



**EDLESBOROUGH PARISH COUNCIL**

**REGULATIONS RELATING TO THE MANAGEMENT  
OF THE BURIAL GROUND AT CHURCH END, EDLESBOROUGH**

ADOPTED BY THE EDLESBOROUGH PARISH COUNCIL ON 20<sup>TH</sup> FEBRUARY 1992

LATEST AMENDMENTS ADOPTED BY EDLESBOROUGH PARISH COUNCIL 19<sup>TH</sup> DECEMBER 2019

## EXPLANATORY MEMORANDUM

It is the Parish Council's intention that the Burial Ground will be laid out as a **LAWN CEMETERY**. By definition this means that there will be no grave mounds or kerbs around graves. Memorials may be erected in accordance with these regulations in the 2ft wide bed set aside for the purpose at the end of each grave.

The graves will be arranged in single rows and any Memorial will therefore be at the head of the grave in the aforementioned 2ft wide bed.

# **EDLESBOROUGH PARISH COUNCIL**

## **REGULATIONS FOR THE MANAGEMENT OF THE BURIAL GROUND AT CHURCH END, EDLESBOROUGH**

### **MADE PURSUANT TO REGULATION 3 (1) OF THE LOCAL AUTHORITIES' CEMETARIES ORDER 1977**

#### **1. DEFINITIONS**

1.1 In these regulations:-

“the Council” means the Edlesborough Parish Council

“the Clerk” means the Clerk to the Council or such other person who shall be authorised by the Council to undertake the functions of the Clerk under these regulations.

“grave” means a burial place formed in the ground by excavation and without an internal wall of brickwork or stonework or other artificial lining, including a grave excavated for the burial of cremated remains.

#### **2. NOTICE OF INTERMENT AND PAYMENT OF FEES**

- 2.1 Notice of an intended interment shall be in the form prescribed by the Council from time to time, and submitted to the Clerk who will allocate a grave.
- 2.2 Notices of intended interment may be sent through the post at the sender's risk, and the Council will not accept any responsibility whatsoever should it be delayed or lost in transmission; in the alternative, if notice is given in a matter of urgency by telephone, it will be at the risk of the person making such application and must be confirmed in writing in the form of notice of intended interment within 48 hours.
- 2.3 All arrangements for interment shall be made through a bona fide Funeral Director.
- 2.4 All fees due under these regulations, payable at the time of Notice of intended interment, must be paid to the Clerk, and no interment shall take place until such fees have been paid.

#### **3. INTERMENTS**

- 3.1 The Clerk is authorised to limit the number of interments which may take place on any one day.
- 3.2 The time arranged for a funeral shall be that of arrival at the graveside.
- 3.3 The Council accepts no responsibility whatsoever for any failure in the arrangements for a funeral due to circumstances beyond the Council's control.
- 3.4 The Council reserves the right of passage over all graves, and to temporarily cover any grave for the purpose of re-opening an adjacent grave as circumstances may require.
- 3.5 Graves will be dug in strict rotation in accordance with the plan of the Burial Ground, unless the grave relates to a previously purchased right of burial.
- 3.6 Funeral Directors shall provide sufficient Bearers to convey each coffin reverently from the hearse to the appropriate grave.
- 3.7 All first interments shall be at a minimum depth of 7ft 6in.
- 3.8 No grave shall be deepened after the first burial.
- 3.9 On the occasion of a second burial in a grave, there shall be a layer of earth not less than 6 inches in thickness, plus the thickness of the coffin board between each coffin. If, on re-opening a grave, the

Council considers the soil to be offensive, the soil shall not be disturbed.

3.10 No part of any coffin shall be less than 4ft below the level of the ground adjoining the grave.

3.11 All interments shall be a standard grave plot size.

#### **4. CREMATED REMAINS**

4.1 The regulations set out in paragraphs 3.7 to 3.11 shall not apply to the burial of cremated remains.

4.2 A maximum of 5 Urns containing the ashes of a cremated person may be buried in any one plot in the interment area of the Burial Ground for which the exclusive right of burial has been purchased.  
A maximum of 2 Urns containing the ashes of a cremated person may be buried in a plot in the Garden of Remembrance for which the exclusive right of burial has been purchased.

4.3 The exclusive right of burial must be purchased for all burials in the Garden of Remembrance. The scattering of ashes in any part of the Burial Ground is not permitted.

#### **5. PURCHASE OF THE EXCLUSIVE RIGHT OF BURIAL**

5.1 All graves may be purchased as an exclusive right of burial which is granted for a term of 50 years. This will be by way of deed of grant to the purchaser. The purchase of the exclusive right of burial is not the purchase of the grave itself, but only of the right to decide who shall be buried in that grave.

5.2 No grant of the exclusive right of bearing any grave will be issued in the name of the Funeral Directors or a firm of Funeral Directors or partners or employees in such a firm.

5.3 No right of burial may be purchased in advance of the first notice of interment.

5.4 The grant of the exclusive right of burial in any grave is at the absolute discretion of the Council.

5.5 Where the second interment is requested, it shall be accompanied either by the grant of exclusive right of burial, or by the written consent of the owner of that right, and where required by the Council in any particular case by the proof of ownership of such a right.

5.6 The Council's consent to the transfer of the exclusive right of burial to any third party is required, and shall be expressed in writing by endorsement upon the grant.

