



EDLESBOROUGH PARISH COUNCIL

Minutes of Meeting held on 15th November 2018 at Edlesborough Memorial Hall

<i>Agenda Item</i>		<i>Action</i>
<p>Open Forum</p>	<p>Chris McCloskey from ETC attended re the New Pavilion. He reassured the Council that ETC supported the plans for the new pavilion. He explained that ETC committee had changed considerably since the project commenced and that there needs to greater communication between ECSC, ETC and the EPC Working Group for this project. He voiced ETC’s concern that the annual fees for the clubs use of the Pavilion may increase and he hoped this would not be the case as this was a cost they did not wish to pass on to their members. The club currently has 185 members including children. ETC had submitted a written representation to the Council about the New Pavilion which had been circulated to the full council prior to the meeting.</p> <p>Scott Vining, owner of Heirloom asked if consideration had been given to how the new Pavilion might affect local business such as his own. He also asked if there was a tendering process for the proposed catering facilities. Mr Vining stated that he had a list of additional questions related to the New Pavilion. Cllr Mineikis asked that he forward these in writing to the Clerk for the Councils consideration.</p> <p>Graham Rust the landlord from The Swan, Northall was also in attendance he later stated that he had similar concerns to Mr Vining’s.</p> <p>Council reassured the attendees that consideration had and will continue to be given to local sports clubs and businesses. To date a tendering process for the catering is not in place as the current focus is on building the New Pavilion. The Council hope that once the project is completed the new facility will be a self-funding, community hub that will enhance the Parish and local businesses.</p> <p>It was explained that ECSC and EPC need to work together to move the project forward and that in the near future it would be very beneficial for the local businesses and sports clubs to become involved helping to shape the inside of the facility ensuring it meets the needs of the community.</p>	
	<p>The Chairman formally opened the meeting at 7.37pm</p>	
<p>Present</p>	<p>Cllr Mineikis (Chair), Cllr Green, Cllr Wilkinson, Cllr Pratt, Cllr Mrs Owen, Cllr Mrs Thomas, Cllr Nevard, Penny Pataky (Clerk), District Cllr Chris Poll & County Cllr Anne Wight & 5 parishioners, including representatives from Edlesborough Tennis & Cricket Clubs.</p>	



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Apologies	Cllrs Williams & Cllr Cabbage	
Declarations of Interest	None were declared	
Minutes of Previous Meeting	The Minutes of the Parish Council Meeting held on 18 th October 2018 were ratified and signed with no amendments.	
Matters Arising	None	
Thames Valley Police Report	18 parishioners attended the Crime Prevention Evening on 7 th November. TVP would like to run another session in about 3 months.	
District & County Councillors Reports	<p><u>County Cllr Anne Wight</u> Cllr Wight reported on the following matters, her full report can be found on the EPC Website:</p> <ul style="list-style-type: none"> - Local Government Reorganisation - Remembrance Day Services & Events - School Transport Consultation - Don't Pay Twice - Adult Social Care Consultation - Early Help Consultation <p><u>District Cllr Chris Poll</u> Cllr Poll reported the following: This month I can only report on the very early stages of the Unitary council discussion. We had a seminar yesterday to outline what will happen next. The process will need to go through the parliamentary process and does have a sunset clause. If there is no delay the final order should be made in early January when we will know about the makeup of the new council. We will have a special full council meeting in the next couple of weeks to approve the formation of our executive team and the powers we will give them to negotiate with the other councils going forward.</p>	
Defibrillator CFR's	<p><i>Message from Peter Cooper NF701 CFR Coordinator - Aylesbury North</i></p> <p>The Council has received messages of thanks from the local Community First Responder Coordinator, Peter Cooper and</p>	



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	<p>Vanessa Casey, Chief Executive, South Central Ambulance Charity for the Councils donation towards the Community First Responders.</p> <p>The Community First Responders Peter Cooper & Nicola Lack will be running a free AED training session in EMH at 2pm on Sunday 25th November. To date we have 16 people registered to attend.</p>	
EMH	Despite the managers efforts the PRS Licence remains unpaid at this time. This is due to restructuring at PRS. All the relevant information has been submitted to PRS, an invoice is awaited.	
Pavilion	Nothing to report	
The Green	Nothing to report	
Play Area	Nothing to report	
Sports Club	Nothing to report	
Allotments	<p>Most rents have been paid. The Clerk will be issuing late payment letters & charges to those that are still outstanding.</p> <p>Plots available: Dagnall – 10 Cow Lane – 2 Northall – 0 The Green – 3</p> <p>Information from BALC giving guidance on allotment management has been circulated to all Cllrs.</p> <p>The water supply to all four sites will be turned off for the winter period to help prevent the need to replace taps due to frost damage.</p>	
Cemetery	Nothing to report.	



