



EDLESBOROUGH PARISH COUNCIL
Minutes of Meeting held on 21st March 2019 at Edlesborough Memorial Hall

<u>Agenda Item</u>		<u>Action</u>
Open Forum	<p>Mr Richard Harvey asked the Council to consider the name “Harvey Drive” for the new development in Dagnall. He explained that the development would all be occupied by members of the Harvey family and that as it is a self-build which the family is funding and have an emotional and historical attachment to the site.</p> <p>Cllr Wilkinson thanked Mr Harvey for his suggestion & the Council briefly discussed the process for naming streets.</p>	
The Chairman formally opened the meeting at 7.36pm		
Present	Cllr Mineikis, Cllr Cabbage, Cllr Wilkinson, Cllr Williams, Cllr Mrs Thomas, Cllr Nevard, Cllr Mrs Owen, Penny Pataky (Clerk & Manager) & 7 Parishioners	
Apologies	Cllr Pratt, County Cllr Anne Wight & District Cllr Chris Poll	
Declarations of Interest	None were declared.	
Minutes of Previous Meeting	The Minutes of the Parish Council Meeting held on 21 st February 2019 were ratified and signed with the correction to the spelling of the word “foul” on page 2.	
Matters Arising	None.	
County Cllr & District Cllr News	<p><u>County Cllr Anne Wight</u> sent her apologies explaining that she will be attending a Corporate Parenting Panel meeting in Aylesbury. Her report was shared with the full Council and parishioners in attendance. A copy of the report can be found on the EPC website.</p> <p><u>District Cllr Chris Poll</u> sent his apologies due to attending an emergency Constituency group meeting. He sent the following report which was shared with the Council and parishioners in attendance: <i>“The law courts have refused permission for the southern Bucks districts to judicially review the decision of the SoS regarding the new unitary authority. As I understand it they are seeking further legal opinion. I do not feel there is anything now which could disrupt the shadow authority proceeding as planned.</i>”</p>	



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	<p><i>It is my intention to raise the issue of Swallowfields and other late decisions by our planners at our next full council. Normally I would run this question past the relevant cabinet member beforehand, but since I have done this on numerous occasions without resolution I intend to do it in the most public way I can.</i></p> <p><i>I will be attending a meeting on Monday regarding the closure of the Brownlow Bridge. In conversations with EPC members I gather that there is a belief that it would affect you minimally. I feel that it is of such consequence that it could have major impacts to you and all the other villages within our LAF area. Of course what is really needed is for BCC to resolve their freight strategy which appears to have stalled.</i></p> <p><i>If anything urgent comes from this I will of course let you know immediately.”</i></p> <p><i>Action: Cllr Alan Williams will attend the Brownlow Bridge meeting at 11am on Monday 25th March.</i></p>	AW
<p>Defibrillator CFR's</p>	<p>Additional infant pads have been purchased for the Dagnall AED. The landlords of the Red Lion, Dagnall have agreed to a sign being displayed outside the PH indicating that the AED is at this location. Additionally a sign will also be installed at the rear of the PH showing where the AED is located.</p> <p><i>Action: Clerk will purchase signs & liaise with the pub about installation. (signs similar to the AED sign at the Coffee Tavern in EB)</i></p> <p>Replacement pads have been purchased for & Installed in the Northall & EMH AED's as the existing pads had almost reached their expiry date.</p> <p>The Community First Responder Nicola Lack has informed the Council that SADS UK have agreed to donate the additional money needed to purchase the additional AED & cabinet to be located on the Church at the top of Summerleys. As previously agreed by the Council it was confirmed that EPC would make a donation towards the energy supply costs for the running of the heated cabinet and would pay costs such as replacement pads. Mrs Lack confirmed that she needed to ensure that the Church was not a listed building.</p> <p><i>Action: Clerk to confirm who will carry out the AED checks, and who would be responsible for purchasing replacement pads etc.</i></p>	<p>Clerk</p> <p>Clerk</p>
<p>EMH</p>	<p>The hall now has a new regular ladies exercise class on a Tuesday afternoon 1pm-2pm.</p>	



