



Edlesborough Parish Council
Minutes of Meeting held on Thursday 16th March 2017 at Northall Village Hall commencing at 7.30pm

AGENDA ITEM		ACTION
<p>Open Forum</p>	<p>Parishioners requested an update on the access gate on Pebblemoor opposite Townside/Ford Road.</p> <ul style="list-style-type: none"> • The Clerk responded that the land owner had been in touch with EPC and explained that he was bringing equipment into the field to level the ground in readiness for grass seed. He confirmed that the field will not be being used for any form of storage for the development on the land off the High Street, Edlesborough. He also advised EPC that he will be cutting back the hedge near the gate to improve visibility. <p><i>Action: EPC will monitor the field ensuring that the "roadway" does not extend further into the field.</i></p> <p>A parishioner commended Lorna Cubbage on all her hard work in organising the Edlesborough Litter Pick on the weekend of 4th March 2017.</p> <p>Cllr Williams also gave thanks on behalf of EPC to Lorna Cubbage and all the volunteers who assisted with the litter pick.</p> <p>Parishioners raised concern that the surveyors currently carrying out surveys on the Slicketts Lane field have stated that the development could be for 140 new homes.</p> <ul style="list-style-type: none"> • EPC confirmed that following the Neighbourhood Plan Core Teams meeting with the land owners and their developer the field is still only being considered for 40 new homes plus a reserve site of an additional 40 new homes should other developments in the village not come to fruition. • The core team will be asking AVDC if the boundary line on this development can be altered to allow for a better development layout. <p>Parishioners raised concern about the proposed riverside walk in the Slicketts Lane development, citing that the river is not visible from the field.</p> <p><i>Action: Cllr Williams and Cllr Mrs Thomas will visit the site to investigate.</i></p> <p>Parishioners asked for clarification about the current % increase in the new homes that the village is facing.</p> <ul style="list-style-type: none"> • Cllr Williams explained that currently the Draft VALP is asking for a 22% increase. There is currently no maximum % increase. Our Neighbourhood Plan meets the requirements of the Draft VALP. We have included a reserve site for 40 homes should the 22% increase and/or for use should other developments in the village not come to fruition. 	<p style="text-align: center;">AW & CT</p>



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	<ul style="list-style-type: none"> Edlesborough Parish Neighbourhood Plan is currently incorporating some changes to reflect some of the comments made during the Pre Submission Consultation Process. There are no significant changes to the plan as a whole, and the proposals for Edlesborough Village remain unchanged. Some of the buildings identified may need removing as they do not meet the criteria set by Historic England. 	
The Chairman formally opened the Parish Council meeting at 7.50pm.		
Present:	Cllr Williams (Chair), Cllr Wilkinson (Vice Chair), Cllr Nevard, Cllr Mrs Owen, , Cllr Mineikis, Cllr Mrs Thomas, District Cllr Chris Poll County, Penny Pataky (Clerk), 12 parishioners.	
Apologies:	Cllr Cabbage, Cllr Mrs Woodhouse, Cllr Pratt & County Cllr Avril Davies	
Declarations of Interest	None	
Minutes of previous Meeting	The Minutes of the Parish Council Meeting held on 16 th February 2017 were ratified and signed with no amendments.	
Matters Arising	<p>Cllr Williams informed the Council that Cllr Mrs Woodhouse had tendered her resignation from the Council. This is with immediate effect. Unfortunately Cllr Mrs Woodhouse is no longer able to give the time needed to the role. Cllr Williams has thanked Cllr Mrs Woodhouse for all her work whilst being part of the Council.</p> <p><i>Action: Clerk to advertise for a new Cllr.</i></p>	Clerk
District & County Councillors Reports	<p>District Cllr Chris Poll gave the following report:</p> <ul style="list-style-type: none"> We are currently waiting on a decision from the minister of state in response to the unitary proposals. Many responsibilities currently not under the jurisdiction of AVDC have not been addressed in the Unitary Proposals. AVDC continues to move forward with its modernisation and money saving projects. AVDC is the first Council in the country to invest in Amazon Echo. This will enable people to use their voice to find information from AVDC. This will also enable AVDC to cross reference between departments looking at people's benefits, what help they may need, etc. <p>County Cllr Avril Davies was unable to attend the meeting but had forwarded a report to the Council.</p>	