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Churchyard	Nothing to report.	
Bridle Path	Nothing to report.	
Bus Shelters	Nothing to report.	
Litter Bins, Dog Bins, Car Parks	<p>The dog bin at the entrance to Tythe Barn has been relocated to help the owner with the mowing of the grass.</p> <p>The council contractor has relocated the litter bin at the end of the Pebblemoor car park next to the litter bin by the basketball post. This is due to the basketball post litter bin often overflowing & rubbish being left all around it. The litter bin at the end of the car park is hardly used. This will make the emptying job less “unpleasant” for the contractor.</p>	
Noticeboards	Nothing to report.	
Streetlights	<p>The light in the churchyard opposite The Old Bell Pub has been attended to by UK Power Network. It will now be reported to CU Phosco for repair as it is still failed.</p> <p>The fault with the energy supply to the light in the alleyway between The Pastures & the village green has been repaired by UK Power Networks.</p> <p>C U Phosco attended to the light on Eaton Bray Road, Northall that had twisted at the top of the post. The light was realigned free of charge.</p> <p>A quote for a possible new light on Edlesborough High Street was shared with the Council. Once the quote for providing an energy supply to the proposed location is received this will be circulated to the Full Council for consideration.</p> <p>Bellway Homes have requested the Councils MPAN number to allow them to connect the new streetlights to the Councils electricity supply. The Clerk has clarified with UK Power Networks that the development will need their own MPAN number for the lights within the development. The Clerk has confirmed to Bellway Homes that EPC will only adopt lights new lights on the High Street providing they meet the Councils street lighting spec.</p>	