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Pavilion	<p><u>Tennis Court Resurfacing</u></p> <p>ETC requested that their contractors store some small pieces of equipment in the pavilion whilst the tennis courts are being resurfaced. The manager granted permission for this but confirmed that the items will not be covered by EPC’s insurance policy.</p> <p>The ETC committee have also confirmed the following:</p> <ul style="list-style-type: none"> • The contractors will access the tennis courts via the Pavilion Car Park. • The Contractor will replace any paving slabs should they be damaged as part of their work. • Any significant damage caused to the Green during the process will be rectified at our earliest opportunity. • No impact on other clubs is anticipated/expected for the duration of the work. • Access to the Pavilion will not be restricted whilst the work is carried out. <p><u>ETC & Height Restriction Barrier</u></p> <p>Following on from the Councils agreement at the February meeting for ETC to install a key safe box for the height restriction barrier on the outside of the Pavilion the ETC’s response has been shared with the Full Council. Council agreed that the barrier would remain closed as it is necessary to prevent unauthorised access into the car park and Green.</p> <p><i>Action: The Clerk is liaising with South Central Ambulance Service via the CRF N Lack to establish whether the height barrier is a cause for concern to them emergency services. The Clerk will inform ETC of the response from South Central Ambulance Service.</i></p>	Clerk
The Green	The contractor has carried out the first grass cut of the season.	
Play Area	<p>The rocker elephant has been repaired and reinstated in the play area.</p> <p>The manager currently has one quote for the resurfacing of the roundabout surface and is in the process of obtaining more quotes. These will be circulated to the full council upon receipt.</p>	
Sports Club	EB Lions have overpaid their fees by £145, a refund for the overpayment was approved on the March payment run.	



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	ECC have paid their fees for the 2019 season.	
Allotments	<p>Plots available: Dagnall – 9 Cow Lane – 2 Northall – 0 The Green – 2</p> <p>Council have received a request for an additional plot at Northall for the keeping of bees. Cllr Mineikis confirmed that the beekeeper would be required to be a member of the Bee Keeping Association which would provide insurance and advice. Council agreed that it was feasible for this request to be granted provided the tenant met the same conditions as the previous tenant who keeps bees at the site.</p> <p><i>Action: Clerk to respond to request outlining what would be required. Cllr Mineikis offered to speak with the prospective tenant about bee keeping. Clerk to establish whether the Northall site is the most appropriate site for the beekeeper as plots are currently available at the other allotment sites.</i></p> <p><u>Dagnall Allotments</u> Following last month’s complaints about rats at the site the concerned parishioner has confirmed that the compost heap being regularly turned and tided will help reduce any further incidence of rodents.</p>	Clerk & SM
Cemetery	Due to a personal commitment the Clerk is no longer able to attend the Cemetery Compliance Course. The course organisers have confirmed that a full refund will be issued. The Clerk will attend the course in the future.	
Churchyard	FOTCOTH have had contractors on site clearing/tidying the churchyard.	
Bridle Path	Nothing to report.	
War Memorial	Nothing to report.	



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Bus Shelters	<p>The monthly clean has been completed.</p> <p>Cllr Cabbage suggested that the seat at the High Street bus stop is repainted. Council agreed to this.</p> <p><i>Action: Clerk to ask the Council handyman to repaint the seat.</i></p>	Clerk
Litter Bins, Dog Bins, Car Parks	<p>Cllr Williams and the Clerk met with the Manager of NMJ Service Centre to discuss the renewal of the car park licence and to request that the garage staff use the pavilion car park for their own cars. The manager was very receptive and confirmed that he would remind his staff to park in the Pavilion car park and would endeavour to ensure the terms of the car park agreement are not breached.</p> <p><i>Action: Clerk to raise the car park agreement for renewal at the Annual Meeting of EPC to be held in May 2019.</i></p>	Clerk
Noticeboards	Nothing to report.	
Streetlights	E57 opposite no 20 Moor End Close has been reported as flashing all night. This has been reported to UK Power Networks for repair.	
BCC Devolution	<p><u><i>Siding Out</i></u></p> <p>MW Agri has carried out siding out on the High Street, along the edge of the Village Green & further siding out along the Leighton Road in Northall. Cllr Cabbage commended the contractor for the high standard of work in Northall.</p> <p><i>Action: Clerk to request that siding out is carried out on Church End, Edlesborough.</i></p> <p>Following a request from Cllr Mrs Owen for siding out on the Ringshall Road this matter has been raised with the new Local Area Technician, Matthew Winchup by County Cllr Anne Wight who has responded that he will carry out a site visit to see what can be done to improve the condition of the pavement.</p> <p><u><i>Cars parking on the verges on The Green</i></u></p> <p>Prior to the meeting the Clerk had shared photos from a resident of the damage caused to the grass verges on the road The Green caused by parishioners regularly parking their cars on the grass verges. Council agreed that the Clerk would write to the residents directly informing them that parking on the grass verge is not permissible, causes damage to the verge and inconveniences the Council contractor.</p>	Clerk



