

# **Edlesborough Parish Council**

## **Minutes of the Ordinary Meeting held on Thursday**

**21<sup>st</sup> July 2005 at 7.30pm at the Edlesborough Memorial Hall**

### **Present**

Chairman, Cllr Mrs. Thompson, Cllr. Cabbage, Cllr Wilkinson, Cllr Brown, Cllr Mrs. Ratheram, Cllr, Mrs. Prys-Jones, Cllr Conacher, Cllr Munday, Mrs tin Sargeant Clerk and one Parishioner

**Apologies:** There were no apologies

### **Declaration of Interest from Councillors**

None stated other than Cllr Brown declaring an interest in Tennis Club

### **Minutes of Previous Meeting**

There were 3 amendments:

'Clerk's Report and correspondence received' - line 7 'd' added to acknowledge.

'General Purposes Committee Report including Churchyard' - line 2 'it's' altered to its completion and submission.

The Villages

Dagnall - line 3 'due to the area being of outstanding natural beauty' - deleted.

The Minutes of the meeting held on 16<sup>th</sup> June 2005 were then agreed and signed by the Chairman.

### **Matters arising from the previous minutes**

Cllr Cabbage had made reference to the recorded minutes of 16<sup>th</sup> June 2005 under Finance and it was agreed to minute the proposed amendments as follows:

#### **Finance issues**

**Delete:** "Cllr Cabbage recommended an additional meeting be held to ratify the final budget for 2005/6 and this would be arranged" Add "Now that the accounts for 2004/5 and YTD 2005/6 had been clarified and reconciled Cllr Cabbage recommended that the 2005/6 budget proposed on 12.1.05 should now be finally ratified. This was agreed."

**Add:** Cllr Cabbage recommended that the Council should allocate 30 minutes at its next meeting to review the Special Projects, Allocations & Reserves to enable a meaningful and prioritised action plan to be developed to progress relevant projects. This was agreed."

**Add:** the following at the end of the section: "Cllr Cabbage recommended that the Council should transfer £15,000 from the Current Account to the Base Rate Tracker Account in order to earn

some interest. This was agreed."

### **Finance issues**

The Clerk apologised to the meeting for the absence of finalised accounts for the period April - June 2005 due to there being a £62 difference and it been agreed with Cllr Cubbage that until the difference had been accounted for it was not thought appropriate to give out the 'finance packs' at this meeting. Every effort would be made to rectify the error as soon as possible. Cllr Brown suggested that a further line be included in the Reserves & Funds page in order that any monthly discrepancy could be entered. The Councillors agreed to this inclusion.

pie,,Clerk reported the June Income was £1,736.81 and Expenditure £7,470.81.

trie Clerk also reported that the transfer of £15,000 from Current Account into the Base Rate Tracker account had not taken place as she had been concerned that the July monthly expenditure would not allow such a large transfer. Councillors agreed that the Clerk should determine the amount of transfer which would be put into action.

Cllr Cubbage proposed that the budget that was discussed on 12<sup>th</sup> January should now be finally ratified - seconded by Cllr Brown, all agreed.

The Clerk reported that the 2003/4 Annual Return had been passed by the external Auditors, a notice to this effect will be displayed on the notice boards. The Annual Return for 2004/5 had been received for completion and return to the external auditors by 30<sup>th</sup> September 2005. This had been approved at the meeting of 16<sup>th</sup> June 2005 and would be signed by the Chairman prior to submission.

A proposed review -Reallocation of Special Project Reserves would be discussed under 15 of the Agenda.

All agreed annual subscriptions have been paid.

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It was recommended that details from The Chilterns Conservation Board regarding New Landowners Information Pack be added to the Parish website.

### **Clerk's Report and correspondence received.**

The Clerk reported on letters/E-mails received as under:

AVDC would be holding a 'housing transfer' roadshow during August allowing council housing tenants the opportunity of discussing whether they wish to remain with the council or transfer to a new landlord.

County Councillor Avril Davies report which gave details of a Community Leaders Scheme which grants small sums of money to be used for community purposes. The report also referred to the grasscutting contract carried out by AVDC on it's own land and on County Council land and highway verges which has been causing problems in the lateness of cuts taking place. The e-mail address for complaints and/or compliments is [enquiries@johnOConner.co.uk](mailto:enquiries@johnOConner.co.uk)- The Clerk requested Councillors to inform the Clerk if grass cutting around the villages was not being carried out, but it was felt that the schedule of cuts throughout the Parish were acceptable.