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Parish Amenities (As reported by the Manager, Penny Pataky)	<i>The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters</i>	
Defibrillators	Nothing to report.	
Memorial Hall	<p><i>Quotes for the redecoration of the hall:</i> Currently EPC have only received two quotes for this work, one of which has subsequently been withdrawn due to injury. <i>Action: Manager to chase outstanding quote & ask other companies to quote.</i></p> <p><i>Heating:</i> The broken heater has now been repaired.</p> <p><i>Acoustic Panel Installation:</i> This will take place on Monday 10th April.</p> <p>Following a recent booking failing to leave the hall in a satisfactory condition the manager withheld £25 of the £50 security deposit.</p>	Manager
Pavilion/New Pavilion	<p><i>New Pavilion –</i></p> <ul style="list-style-type: none"> • The ECSC are currently completing their funding application to Sport England. • The Ball is sold out and has a long waiting list. A separate committee is organising this event. 	
The Green & Playground	<p><i>Play Area</i> The play area surface improvements are scheduled to commence on Wednesday 22nd March.</p> <p><i>Roundabout</i> The roundabout is scheduled to be returned on Friday 17th March. <i>Action: Clerk to oversee reinstatement and photograph the event. Clerk to contact LBO & Dunstable Gazette to publicise the restoration of the roundabout.</i></p>	Clerk



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Litter Bins, Dog Bins & Car Parks	Nothing to report.	Clerk				
Noticeboards	Nothing to report.	Clerk				
Streetlights	<p>Council considered concern raised by a parishioner about the amount of light spill from a streetlight in Brownlow Avenue.</p> <p>Some Cllrs had visited the light prior to the meeting and Cllr Williams shared photographs of the light. It was agreed that the pole does have a slight lean on it but that the light spill was not excessive. The amount of light given off by this light is actually less than the old lamp.</p> <p><i>Action: Clerk to write to the resident and thank them for their comments, however on this occasion nothing can be done to alter the angle or brightness of the light.</i></p>	Clerk				
Bucks CC Devolved Services	<p><i>Siding Out and Grass Cutting at Travellers Rest roundabout.</i></p> <p>Mark Averill Head of Bucks Highways (also responsible for day to day devolution) has responded to EPC confirming that the siding out and grass cutting at the Travellers Rest roundabout is the responsibility of the County Council and TfB.</p> <p>Damaged posts at junction with Ivinghoe Way – the Clerk is still awaiting a response from Bucks CC about the replacement of these.</p> <p>The Clerk and contractor have met with a resident of 39 Cooks Meadow and have agreed who is responsible for the grass verge adjacent to his property.</p> <p>Cllr Mrs Thomas raised concern about the condition of the alleyway between The Pastures and Edlesborough Green. <i>Action: Clerk to report the raised pavement to TfB. Cllr Williams to visit alleyway. Clerk to ask our contractor to ensure this is tidy.</i></p>	AW & Clerk				
FINANCE & PLANNING (Reported by Cllr Nevard and Clerk)						
Accounts	<p>The Accounts for month ending 28th February 2017 having previously been circulated to Councillors were discussed and agreed.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">EMH</td> <td style="width: 20%; text-align: right;">£902</td> </tr> <tr> <td>Pavilion</td> <td style="text-align: right;">£124</td> </tr> </table>	EMH	£902	Pavilion	£124	Full Council
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Authorisation of direct payments & cheques (incl. VAT)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Green</td><td style="text-align: right;">£436</td></tr> <tr><td>Open Spaces</td><td style="text-align: right;">£168</td></tr> <tr><td>Bucks CC Devolved Services</td><td style="text-align: right;">£2,046</td></tr> <tr><td>Allotments</td><td style="text-align: right;">£53</td></tr> <tr><td>Street Lights</td><td style="text-align: right;">£124</td></tr> <tr><td>Cemetery</td><td style="text-align: right;">£73</td></tr> <tr><td>Churchyard</td><td style="text-align: right;">£261</td></tr> <tr><td>Dagnall Rec</td><td style="text-align: right;">£159</td></tr> <tr><td>Special Projects</td><td style="text-align: right;">£119</td></tr> <tr><td>Staff</td><td style="text-align: right;">£1,248</td></tr> <tr><td>Office Costs</td><td style="text-align: right;">£31</td></tr> <tr><td> </td><td> </td></tr> <tr><td style="text-align: right;">Total</td><td style="text-align: right;">£5744</td></tr> </table>	Green	£436	Open Spaces	£168	Bucks CC Devolved Services	£2,046	Allotments	£53	Street Lights	£124	Cemetery	£73	Churchyard	£261	Dagnall Rec	£159	Special Projects	£119	Staff	£1,248	Office Costs	£31			Total	£5744	Clerk/JW
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	<p>The March payment and cheque run was agreed.</p> <p><i>Budget/Project Allocation 2017/18</i> Cllr Nevard advised the Council that consideration needs to be given to the project allocation on the budget. <i>Action: Cllr Nevard to circulate recommendations via email to the full council for discussion and agreement at the next meeting.</i></p> <p><i>Dagnall Village Hall Toilets</i> Cllr Mrs Owen requested that the Council give consideration to helping fund the refurbishment of Dagnall Village Hall toilets. <i>Action: This item will be added to the April agenda. Members of the DVH Committee should share a formal proposal prior to the meeting to enable councillors familiarise themselves with the issues prior to the next EPC meeting</i></p>	Clerk CN TO																										
Neighbourhood Plan	<p>The Core Team have met with the Leary family re their response to the Pre Submission Plan. The Leary family had been working with a different map which led to some confusion. This has now been resolved and the family and their planning consultant are still happy with the proposed 40/40 split of new homes on the site.</p>																											



