture to the patio outside the Pavilion. Council agreed provided the location of the furniture does not impair wheelchair access.

**Action: Clerk to inform ECSC.**

#### *ALLOTMENTS*

The broken tap at the Green site has been repaired.

The two water troughs at the Northall site have been moved to the correct location and a water leak has been repaired.

A group of tenants at Northall are working together to cut back the hedge inside the site to help reinstate the parking area.

#### *CEMETERY*

Nothing to report.

#### *CHURCHYARD*

The Clerk reported that other Clerk's recommended companies for tree surveys at the recent Clerk's meeting.

**Action: Clerk to investigate companies and costs for tree surveys.**

#### *BRIDLEPATH*

The padlock on the green barrier has been replaced.

The St Mary's Carnival banner was attached in such a way that it interfered with the opening of the gate.

This has been brought to the attention of the carnival committee.

#### *WAR MEMORIAL*

Nothing to report.

#### *BUS SHELTERS*

Nothing to report.

#### *CAR PARKS, LITTER, RECYCLING AND DOG BINS*

Nothing to report.

#### *STREETLIGHTS*

Nothing to report.

#### *WEBSITE*

The following new information has been added to the website

- Burghope's Charity Land  
[Burghope's Charity Land - Community Information - Edlesborough Parish Council \(edlesborough-pc.gov.uk\)](https://www.edlesborough-pc.gov.uk/Burghope's%20Charity%20Land-Community%20Information)



- Rights of Way information

[Footpaths, Bridleways & Local Walks - Community Information - Edlesborough Parish Council \(edlesborough-pc.gov.uk\)](https://www.edlesborough-pc.gov.uk/footpaths-bridleways-local-walks)

*CORRESPONDENCE/OTHER MATTERS*

Nothing to report.

Items for the agenda for EDLESBOROUGH PARISH COUNCIL meeting to be held on 19<sup>th</sup> September 2024 in Northall Village Hall.

- Use of Pebblemoor car park once the NMJ Service Centre becomes a retail store.
- Signage for new retail store on Pebblemoor.
- Tree survey.
- Pebblemoor MVAS pole.

Items for future meetings when more information is available:

- *Re-Wilding – Led by Cllrs Owen and Wells*
- *EMH Status and refurbishment*
- *Outdoor Gym Equipment on Edlesborough Green*

*The meeting closed at 10pm*

DRAFT