AVDC had forwarded detailed Horticulture Maps identifying the land being maintained in AVDC's grounds maintenance contract. These would be copied for each Councillor.

Details of a new bucksonline.gov.uk e-mail address had been passed to Councillors.

The Chairman had received a letter requesting a Football match to be played on The Green on 28<sup>th</sup> August in memory of John Cropper who tragically died last year. The Parish Council agreed to this request.

The Clerk would apply for a copy of the Anglian Water Drinking Water Quality Reports 2004.

A response had been received from Mr. Wood allowing the Parish Council access to the Churchyard via the bridleway.

### **General Purposes Committee Report including Churchyard**

Cllr Brown gave the following report from the last General Purposes Committee meeting:

**Memorial Hali Floor** - A trial hole is to be drilled (probably during August) prior to the preparation of a report and estimates for remedial works.

**Public Entertainment Licence application** - has been acknowledged by AVDC

**Electrical Inspections** have been carried out for insurance purposes on the Memorial Hall and Pavilion and the insurance premium paid.

**Grass Cutting** is now up to date including around obstacles

**RoSPA report** - Various actions taken or planned following the recent report. Thanks to John Parker for studying the report and his analysis of required actions

**Tennis Club Lease** - still awaiting Parish Council Solicitors action

**Cemetary/Churchyard Access** - is an agreed item and letters to be placed with other deeds at the Bank ; .

**Dog Bin purchase** - Cllr Brown as Chairman of the General Purposes Committee proposed the purchase of an additional Dog Bin to be sited at Slicketts Lane, Edlesborough, this was seconded

by Cllr. Conacher and ratified by the Parish Council.

It was agreed that in future all Councillors would receive a copy of the GPC minutes.

### **Traffic Calming Reports:**

#### **Edlesborough:**

Cllr Wilkinson gave a detailed report following the recent response from Bucks County Council regarding the speed limit delineation in Pebblemoor and the High Street, Edlesborough 'recommending that Bucks. County Council be asked for '30' roundels to be painted on the road surface at both repeater sign locations, plus the addition of yellow backing boards to emphasise the repeater signs. Further that the Parish Council request Bucks. County Council to investigate the possibility of obtaining special dispensation to paint '30' roundels on the road surface at intervals along the High Street in conjunction with the existing lighting system. If Bucks. County Council were unable to obtain the necessary dispensation, the Parish Council request that they upgrade the lighting system at their expense, to ensure that it is evident to drivers during the hours of daylight. A general recommendation would be that since roundels are permitted at the entry to , every speed limit, it is recommended that the Parish Council ask for road marking roundels and yellow backing boards for the existing speed limit signs, at all speed limit entry points to all three villages (Edlesborough, Dagnall and Northall) The Clerk would write to Bucks. County Council accordingly. Cllr. Wilkinson was thanked by the Chairman for an excellent report.

#### **DagnallJ:**

Letters had been written to the Parish Council by several children attending Dagnall School regarding their concerns with the traffic problems outside their School. The Parish Council appreciated the letters and have replied informing them that it is doing all it can to help improve the traffic conditions throughout the Parish.

#### **Northall:**

### **The Villages - issues other than Traffic Calming and matters delegated to the GPC**

**Dagnall:** Councillors considering best possible ways of utilising the Section 106 Agreement referred to under 'Planning Issues' above.

Despite several years of Bucks. County Council disclaiming ownership and maintenance of land containing hedges and trees in Dunstable Road, Dagnall a Land Registry document has been obtained clearly confirming that the land is in fact in the ownership of Bucks. County Council. The Clerk was requested to write to Bucks. County Council requesting that urgent maintenance be carried out.

Councillors were informed of the Chilterns Conservation Board letter regarding 'Undergrounding of overhead wires'. !It is proposed to ensure that as many overhead lines as possible are put underground in the Chilterns AONB. Dagnall and Northall have overhead power lines and Cllr.

Coppen had agreed to undertake ascertaining the exact locations

#### **Edlesborough**

The Clerk reported that the Carnival had been very successful. Over 40 parishioners had completed a Parish Questionnaire, the concerns and comments of which will be analysed and discussed at the September Parish Council meeting. The Parish Council would arrange for a large sign to be available to fix to the gazebo for future use. Cllr Prys-Jones thanked the Parish Council for the loan of a table for her charity stall. A letter had been received from the Chairman of St. Mary's Village Carnival 2005 thanking the Parish Council for their support.

