

HIRE AGREEMENT FOR EDLESBOROUGH MEMORIAL HALL

AGREEMENT DATE: 17th March 2014

PARTIES (1) Edlesborough Parish Council (The Council)
(2) The person / organisation named below (The Hirer)

AGREED as follows:

In consideration of the hire fee **THE COUNCIL agrees** to permit the Hirer to use the premises for the purposes and for the periods set out below:

Period of Hiring:

Date(s):		(day/month/year)
Time required:	From:	To:
Hiring Fee:		

Security Deposit: £50.00 TO BE PAID BY CASH or Cheque enclosed Yes/ No

(Returnable subject to Condition 7 overleaf)

The Hiring Fee: may be paid by cash or cheque, please make cheques payable to 'Edlesborough Parish Council'

The Hiring fee and security deposit both payable prior to commencement of hire period

Name of Authorised Council Representative	Miss Penny Pataky
Address:	15 Summerleys, Edlesborough, Beds, LU6 2HR
Telephone number:	01525 229358
Email:	manager@edlesborough-pc.gov.uk

Name of Hirer (must be 18 yrs. of age or over):	
Address:	
Home Number:	
Mobile Number:	
Email:	
Premises:	Edlesborough Memorial Hall
Purpose of Hiring: (Give details)	
Please notify when hiring if Music or Films are to be used:	

THE HIRER agrees with the Council to observe and perform the provisions and stipulations contained or referred to in the Council's 'Standard Conditions of Hire' for the time being in force (see overleaf).

Signed on behalf of the Council:	
Signature of Hirer:	

This Hiring Agreement may be downloaded and forwarded to the Manager of the Memorial Hall, Penny Pataky, after first reading the terms and conditions of hire and phoning the Booking Secretary to ensure that the Hall is available on the date and times required.

Security Deposit Return:

Amount: Signed: Date:

PP/20/04/14