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	<p><i>Action: Clerk to compose & send letter accordingly.</i></p> <p><u>Hedges</u> The Clerk has received a request from a parishioner asking that residents be contacted on the Taskers Row side of the road The Green to ask them to cut back their hedges which are encroaching on the pavement. Cllr Williams and the Clerk carried out a site visit and found that three properties hedges encroached 20+ inches onto/over the pavement. The Clerk will write to the residents, explaining the issue and requesting that their hedge be cut back. <i>Action: Clerk to compose & send letters accordingly.</i></p>	Clerk																												
Finance	<p>The Accounts for month ending 28th February 2019 having previously been circulated to Councillors were agreed. Cllr Cabbage observed that the full year forecast needed updating and asked if the manager was confident the EMH would meet its predicted income. The Manager confirmed that she believed the income for EMH would be met.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr><td>EMH</td><td style="text-align: right;">£971</td></tr> <tr><td>Pavilion</td><td style="text-align: right;">£198</td></tr> <tr><td>Green</td><td style="text-align: right;">£722</td></tr> <tr><td>Open Spaces</td><td style="text-align: right;">£177</td></tr> <tr><td>Bucks CC Devolved Services</td><td style="text-align: right;">£1,017</td></tr> <tr><td>Allotments</td><td style="text-align: right;">£83</td></tr> <tr><td>Street Lights</td><td style="text-align: right;">£136</td></tr> <tr><td>Cemetery</td><td style="text-align: right;">£79</td></tr> <tr><td>Churchyard</td><td style="text-align: right;">£429</td></tr> <tr><td>Dagnall Rec</td><td style="text-align: right;">£165</td></tr> <tr><td>Northall Playground</td><td style="text-align: right;">£847</td></tr> <tr><td>Northall Village Hall</td><td style="text-align: right;">£365</td></tr> <tr><td>Dagnall Village Hall</td><td style="text-align: right;">£130</td></tr> <tr><td>Special Projects</td><td style="text-align: right;">£283</td></tr> </table>	EMH	£971	Pavilion	£198	Green	£722	Open Spaces	£177	Bucks CC Devolved Services	£1,017	Allotments	£83	Street Lights	£136	Cemetery	£79	Churchyard	£429	Dagnall Rec	£165	Northall Playground	£847	Northall Village Hall	£365	Dagnall Village Hall	£130	Special Projects	£283	Clerk
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	<table border="1"> <tr> <td>EDaN</td> <td style="text-align: right;">£21</td> </tr> <tr> <td>Staff</td> <td style="text-align: right;">£1,539</td> </tr> <tr> <td>Office Costs</td> <td style="text-align: right;">£30</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">£7,192</td> </tr> </table>	EDaN	£21	Staff	£1,539	Office Costs	£30	Total	£7,192		
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<p>New Pavilion</p>	<p>Ken Holloway had contacted the Clerk to ask if the Council had any details about the nature and routing of services in and to the existing pavilion. The Clerk has been unable to locate any information of this kind in the archives & has informed KH accordingly.</p> <p>Prior to the meeting Cllr Cabbage had provided the Council with details of and three quotes from companies for the Appointment of an independent Architectural Services company.</p> <p>Cllr Cabbage proposed that the Council should ratify the Project Board’s decision to appoint Richard J Diggle Ltd and that the Clerk should raise an official EPC Purchase Order for this service. Cllr Cabbage confirmed that Richard J Diggle Ltd as being independent of the project and all parties related to it.</p> <p>The Council unanimously agreed to this proposal.</p> <p><i>Action: Clerk to raise purchase order.</i></p>	<p>Clerk</p>									
<p>Projects</p>	<p><u><i>Cow Lane Car Parking/Amenity Land:</i></u></p> <p>Cllr Wilkinson explained that to date the matter had not progressed any further. Dr Jones is currently liaising with Dr Bell re a public notice to be placed on the noticeboards in the surgery.</p> <p>Council discussed whether it was proper and moral to insist that Eaton Bray Parish Council contribute a third of the car park extension costs as the project would benefit their parishioners.</p> <p>Cllr Cabbage proposed that EPC pay one third of the cost of the car park extension regardless of who funds the other two thirds of the costs.</p> <p>Cllrs voted 4/3 in favour of this proposal.</p> <p><i>Action: Cllr Wilkinson will inform Dr Jones of this decision.</i></p> <p><u><i>Dagnall Outdoor Exercise Equipment</i></u></p> <p>The consultation period was extended to 13th March with a word version of the document being made available on the website. The consultation has now closed.</p>	<p>JW</p>									