#### **6. GENERAL REGULATIONS RELATING TO BURIALS AND TO THE CONDUCT OF PERSONS IN THE BURIAL GROUND**

6.1 Interments in the Burial Ground shall take place between 10am and 3.30pm.

6.2 No interment shall take place on Saturdays, Sundays, Good Friday, Christmas Day, Bank Holidays or other Public Holidays.

6.3 Children under the age of 12 years are not permitted in the Burial Ground unless in the care of a responsible adult.

6.4 Visitors should behave in a quiet and orderly manner at all times.

6.5 Smoking is strictly prohibited within the Burial Ground whilst a funeral is in progress.

6.6 NO DOGS

6.7 No wheeled vehicles other than invalid carriages or perambulators may be brought into the Burial Ground except vehicles attending at funerals, unless they have the permission of the Council.

6.8 No sports or games are allowed in the Burial Ground.

6.9 The Council reserves the right to remove faded flowers, vases, bottles, tins or any other objects which are considered by the Council to be untidy, dangerous or a nuisance.

## **7. MEMORIALS**

- 7.1 An application for permission to erect a Memorial must be submitted to the Council on the prescribed form, which shall contain exact details of the Memorial to be erected, and any proposed inscriptions thereon, together with a sketch plan of the proposed Memorial. The Council reserves the right to refuse permission for any Memorial which does not conform to the Council's requirements.
- 7.2 The Bishop of the Diocese may object to any inscription on a Memorial proposed to be erected in the consecrated part of the Burial Ground.
- 7.3 No Memorial shall be placed in the Burial Ground until the appropriate fee has been paid to the Council.
- 7.4 No work on erecting a Memorial may be carried out at the Burial Ground until permission has been issued by the Council.
- 7.5 The grave plot number must be inscribed at the base or foot of all Memorials.
- 7.6 A Memorial shall be made out of marble, granite, or other hard natural stone, unless the Memorial shall take the form of a wooden cross.
- 7.7 No hewing or dressing of stone will be permitted in the Burial Ground, and all work in the Burial Ground must be completed expeditiously and to the satisfaction of the Council.
- 7.8 Memorials temporarily removed from graves must be re-positioned as directed by the Council.
- 7.9 Every Memorial when erected or fixed shall be kept in repair by, and at the expense of its owner, and if not repaired after reasonable notice, the Council may remove and dispose of it.
- 7.10 Memorials shall remain at the Burial Ground at the sole risk of the owner, and the Council shall not be responsible for any injury or damage caused to any person or Memorial.
- 7.11 The Council may take down and remove any gravestone, monument, tablet or monumental inscription which shall have been placed within the Burial Ground without authority, or which, in their opinion, is considered to be offensive.
- 7.12 Memorials will be permitted only if they are erected in the earth border provided.
- 7.13 The Memorial shall not exceed a height of 3ft above the ground level and not more than 2ft in width. The foundation of the Memorial shall not be more than 3ft wide and 15ins front to back.
- 7.14 No planting must take place within the burial plot. Floral tributes laid on the occasion of a burial are to be removed after a maximum period of 12 weeks. Flowers may be laid or placed in a vase on the grave until such time as a Memorial stone has been erected, but only on the strip reserved for the Memorial stone. Once the Memorial stone has been erected flowers are only to be placed on the Memorial itself.
- 7.15 Following ground settlement the plot will be levelled and seeded to conform with the rules of Edlesborough Cemetery being a Lawn Cemetery. In order to maintain the Cemetery as a Lawn Cemetery the Council has the right to remove and dispose of any planting, pots, vases etc. which in its opinion are preventing the Cemetery from being a Lawn Cemetery.

## **8. MEMORIALS ON CREMATED REMAINS GRAVES**

- 8.1 A single Memorial plaque or tablet may be placed centrally on any one plot in the Garden of Remembrance. It shall be 21 inches in width and 18 inches from front to back and if the plot contains two urns, the inscriptions for both must be on the single plaque. The minimum thickness of the plaque shall be 2 inches and the maximum thickness 3 inches, except in the case of a wedge tablet where the thickness at the head of the plaque must not exceed 4 inches.

- 8.2 The foundation base for the Memorial plaque must not be more than 3 inches wider or 3 inches longer than the plaque. The plaque must be fixed in the horizontal position with the top of the foundation base flush with or below the surrounding turf. The cutting away of turf from around the plaque and the insertion of bedding plants, chippings, plastic strips or any other material is not permitted.
- 8.3 The Memorial plaque may be constructed to permit the insertion of a flower vase. One further flower vase or pot may be placed on the plaque, but the maximum dimensions are not to exceed 7 inches x 7 inches x 7 inches. No other objects or materials shall be permitted on these plots. The Council has the right to remove and dispose of any planting, pots, vases etc. which are not considered to be complying with the rules.

## **9. FEES**

- 9.1 The Council will, from time to time, prescribe the fees for all services required under these Regulations.
- 9.2 The fee scale in operation at the time of Notice of Interment, or an application for the erection of a Memorial, shall be the fee payable by the Applicant to the Council.

## **10. MINUTES EPC MEETING 19<sup>TH</sup> DECEMBER 2019**

- 10.1 A maximum of 5 Urns containing the ashes of a cremated person may be buried in any one plot in the interment area of the Burial Ground for which the exclusive right of burial has been purchased.
- A maximum of 2 Urns containing the ashes of a cremated person may be buried in a plot in the Garden of Remembrance for which the exclusive right of burial has been purchased.
- No additional Memorial Stones are allowed. An additional inscription on the original Memorial will be allowed, or an entirely new Memorial must be provided with all the inscriptions thereon.

The Exclusive Right of Burial Certificate must be produced.