

# NORTHALL VILLAGE TRUST

Registered Charity No. 1117673



## AGM

**Thursday 12<sup>th</sup> May 2022**

AGM May 2022

# **NORTHALL VILLAGE TRUST – AGM 2022**

## **Agenda**

- 1. Welcome** Alan Tipper
- 2. Apologies** Alan Tipper
- 3. Minutes of the AGM held on 29.07.2019** Alan Tipper
- 4. Trustees Annual Report for 2021** Alan Tipper
- 5. Accounts for the year ended 31.12.21** Kevin Cabbage
- 6. Election of Management Committee** Alan Tipper
- 7. Any Other Business** Alan Tipper

## 4. Trustees Annual Report for 2021

### NORTHALL VILLAGE HALL MANAGEMENT COMMITTEE

#### Our Mission

*To provide Northall (and local area) residents with a village hall that is suitable for community groups and family parties for up to 60 people and which is amongst the best for cleanliness, décor, equipment, facilities, safety - and value for money*

## **4. Trustees Annual Report for 2021**

### **Hiring Fees**

- Fees were maintained at £6.00 per hour for regular users and £8.00 per hour for Ad Hoc users.
- Fees were also maintained at £14 per hour for people living outside the four villages of Edlesborough, Eaton Bray, Dagnall and Northall.
- Lowest 'local rate' village hall hiring fees in area

## 4. Trustees Annual Report for 2021

<b><u>Hall Usage &amp; Hiring Income</u></b>	<b>2020 (COVID Restrictions)</b>	<b>2021 (COVID Restrictions)</b>	<b>% Change over 2020</b>
Hall Usage (Hrs) (Regular)	442	583	+32%
Hall Usage (Hrs) (Ad Hoc)	49	259	+429%
Hiring Income (£) (Regular)	3,198	3,181	-1%
Hiring Income (£) (Ad Hoc)	702	2,818	+301%

## **4. Trustees Annual Report for 2021**

### **PV Solar Panels**



**During 2021 £994.64 was earned by the solar panel installation. This does not include the December quarter and compares with £1,348.95 for the whole of 2020. The panels continue to save the Hall money and are also contributing to the global aim to use more sustainable resources for lighting and heating.**



## 4. Trustees Annual Report for 2021

### Village Hall Grounds

**The grounds are  
regularly  
maintained by the  
employment of a  
professional  
contractor, one  
volunteer gardener  
and the Village Hall  
Committee**



## **4. Trustees Annual Report for 2021 AGM 2022**

**As in 2020 no AGM was held during 2021 owing to the continuing Covid restrictions.**

**The last AGM was held on the 19<sup>th</sup> July 2019 which was attended by local residents who were offered a glass of Pimms and an opportunity to discuss the hall's progress and future plans**



## 4. Trustees Annual Report 2021

### Soft Play Equipment

**The Soft Play Equipment which was purchased in 2014 has continued to be popular and contributed the sum of £145 in respect of hiring fees towards the Hall's income, compared with £35 for 2020 which was also affected by hall closures caused by COVID.**



## 4. Trustees Annual Report for 2021

### Toilets Refurbishment

**In August 2020 the refurbishment and renovation of the gents and ladies toilets was completed at a cost of £12,507 by MJR Construction. The wheelchair-accessible toilet was not included in this renovation. The committee were pleased with the quality and finish of the refurbishment and it has been well received by hall users**



## 4. Trustees Annual Report for 2021

### Air Source Heat Pump

**A new air source heat system was installed in September 2020 by D-Mec Services at a cost of £5,542. This replaced the old electric wall heaters. Air Source Heat Pumps have a product life of 20-25 years and it is anticipated the initial investment will be paid back in 11 years. As well as providing heating the heat pump can also act as air conditioning during Summer.**



## 4. Trustees Annual Report for 2021

### Key Issues

- Continue driving Vision of making NVH one of “...*the best for cleanliness, décor, equipment, facilities, safety - and value for money*”
- Refurbishment and modernisation of the toilets was completed in September 2020 at a total cost of £12,507
- An Air Source Heat Pump was installed in 2020 to replace existing electric heaters at a cost of £5,542
- NVH was connected to the high speed broadband network during 2021 and wifi has been installed

## **4.Trustees Annual Report for 2021**

### **Future Plans**

- **Refurbishment of Wheelchair Access Toilet planned for August 2022**
- **The installation of a large wall-mounted LED Monitor/TV and the purchase of a PA/Sound System**
- **The purchase of a shed to house tables, benches, parasols, bases and chairs for use of hirers using outside space for picnics etc.**

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## 5. Accounts for the year ended 31<sup>st</sup> December 2021

### Income

2020		2021
3,607	Hall Lettings	6,796
11,334	Government COVID-19 Grants	17,765
22	Interest on CAF Gold A/C	2
1,349	PV Project-FIT Payments received	995
<u>20</u>	Donations - Cash received by NVHMC	<u>0</u>
16,332		25,558