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	<p>All Agreed.</p> <p>Cllr Mrs Owen informed the Council that the Edlesborough Parishioner who had initially requested the outdoor gym equipment was disappointed that it was not being installed on Edlesborough Green. Council recalled that Dagnall was a trial project with equipment being rolled out to Northall, then Edlesborough if it proved successful. Additionally it is the Council's intention for gym equipment to be available in the New Pavilion.</p>	
Planning	<p><u>Street Name Request</u></p> <p>AVDC had requested road name suggestions for the new Dagnall development. Prior to the meeting the Council had suggested Crossways or Crossways Lane to the developer. The developer responded with a request of "Harvey Drive". The developer attended the meeting and gave more background information explaining his request in the Open Forum Cllr Mrs Owen proposed that the Council agree to the name "Harvey Drive", Cllr Cubbage seconded the proposal and all agreed.</p> <p><i>Action: Clerk to inform AVDC.</i></p> <p>Mr Harvey thanked the Council.</p> <p><u>Swallowfields Site</u></p> <p>Now that the Swallowfields site has been vacated the Council had received a request from neighbouring properties for support to gate/block the entrance to the site. The Clerk asked for written permission from the land owners for this request, to date this has not been received. Neighbours (attending the meeting) who live adjacent to the site confirmed that they had worked with the landowners and had permission to repair the gate and block the entrance. District Cllr Chris Poll will raise the issue of Swallowfields and other late decisions by our planners at our next full council meeting.</p> <p>Cllr Wilkinson advised the Council that he had chased AVDC for a decision on the Pavilion application. He has been advised that it should be determined by the end of the month.</p>	Clerk



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The following applications were considered and it was agreed to submit the responses below to AVDC			
Application No.	Address	Description	Parish Council Response
18/04412/APP Amended application 11 th March 2019	5 Ivinghoe Way, Edlesborough	Front and rear extensions, loft conversion with rear dormers. Detached garage. Amendments include omission of garage and scale reduction of rear dormers.	No objections subject to officer confirmation that it complies with AVDLP Policy RA.18
18/04585/APP Amended application 11 th March 2019	Malting Barn, Malting Lane, Dagnall	Conversion of an existing commercial building to four residential flats. Amendments include cladding revisions and reduction in number of roof lights and windows.	OPPOSE Unsatisfactory access
19/00259/APP Application amended 18 th Feb 2019	20 Studham Lane, Dagnall	Demolition of existing single storey rear porch and erection of single storey rear extension (part retrospective). Amendment reduces depth of extension (<3m).	OPPOSE Depth exceeds Design Guidelines. Objection withdrawn.
19/00743/APP 4 th March 2019	Primrose Bungalow, Dunstable Road, Dagnall	Demolish existing bungalow and erect two 3 bedroomed detached dwellings.	OPPOSE Loss of amenity and possible impact on setting of neighbouring listed building.
19/00760/APP	Chiltern View,	Additional front and rear dormers. Increase size of	No objections