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	<p>Cllr Mineikis & the Clerk met with the site foreman regarding the damage to the pavement opposite the development. The foreman has confirmed that new tarmac has been ordered to repair the damage. <i>Action: Clerk to confirm in an email to the Councils contact at Bellway Homes.</i></p>	Clerk																				
<p>BCC Devolution</p>	<p>The Clerk has resubmitted the Councils interest in the extended Devolved Services Scheme due to a staff change at Bucks CC.</p> <p>Following the Unitary Council decisions Bucks CC have confirmed that they will only offer a one year contract for devolved services from 1st April 2019, not a four year contract as previously agreed.</p> <p>MW Agri has suggested that the kerb side weed spray is extended to all the areas covered by the grass verge cutting to bring the standards in line with the rest of the Parish. The Clerk has requested a quote for the council's consideration.</p>																					
<p>Finance</p>	<p>The Accounts for month ending 31st October 2018 having previously been circulated to Councillors were agreed.</p> <ul style="list-style-type: none"> - Cllr Green asked for clarification on the amount in the Special Projects budget. He also asked if the Council was required to spend the amount allocated in the Special Projects fund to the New Pavilion before the New Homes Bonus Grant can be accessed. - Cllr Nevard confirmed that the full amount of Grant is available & that the Special Projects money does not need to be spent first. This figure is a balancing amount for the New Homes Bonus application. - Cllr Nevard confirmed that the New Pavilion project will only spend the funds available. <table border="1" data-bbox="315 1034 1066 1441"> <tr><td>EMH</td><td>£1,332</td></tr> <tr><td>Pavilion</td><td>£879</td></tr> <tr><td>Green</td><td>£829</td></tr> <tr><td>Open Spaces</td><td>£2,737</td></tr> <tr><td>Bucks CC Devolved Services</td><td>£1,497</td></tr> <tr><td>Allotments</td><td>£531</td></tr> <tr><td>Street Lights</td><td>£127</td></tr> <tr><td>Cemetery</td><td>£94</td></tr> <tr><td>Churchyard</td><td>£375</td></tr> <tr><td>Dagnall Rec</td><td>£165</td></tr> </table>	EMH	£1,332	Pavilion	£879	Green	£829	Open Spaces	£2,737	Bucks CC Devolved Services	£1,497	Allotments	£531	Street Lights	£127	Cemetery	£94	Churchyard	£375	Dagnall Rec	£165	
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	<table border="1"><tbody><tr><td>Dagnall Playground</td><td>£130</td></tr><tr><td>Northall Playground</td><td>£371</td></tr><tr><td>Insurance</td><td>£788</td></tr><tr><td>EDaN</td><td>£322</td></tr><tr><td>Staff</td><td>£1,539</td></tr><tr><td>Office Costs</td><td>£89</td></tr><tr><td>Subscriptions</td><td>£25</td></tr><tr><td>Total</td><td>£11,765</td></tr></tbody></table>	Dagnall Playground	£130	Northall Playground	£371	Insurance	£788	EDaN	£322	Staff	£1,539	Office Costs	£89	Subscriptions	£25	Total	£11,765	
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	<p>The November payment and cheque run was agreed.</p> <p>The Clerk asked the Cllrs to respond to the doodle poll for the Draft Budget Working Party meeting.</p>																	
Projects	<p><u><i>New Pavilion Update</i></u> <i>The representatives from ECC, ETC, Heirloom and The Swan, Northall were invited to participate in the discussion about the New Pavilion.</i></p> <p>A public meeting was held in Edlesborough Memorial Hall on Saturday 10th November, EMH 2-5pm, Cllr Nevard explained that the event was well attended, although he expressed disappointment that very few younger people attended.. Parishioners were encouraged to sign up to help with various aspects of the project. He explained that the current Pavilion is heavily subsidised by the Council and that it is hoped that the New Pavilion will be self-funding. Some running costs will increase as the building will be larger, but other maintenance costs will reduce as it will be a brand new building. It is also hoped that the New Pavilion will generate more income.</p> <p>The representatives from the Sports Clubs requested to be more involved in the process. It was acknowledged that the Sports Clubs had been involved at the start but changing committee members and a lull in progress due to lack of funds had hindered communication. It is now intended that the reengaging of the Sports Clubs with the ECSC will begin. Correspondence had been received from both ECC & ETC in response to the New Pavilion Proposals, this had been circulated to the Full Council Prior to the meeting. The new chairperson of EB Lions has also requested the opportunity to be involved his contact information has been forwarded to Ken Holloway the Chair of the ECSC by the Clerk.</p> <p>Cllr Wilkinson confirmed that EPC had resubmitted the planning application and that whilst the outside of the building</p>																	



