

Hiring Charges

Please note that:

- Northall Village Hall (NVH) is very popular and the demand for bookings is always high. The Hall Bookings Secretary is a volunteer and just doesn't have the time to answer all the questions that prospective Hirers would naturally want to ask. Nor does she have the time to show prospective hirers around the Hall. Accordingly, we have spent a great deal of time making sure that our website has all the answers to every conceivable question you might have. So, **BEFORE** sending in your enquiry, please visit: www.edlesborough-pc.gov.uk/nvh
- The Bookings Secretary endeavours to provide an excellent service but she does have family & other commitments which mean that she will not always be immediately available.
- Northall Village Trust (NVT) works hard to keep the Hire Charges as low as possible by doing a great deal of the work itself (all on a voluntary basis), by using a minimum amount of paid caretaking help, by very strict control of all costs and by encouraging all Hirers to be as energy efficient as possible with the electricity.

Standard Rate <small>(This includes the full use of the kitchen and all tables & chairs)</small>	£12.00 per hour*	Subject to a minimum charge of 3 hours (£36.00). (Booking times to include all setting-up and clearing-up)
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Local Residents' Rate <small>(This includes the full use of the kitchen and all tables & chairs)</small>	£7.00 per hour* <i>This applies to residents of Northall, Edlesborough, Dagnall & Eaton Bray</i>	Subject to a minimum charge of 3 hours (£21.00). (Booking times to include all setting-up and clearing-up)
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Northall Village Trust (NVT) is most grateful for a generous annual donation from Edlesborough Parish Council to help us with the running costs of the Hall and of the Play Area. Accordingly, this enables us to offer a reduced hourly rate for our local residents.

Regular Bookings <small>(This includes the full use of the kitchen and all tables & chairs)</small>	£5.50 per hour*	Subject to Booking & Paying for 10 sessions in advance , and to a minimum charge of 1½ hours (£8.25) per session. (Booking times to include all setting-up and clearing-up)
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**Special conditions may apply to COMMERCIAL hirers who could incur an increased hourly charge.*

Hire of Crockery & Cutlery <small>These charges now include the use of our super new commercial dishwasher with 3 minutes cycle time!</small>	<u>Either:</u> £8.00 per booking	60 sets of dinner & side plates, bowls, glasses, cups, saucers; knives, forks, dessert spoons, dessert knives & tea spoons, together with some sugar bowls & milk jugs and 4 large serving spoons.
	<u>Or:</u> £3.00 per booking	For serving coffee/tea/cakes for 20 (mugs, side plates & tea spoons); together with a few serving plates, 2 sugar bowls & 2 milk jugs).
Use of commercial dishwasher	£4.00 per booking	If you are using your own/caterer's crockery & cutlery
Soft Play Equipment	£10.00 per booking	See 'Why you should consider hiring NVH'
Party Games Box	£5.00 per booking	See 'Why you should consider hiring NVH'

<p>Leaving Hall & Grounds in an excellent condition - 'Damage Deposit' cheque</p>	<p>£50.00</p>	<p>A 'Damage Deposit' cheque of £50.00 (to cover the first £50.00 of any charges for breakage, damage, cleaning, rubbish removal etc), is required at the same time as the Booking Form and Hire Charges cheque are given to the Bookings Secretary. The 'Damage Deposit' cheque will be held on file until 5 days after the hire date. Should NVT have reason to use this cheque the Hirer will be contacted to discuss the matter. Otherwise the deposit cheque will be destroyed (shredded).</p> <p><i>N.B. Hirers of NVH are generally so delighted with the Hall, facilities, equipment and cleanliness that they invariably leave the Hall, Car Park & Grounds in a pristine condition. In the past 7 years we have only had to use part of the Deposit on one occasion (when a Hirer left rubbish bags in the kitchen).</i></p>
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All Hiring Charges to be paid in full when making the booking along with the £50.00 'Damage Deposit' cheque

We much prefer payment by cheque as this keeps the processing of the 'Damage Deposit' very simple and quick. However, you may use Internet Banking to pay the hiring charges and the 'Damage Deposit'. Provided the Hall & Grounds are left in an excellent condition, the £50 'Damage Deposit' will be transferred back to the Hirer's bank account within 2 weeks of the hire date.

<p>Cancellations</p>		<p>The full booking fee will be payable for any cancellation made within fourteen days of the date of hire.</p> <p>For cancellations made between fourteen and twenty-eight days of the date of hire, a charge of 50% of the total booking fee will be payable.</p> <p>For cancellations made twenty-eight days or more before the date of hire, the whole of the booking fee will be refunded less an administration fee of £10.</p>
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<p>Cleaning</p>	<p>£15.00 per Cleaner hour</p>	<p>If the Hirer does not clean up properly and remove all rubbish from the Hall, Car Park & Grounds, a charge of £15.00 per Cleaner hour will be made by NVT to cover the cost of employing cleaners.</p>
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www.edlesborough-pc.gov.uk/nvh