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	28 th Feb 2019	Leighton Road, Edlesborough	existing rear dormer. New doors and windows and render to rear and side elevations.		
	19/00994/APP 18 th March 2019	Northall Village Hall, South End Lane, Northall	Construction of overflow car park on adjacent land.	SUPPORT	
	19/01014/APP 18 th March 2019	1 Deans Meadow, Dagnall	Single storey rear extension.	No objections.	
The following decisions had been notified by AVDC					
	Application No.	Address	Description	Parish Council Response	AVDC Decision
	18/04312/APP 3 rd Dec 2018	32 Dunstable Road, Dagnall	Single storey front and side extensions	No objections	Permitted
Website & Facebook & GDPR	<p><u>Facebook</u></p> <ul style="list-style-type: none"> - Moor End & High Street road closures. Residents are concerned they will not be able to access their homes. Bucks CC have confirmed that access will be granted providing it is safe for vehicles to pass. <p><u>Website</u></p> <ul style="list-style-type: none"> - Theo Gray enabled a word version of the Gym Equipment consultation to be made available on the website. - Cllr Cubbage has been making enquiries with Theo Gray about the possibility of putting interactive consultations on the Council website and online booking forms for the village halls. He briefly outlined what this entailed to the Full Council. - Council agreed that Cllr Cubbage will now ask Theo Gray for a quote for moving the online consultations and Hall Booking Forms forward. <p><u>GDPR</u></p> <p>No reported breaches</p>				



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EDaN Traffic Management Update	<p><u><i>Traffic Calming Feasibility Study</i></u> Both the Dagnall and Edlesborough Traffic Calming Consultations have now closed. All Cllrs had had the opportunity to view the responses prior to the meeting.</p> <p>Cllr Wilkinson shared his interpretation of both the consultation responses with the Council.</p> <p><i>Dagnall Traffic Calming Consultation</i></p> <table><tr><td>- In favour</td><td>5</td><td></td></tr><tr><td>- Against</td><td>7</td><td>15 responses from 210 households = 7.1%</td></tr><tr><td>- Not sure</td><td>3</td><td></td></tr></table> <p>Council agreed to the following:</p> <ul style="list-style-type: none">- Installing a build out on the B440 is not the way forward.- The responses from the consultation need to be shared with Transport for Bucks, in particular the parishioner's requests for a 20mph speed limit.- To further explore the feasibility of a speed camera outside the school. <p>Cllr Wilkinson shared the following information from the Wing request for a speed limit reduction with the Council: <u><i>"20 mph speed limit/zone</i></u> <i>Following a county wide review of all speed limits which was completed in 2012 there is no further allocation within the current Transportation budget for any speed limit changes. The cost of assessing, consulting upon and installing a 20 mph zone in Wing would therefore need to be met either through the delegated budget available to the LAF, part funded by the Parish Council or through a third party i.e. developer. The request would first, (if supported by the Parish Council), need to be formally assessed by Transport for Buckinghamshire. This assessment would decide whether it is a feasible request, if it is accordance with national criteria on setting speed limits to identify any particular issues. A fee of £900+VAT is currently charged by TfB for this assessment. If the local community, (Parish Council/ LAF), then decides to proceed with installing the 20mph zone/limit, a formal legal process including public consultation must take place to make Traffic Order. 20mph limits should be self-enforcing i.e. the police are not expected to enforce them. Research has shown that signed 20mph limits generally only lead to a small reduction in speed. If the mean average speed for the proposed area is at or below 24mph then a 20mph signed only limit is likely to achieve compliance. However if speed of traffic is higher than this then physical traffic calming measures like speed cushions would need to be considered.</i></p>	- In favour	5		- Against	7	15 responses from 210 households = 7.1%	- Not sure	3	
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It is also possible, on the approach to a school, to place an advisory part-time 20mph limit sign, with flashing school warning lights, instead of a formal enforceable speed limit. This can be a more cost-effective option."

Dealing with speeding traffic in Buckinghamshire

The problem of speeding traffic remains one of the main concerns for communities in Buckinghamshire. Transport for Buckinghamshire and Thames Valley Police receive a high number of complaints about speeding vehicles at many locations across the County. It is the driver's responsibility to drive in accordance to the conditions of the road and within the posted speed limit. The Highway Code states that you should drive at a speed that will allow you to stop well within the distance you can see to be clear. The driver or rider is responsible for their actions and the way in which they drive or ride. According to the Transport Research Laboratory 95% of all collisions involve an element of human error. This leaflet outlines a number of ways that speed can be managed. Data Gathering It is important to establish exactly what the problem is, as very often concerns are based on perception rather than fact. There are various ways in which speeds can be measured:

- Speed survey. Parish councils and Community Groups can request a speed survey from the Traffic Information Team at Transport for Buckinghamshire. The cost is £380+VAT for a 7 day survey. Requests can be made on 01296 382416.*
- Police Neighbourhood Have Your Say Event A speed concern can be raised via a Police Neighbourhood Have Your Say Event, if there is one in your area. The Neighbourhood team can then look at gathering evidence. For further details on Have Your Say Meetings please see: <https://www.thamesvalley.police.uk/your-local-area/have-your-say-events/> Neighbourhood Police deal with reported speeding in various ways, depending on the nature of the problem (i.e. the number of speeding motorists and the number/type of collisions on the road length). No further action is likely to be taken by the police if the data gathering exercise or speed survey shows no speeding. Enforcement Solutions Thames Valley Police (TVP) is responsible for all matters concerning enforcement of traffic laws. TVP runs a 'Community Concern' scheme where requests from the public about speeding are considered for enforcement, either by Police presence/speed checks or mobile camera enforcement through a "dealing with speeding traffic" scheme. Concerns regarding speeding should initially be dealt with by the relevant Thames Valley Police (TVP) Neighbourhood Team, who can then do some evidence gathering through local education with a Speed Indication Device (SID) or Community Speedwatch, or local roadside enforcement.*

If this local activity is able to evidence a speed problem then TVP can assess the location for potential mobile camera enforcement. Details of the Neighbourhood Teams are on the TVP website, where there is a postcode search to help find the local Neighbourhood Team <https://www.thamesvalley.police.uk/yourlocal-area/contact-your-local-team/>



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	<p>Council agreed that Cllr Williams and the Clerk would compile a report to be published in Focus and on the Council website responding to the many questions and suggestions raised by the parishioners in their response to the consultations. The report will also outline how the Council intends to move the project forward.</p> <p>Cllr Williams expressed disappointment in the lack of volunteers for the EDaN Traffic Management Team.</p> <p><i>Action: Cllr Williams & Clerk to compose report & to contact TfB to request a speed survey outside the school in Dagnall. A synopsis of the responses to the consultations will also be shared with TfB with a request for more assistance on how to calm the traffic in the Parish.</i></p> <p><u>FOTCOTH</u></p> <p>Cllr Williams confirmed that contractors have been working to clear the trees and improve the sightline to the Church. There has been a noticeable reduction in the nuisance rabbits, however the badgers continue to be causing issues in the churchyard.</p> <p><u>EDaN Beautification Team</u></p> <ul style="list-style-type: none"> - A direct payment has been raised for entry into the 2019 Best Kept Village Competition - Lorna Cabbage is organising two litter picks for Edlesborough, the information will be published in the April edition of Focus and on the EPC Facebook page. The litter picks will commence at 10.30am on; <ul style="list-style-type: none"> • 5th April • 13th April - Currently Isobel Parker of Northall who is working towards her D of E Award will be carrying out weekly litter picks in Northall as part of her award. - Litter pickers & hoops have been purchased for Dagnall and Lorna’s litter picking groups. - Dagnall are holding a village litter pick on 23rd March. 	AW & Clerk
Villages	<p><u>Dagnall</u></p> <ul style="list-style-type: none"> - Nothing to report. <p><u>Northall</u></p> <ul style="list-style-type: none"> - Nothing to report. <p><u>Edlesborough</u></p>	



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	<p>that down somewhat by saying that where there will be a net addition to the number of dwellings and that number will be an even number, at least half of the new homes must have 1, 2 or 3 bedrooms. Where it will be an odd number, they should comprise a majority of the new homes. That would suggest that almost half the homes can have 4 or more bedrooms.</p> <p><i>Action: Cllr Wilkson & Clerk to submit EOC's response to the plan.</i></p>	JW & Clerk
AOB	Cllr Cabbage and the Clerk will meet to review the Councils insurance policy and fixed assets register.	
Items for Agenda 18th April 2019	<p>Items for the Agenda for EPC Meeting to be held on 18th April 2019 at Edlesborough Memorial Hall commencing at 7:30pm:</p> <ul style="list-style-type: none">- Update on New Pavilion- Dagnall & B440 Traffic Calming	
	The meeting closed at 22.06	