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<p>would be the same there is now room for reshaping/designing the interior as the needs of the Sports Clubs may have changed and the layout no longer needs to meet the specifications of the Big Lottery, The FA or Sport England as all these funding applications were unsuccessful.</p> <p>The representatives of ETC and ECC both asked for consideration be given to more storage for their respective clubs equipment.</p> <p>The ECC representative stated that he believed Sport England's standards for changing facilities are relevant to the New Pavilion and should be given serious consideration.</p> <p>Cllr Green confirmed that once ECSC & EPC understand the needs and requirements of the different sports clubs agreement can be reached regarding the interior layout.</p> <p>Cllr Nevard reminded all that the spend on the New Pavilion cannot be justified purely on the needs of the Sports Clubs, the New Pavilion must benefit the Parish as a whole. More consideration will be given to the buildings ability to provide refreshments.</p> <p>Cllrs Mineikis and Green requested to see copies of the ECSC Business Plan. Both feel frustrated at the lack of available information.</p> <p>Cllr Wilkinson confirmed that EPC want to see the New Pavilion built and to function successfully. The ECSC was formed in order to facilitate this as the Council do not have the expertise and time to oversee/run the project. From the start of the project the Council, Sports Clubs, members of the parish and local businesses have been invited to be involved. Currently Cllrs Cabbage, Williams, Wilkinson and Green form the New Pavilion Council working party. Any other Cllrs who wish to may be involved in this working party.</p> <p>Cllr Mineikis proposed that an urgent meeting take place between ECSC, the EPC working party and the remaining Cllrs take place to discuss where the project is at and where it is heading.</p> <p>This meeting was agreed to.</p> <p><i>Action: Clerk to use doodle poll to organise a meeting of the ECSC, EPC working party & Other Cllrs.</i></p> <p>Cllr Green requested that the New Pavilion is a separate agenda item at every Council meeting moving forward and that the Council received a monthly report on the project.</p> <p>This request was agreed.</p> <p>Council agreed that the Sports Clubs and representatives from local businesses will be included in future meetings with the ECSC and EPC Working Party.</p> <p>Council agreed that the building of the New Pavilion should proceed. Cllr Mineikis stated that the Council must do all in their power to ensure due diligence and process is followed.</p>	Clerk
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	<p><u>AVDC New Homes Bonus Funding Scheme</u> The New Pavilion Project received a grant from Aylesbury Vale District Council’s New Homes Bonus Scheme. If you would like more information about the grants available, please call the Grants Officer, Jane Roffe, on 01296 585186 or email jroffe@aylesburyvaledc.gov.uk Edlesborough Parish Council acknowledge Aylesbury Vale District Council – New Homes Bonus Funding Scheme in the list of funders in their annual report/accounts. Council agreed to the signing of the New Homes Bonus Funding Agreement, which had been circulated to all prior to the meeting, once the Clerk had sought clarification as to who was required to sign it; Clerk/RFO, Chair person or Cllr Nevard as the application had been submitted by him on behalf of the Council. <i>Action: Clerk to clarify who should sign the agreement, arrange for the signature to be obtained & return the agreement to AVDC</i></p> <p><u>Cow Lane Car Parking/Amenity Land:</u> Nothing to report</p> <p><u>Exercise Equipment</u> Cllr Green proposed that the Council purchases a selection of exercise equipment to be installed at Dagnall Recreation Ground as a trial. Cllr Mrs Thomas seconded the proposal. The proposal was agreed. Cllr Wilkinson stated that he remained unconvinced that this was a good use of Council money. Cllr Mineikis informed the Council that he had that evening spoken with PCSO Dodson about outdoor exercise equipment and that she had stated that she had witnessed it being well used in many locations, particular by the older members of the community. Consideration will need to be given to who will insure the equipment on Dagnall Recreation Ground; DVH Committee or EPC. Also who will be responsible for the weekly safety checks and any maintenance costs? <i>Action: Cllr Mrs Owen will obtain a quote for the purchase and installation of the equipment. This will be circulated to the full council for their consideration.</i></p>	<p>Clerk</p> <p>TO</p>
<p>Planning</p>	<p>The Clerk had received a request from a parishioner for the Council to explain why it objected to planning application 18/03193/APP, 11 Tring Road, Edlesborough, Conversion of existing garage to habitable accommodation. Cllr Wilkinson’s</p>	



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contact details have been passed to the parishioner to discuss the decision.

The following applications were considered and it was agreed to submit the responses below to AVDC

Application No.	Address	Description	Parish Council Response
18/00757/APP Revised plans submitted 5 th Nov 2018	The Old Bakery, Leighton Road, Northall	Demolition of existing listed barn and rebuilding it with a two storey side extension to create a new detached dwelling	No objections subject to officer approval regarding external spacing and car parking provision
18/00758/ALB Revised plans submitted 5 th Nov 2018	The Old Bakery, Leighton Road, Northall	Demolition of existing listed barn and rebuilding it with a two storey side extension to create a new detached dwelling	No objections subject to officer approval relating to the setting of the adjacent listed building
18/03920/APP 5 th Nov 2018	The Sports Pavilion, The Green, Edlesborough	Demolition of the existing sports pavilion and construction of a new two storey building and extension of the parking area	SUPPORT
18/03982/APP 9 th Nov 2018	Lower Farm, Leighton Road, Northall	Proposed swimming pool building with glazed link to dwelling	No objections

The following decision had been notified by AVDC

Application No.	Address	Description	Parish Council Response	AVDC Decision
18/03150/APP 7 th Sept 2018	Byways 18 Slicketts Lane Edlesborough	Erection of bicycle and storage unit to front of property	No objections	Permitted
18/03193/APP 10 th Sep 2018	11 Tring Road Edlesborough	Conversion of existing garage to habitable	OPPOSE Does not comply	Permitted