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	<p>The Core team will be meeting with AVDC re their response to the Pre Submission Plan and to discuss the possibility of moving the boundary line on the Slicketts Lane field next week. Work continues on finalising the plan in readiness for submission to AVDC as soon as possible.</p> <p>The Core Team are continuing to work with the consultant on resolving the issues with the Deans Farm site in Northall.</p>																	
<p>Planning</p>	<p>The following new applications were discussed and it was agreed to submit the responses below to AVDC</p> <table border="1" data-bbox="362 472 1906 911"> <thead> <tr> <th>Application No.</th> <th>Address</th> <th>Description</th> <th>Parish Council Response</th> </tr> </thead> <tbody> <tr> <td>17/00709/AOP 8th March 2017</td> <td>Yew Tree, Malting Lane, Dagnall</td> <td>Renewal of outline consent to erect a two storey dwelling on garden land.</td> <td>No objections</td> </tr> <tr> <td>17/00756/APP 8th March 2017</td> <td>2 Dove House Close, Edlesborough</td> <td>Erection of a two storey dwelling on garden land.</td> <td>No objections</td> </tr> <tr> <td>17/00782/APP 8th March 2017</td> <td>Threeways, Leighton Road, Northall</td> <td>Removal of a planning condition to install one-way plates to south-eastern vehicle access.</td> <td>OPPOSE</td> </tr> </tbody> </table> <p>No decisions have been received from AVDC.</p> <p>The clerk has received notification from AVDC confirming the Damson Way & Cow Lane postal addresses for the 30 new dwellings on the Cow Lane site. Evens 2 – 20 Cow Lane, Edlesborough, Dunstable, LU6 2HT Odds 1 – 11, 15 – 29 Damson Way, Edlesborough, Dunstable, LU6 2FQ Evens 2 – 22 Damson Way, Edlesborough, Dunstable, LU6 2FQ</p>	Application No.	Address	Description	Parish Council Response	17/00709/AOP 8 th March 2017	Yew Tree, Malting Lane, Dagnall	Renewal of outline consent to erect a two storey dwelling on garden land.	No objections	17/00756/APP 8 th March 2017	2 Dove House Close, Edlesborough	Erection of a two storey dwelling on garden land.	No objections	17/00782/APP 8 th March 2017	Threeways, Leighton Road, Northall	Removal of a planning condition to install one-way plates to south-eastern vehicle access.	OPPOSE	
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<p>Projects</p>	<p>EMH Acoustics – The acoustic panels will be installed on 10th April 2017.</p>																	