## 2020 Expenditure

2021

22	Fixtures, Fittings, Equipment & Furniture	406
1,535	Repairs & Maintenance	725
1,696	Cleaning & Materials	1,644
823	Electricity (Light & Heat) + Water	920
200	Covid-19	-
115	Printing, Postage, Stationery, Tel; PRS; Sundries	199
775	Insurance	712
220	Car Park Extension	-
-	Broadband, PA, TV/Monitor Project	344
60	CAF Monthly Bank Charge	96
5,543	Heat Pump Project	192
12,507	Toilets Refurbishment Project	-
23,496		5,238

<b>2020</b>		<b>2021</b>
<b>16,332</b>	<b>Income</b>	<b>25,558</b>
<b>23,496</b>	<b>Expenditure</b>	<b>5,238</b>
<hr/>		<hr/>
<b>-7,164</b>	<b>Surplus/Deficit Income over Expenditure</b>	<b>20,320</b>
<b>29,551</b>	<b>Surplus B/F from previous year</b>	<b>22,387</b>
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<b>22,387</b>	<b>Surplus C/F</b>	<b>42,707</b>
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## Represented by:

**2020**

**2021**

**2,384 CAF-Current A/C**

**22,589**

**20,001 CAF –Gold A/C**

**20,003**

**2 Petty Cash**

**115**

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**22,387**

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**42,707**

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# Reserves Policy

- **Operating Reserves**, equivalent to 12 months minimum expenditure (currently £5,000), as a contingency against losing Regular Users, economic recession, fall in hiring income etc.
- **Building Reserves** of £5,000 to carry out emergency repairs, emergency replacement of essential equipment etc.
- **Sinking Fund** for the on-going improvement of the fabric, décor and facilities of the Hall (£4,000).
- **Possible Hall improvement projects** planned over the next few years (£10,000).

# BALANCE SHEET FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2021

£

## Fixed Assets:

<b>Land</b> (Price paid when purchased in 1981)	<b>2,000</b>
<b>Hall Storage Building and Car Park</b> (Current Insured Value)	<b>401,267</b>
<b>Hall Equipment and furniture</b> (Current insured value)	<b>20,965</b>
<b>Heat Pump Installation</b> (Current Insured Value)	<b>5,373</b>
<b>PV Solar Panels</b> (Current insured value)	<b>9,000</b>
<b>Play Area Equipment &amp; Seats</b> (current insured value)	<b><u>68,760</u></b>

## Total Fixed Assets

**507,365**



# BALANCE SHEET FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2021

## Total Fixed Assets

507.365

## Current Assets

**Stocks** - no stocks are held

-

**Debtors** - as these Accounts have been prepared on a  
'Receipts & Payments' basis, there are no Debtors

-

**Bank & Cash** - as per 'Receipts & Payments'

42,707

42,707

## Current Liabilities

**Creditors** – Hall Damage Deposits

600

Pre-Payments for future Hall Lettings

348

948

## Net Current Assets

41,759

## TOTAL ASSETS

549,124

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>ST</sup>  
DECEMBER 2021**

**Donations from Edlesborough Parish Council  
towards the cost of running NVH & Play Area**

**2020**

(Nett of VAT)

**2021**

(Nett of VAT)








<b>300.39</b>	<b>Play Equipment Insurance</b>	<b>309.40</b>
<b>102.50</b>	<b>RoSPA Annual Safety Inspection and Report</b>	<b>102.50</b>
<b>29.99</b>	<b>COVID-19 Sanitiser</b>	<b>-</b>
<b>1,271.00</b>	<b>Grass and Hedge Cutting of Hall Grounds &amp; Play Area</b>	<b>-</b>
<b>-</b>	<b>Roller Blinds and Roller Shutter for new NVH Kitchen</b>	<b>782.00</b>
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<b>1,703.88</b>	<b>Total Donations where Edlesborough Parish Council paid the Suppliers direct and recovered the VAT</b>	<b>411.90</b>

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## 6. Election of Management Committee

<b>Committee Member</b>	<b>Since</b>	<b>Representing</b>	<b>Current Office</b>	<b>Willing to continue</b>
<b>Alan Tipper</b>	<b>2005</b>		<b>Chairman</b>	
<b>Kevin Cubbage</b>	<b>1989</b>	<b>Edlesborough Parish Council</b>	<b>Treasurer</b>	
<b>Lorna Cubbage</b>	<b>1982</b>	<b>Parochial Church Council</b>	<b>Joint Bookings' Secretary</b>	
<b>Richard Dorrance</b>	<b>2006</b>		<b>Secretary</b>	
<b>Jackie Matthew</b>	<b>Jan 2017</b>		<b>Joint Bookings' Secretary</b>	
<b>Meuryn Thomas</b>	<b>2014</b>	<b>Age Concern</b>		
<b>Anthony Cox</b>	<b>2014</b>	<b>Northall Baptist Chapel</b>		
<b>Sarah Pratt</b>	<b>2016</b>			
<b>Richard Harpley</b>	<b>May 2017</b>			

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- 4. Trustees Annual Report for 2018** Alan Tipper
- 5. Accounts for the year ended 31.12.18** Kevin Cubbage
- 6. Election of Management Committee** Alan Tipper
- 7. Any Other Business** Alan Tipper

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