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		accommodation	with policy GP.11 of AVDLP	
The following appeal decision had been notified by the Planning Inspectorate				
Application No.	Address	Description	Parish Council Response	Appeal Decision
18/00365/COUAR 8 th Feb 2018	Deans Poultry Farm, South End Lane, Northall	Permitted development notification of intent to convert a disused agricultural building into two four bedroomed residential dwellings.	No objections Appears to meet permitted development criteria	Appeal dismissed
<p>Cllr Wilkinson updated the Council on correspondence between himself and the AVDC Planning Enforcement Team regarding the Cow Lane Development and the One Way System at the Threeways Development in Northall. He explained his frustration in their lack of urgency to follow up on complaints or to carry out any enforcement. It was agreed the District Cllr Chris Poll would look into why the enforcement of the one way plates at Threeways in Northall has been closed, despite the builder failing to meet the planning application requirements. It was acknowledged that the decision on The Swallowfields planning application is still outstanding.</p>				
Website & Facebook	<p><u>Facebook</u> Lots of posts about poppies and Remembrance Day displays in the villages.</p> <p><u>Website</u> Nothing to report.</p>			
EDaN Traffic Management Update	<p><u>Traffic Calming Feasibility Study</u> Cllr Green proposed that Council should proceed with the recommendations for Traffic Calming methods at both ends of the B440 in Dagnall Village and for the B440 near the junctions with Ivinghoe Way and the top of Pebblemoor. It was clarified that the LAF were prepared to contribute 50% towards the costs of the traffic calming feasibility study but</p>			



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	<p>would not contribute towards any implementations resulting from it. Council agreed that Cllr Williams and Green should seek the costing the B440 improvements at junctions with Ivinghoe Way & top of Pebblemoor Cllr Green will also ask if there is any negotiation on the price if the Council proceed with two build outs in Dagnall and the improvements on the B440 at the junctions with Ivinghoe Way and the top of Pebblemoor. The current estimated costings are: Site 1 - B440 improvements at junctions with Ivinghoe Way & top of Pebblemoor - Costings awaited Site 2 - Improvements at the junction of Pebblemoor and the road leading to the Ford - £8,531.50 Site 3 - B440 Dagnall build out - £23,812.64 (for the first build out - 50% reduction for a second build out) These improvements would need to be funded by EPC.</p> <p><u>FOTCOTH</u> Nothing to report</p> <p><u>EDaN Beautification Team</u> The group yarn bombed the War Memorial and installed two new planters in Remembrance. The group requested permission to purchase big shatterproof baubles for the village Christmas trees (to be well secured) and also 12 volt lights for Edlesborough's tree, powered by a small car battery chained to the tree within a secure box. This will give a much brighter effect. The old lights can be used to decorate the village sign on the green, as in Northall last year, which was very effective. Approx. cost would be £250. Council agreed to this request, the money would be taken from the EDaN Beautification Teams fund. The group also requested removing some of the hedge in front of the Edlesborough Christmas tree around the edge of The Green to make the tree more visible. Council refused this request. Cllr Mineikis agreed to help with the EMH Christmas lights. The Clerk will ensure his contact details are passed to the EDaN Beautification Team for this purpose.</p>	<p>AG & AW</p> <p>AG & AW</p>
<p>Villages</p>	<p><u>Dagnall</u> Nothing to report</p> <p><u>Northall</u> Nothing to report</p> <p><u>Edlesborough</u></p>	



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	<ul style="list-style-type: none">• Crime Prevention Evening<ul style="list-style-type: none">- The Clerk attended this event. The PCSO's suggested that EPC could consider finding timer switches to help prevent crime.- The PCSO's asked that the Council impresses upon the parishioners that any suspicious activity should be reported to Thames Valley Police. If parishioners are unable to get through on 101 they should ring 999.- The PCSO's have been regularly patrolling the village and delivering notes to homes left in darkness.	
Correspondence	Copies of all correspondence are in the circulation file: <ul style="list-style-type: none">- BCC News: Testing puts you in control - that's the message for National HIV Testing Week	
AOB	Cllr Green proposed that tea & coffee were available at the monthly Council meetings. He volunteered to organise this. All agreed. Clerk to check the Council's position with regards to paying Chiltern Conservations Subscription.	
Items for Agenda 20th December 2018	Items for the Agenda for EPC Meeting to be held on 20 th December 2018 at Edlesborough Memorial Hall commencing at 7:30pm: <ul style="list-style-type: none">- Update on New Pavilion- Dagnall & B440 Traffic Calming- Exercise Equipment	
	The meeting closed at 22.07	