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<p>Website & Facebook</p>	<p>Facebook –</p> <ul style="list-style-type: none"> • Concern about the condition of the right of way from Summerleys to Cow Lane. This path has not been devolved to EPC. The clerk has reported the concerns to TfB. • Concern about a camera attached to a telegraph pole on Pebblemoor opposite Brownlow Avenue. Rob Anderson (TfB Local Area Technician) informed the Clerk that “The cameras are recording traffic movements in Edlesborough. The traffic surveys are being carried out by Advanced Transport Associates at the request of Sarah Allen of Stuart Michael Associates. The reason for the surveys is that SMA are looking to promote a site in the local plan. No Licenses are needed.” • Concern about orange marker sticks in the Slicketts Lane field. Paul Naish (a parishioner) has commented that these are for an archaeological survey. • EB PC have posted a notice in memory of Cllr Richard Windmill. <i>Action: Clerk to send a condolence card to Cllr Windmill’s family on behalf of EPC.</i> 	
<p>EDaN & traffic Management Team Updates</p>	<p>Council agreed to Cllr Williams proposals for the FOTCOTH Financial Arrangements which had been circulated prior to the meeting. <i>Action: Cllr Williams to share the proposals with FOTCOTH</i></p> <p>Council agreed to the FOTCOTH’s expenditure of £500 on new stage lighting. <i>Action: Clerk to raise purchase order.</i></p> <p>The FOTCOTH hope to use funds they raise for the following projects:</p> <ul style="list-style-type: none"> • Opening the Church tower. • Installing a kitchen and toilet facilities making the Church more user friendly. • Cutting back the trees making the Church more visible. <p>The annual Car Boot Sale will take place on 1st May on Edlesborough Green, weather permitting.</p>	<p style="text-align: center;">AW Clerk</p>
<p>Villages</p>	<p>Dagnall –</p> <ul style="list-style-type: none"> • Council agreed to the purchase of a new salt bin near the junction of Studham Lane and Dunstable Road. <i>Action: Clerk to obtain dimensions of bin.</i> <i>Action: Cllr Mrs Owen to provide a map with the exact location to be forwarded to TfB for installation.</i> 	<p style="text-align: center;">Clerk TO</p>



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- Request for an additional street light on Studham Lane
Action: Working party to visit site to see if a light is needed and the feasibility of installing one.
- Council agreed to support Dagnall School's proposal to expand.
Action: Clerk to draft a letter in support of the proposal.
- The Council are saddened by the death of Mr Geoff Spencer from Dagnall, he had been an active member of EPC for many years.
Action: Clerk to send a card to the family on behalf of the Council.

TO

Clerk

Clerk

Northall –

Nothing to report.

Edlesborough –

- Damaged Ivinghoe Way street sign. Council agreed that the residents should be informed of the charge for the "private road" sign to be replaced. The cost of this will need to be met by the residents as this is a private road. The damaged road name will be replaced free of charge by AVDC.
Action: Clerk to write to the Ivinghoe Way Residents Association.
- The bollards at the Travellers Rest roundabouts have still not been replaced.
- No response to date to the Clerk's enquiry about litter picking on the A4146 from AVDC
Action: Clerk to chase response.
- Council agreed to enter the Best Kept Village Competition.
Action: Clerk to raise a cheque & submit application.
- Edlesborough School will be changing their staggered pick up time at the end of the school day to a one time pick up for all at 3.20pm.

Clerk

Clerk

Clerk

See the notes in the Open Forum about:

- Litter Pick.
- Slicketts Lane field.
- Use of field at far end of Pebblemoor opposite junction with Ford Road/Townside.

Cllr Williams advised the Council that the New High Speed Broadband program being advertised in the Aylesbury Times is not currently available to the Parish and there are no plans to provide it.



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Correspondence	<ul style="list-style-type: none">• Invitation for a Cllr to attend the licensing ceremony for the new vicar. <i>Action: Cllr Williams to ask Cllr Cabbage if he would be prepared to represent the Council.</i>	AW & KC
Items for Agenda 16th March 2017	Items for the Agenda for EPC Meeting to be held on 16 th March 2017 at Edlesborough Memorial Hall commencing at 7:30pm: <ul style="list-style-type: none">• Redecoration of EMH• Project budget allocation	
	The meeting closed at 8.59pm.	