Following letters from the Clerk and intervention from John Bercow MP to AVDC it has been promised by AVDC that works will be carried out to the footpath at Taskers Row within the next 10-12 weeks.

### Northall

The Clerk has received a report of very badly overgrown footpaths from Northall to Slapton and Edlesborough which have been reported to Bucks. C.C.

### Community Bus

County Councillor Avril Davies had sent the Parish Council details of a bid for a Demand Responsive Minibus to operate in the Wing and Ivinghoe area to replace the shopper bus services that at present serve some villages. The core bus service would remain. County Councillor Mrs. Davies considered that Edlesborough Parish should be included within this application. Further details were not available at this meeting.

### Tennis Club Lease

The Parish Council is awaiting a response from the Solicitors

### **Aylesbury Vale Local Committee Report:**

Cllr Wilkinson had attended the recent meeting of the Aylesbury Vale Local Committee and gave the following report:

#### Local Development Framework:

The LDF is going to replace the AVDC, but instead of comprising one large document as now, the LDF will be made up of several documents which together will define the long term planning policies for the district. The documents will progressively replace the corresponding sections of the Local Development Plan as they are adopted. The first document to emerge will be the Statement of Community Involvement (SCI) which is expected to be circulated for consultation to the relevant bodies (including parish councils) in August/September followed by a public consultation period in October/November.

### Future of Local Committees

The County are looking at ways of modifying Local Committees to improve communications

between them and local communities. They have divided the county into 24 "Cluster Groups", each cluster group having periodic meetings in the way that Local Committees are currently run. As a pilot scheme, 5 cluster groups are to meet over the next 12 months and if successful, the idea will be rolled out across the County. The pilot cluster groups will be: Burnham, Buckingham, Chesham, High Wycombe West, Haddenham. Those in attendance at the meeting were assured that the existing delegated budget will remain and that these changes were not aimed at centralising decisions. It was not clear whether the cluster group meetings would be as well as or instead of local committee meetings.

### **Changing Role of the Fire Service**

A presentation was given by a Bucks Fire and Rescue Service divisional officer who stated that they offer a free fire risk inspection visit to domestic properties - phone Aylesbury 424666 and ask for 'Community Safety'.

### **Marketing The Vale**

AVDC gave a presentation outlining the action and strategies being implemented to encourage existing employers to stay and to attract new employers into the area.

### **Licensing Act 2003**

A presentation was given by the AVDC Licensing Officer reminding that applications for the conversion of existing public entertainment licences must be in by 6<sup>th</sup> August. He stressed that any premises that had an existing licence should ensure that they applied for a conversion because it was much simpler than applying for a variation and would meet the needs of most premises run by parish councils. If applications are not received by 6<sup>th</sup> August no conversion applications can be considered after that date. Any premises seeking a variation in their licence have to display a blue notice outside the premises and place a notice in the local paper. 28 days are allowed to object. The only grounds for objection are issues concerning:

Crime and disorder

Nuisance and disturbance

Protection of children

Safety

No other issues are considered relevant, that is the law.

### **Bucks Highways Local Delivery Plan**

The only Edlesborough Parish item included was the Chapel Lane culvert replacement, which was listed as complete.

### **Bucks Local Access Forum**

Those attending were supplied with a draft copy of the Annual Review 2004-05

### **Speed Limit Survey**

Letters have been sent out to the parishes in Area 13. The Parish Council must ensure that it has responded if not already done so.

### **Local Delegated Budget**

To be reviewed again in September. Apparently there is still a small amount not yet committed.

### **Dates of future meetings:**

13<sup>th</sup> October 2005: 26<sup>th</sup> January 2006: 20<sup>th</sup> April 2006; 12<sup>th</sup> October 2006.

Cllr Wilkinson informed the Parish Council that he had not found reference to an application under the Licensing Act 2003 for Dagnall Village Hall or the Public Houses in Dagnall.

The Clerk confirmed that a response had been sent to AVDC regarding the Speed Limit Survey.

Cllr Conacher reported that an excellent job had been carried out on the Chapel Lane culvert replacement.

### **Allotments:**

#### **Dagnall:**

The hedge abutting the pavement on the main A4146 has been cut. Edlesborough:

Contractor has been requested to cut part of internal hedge at The Green allotments. Northall:

*'Contractor* has agreed to trim off overgrown unworked allotment to prevent 'seeds' affecting other allotments. Clerk to make further enquiries regarding Northall allotment report.

The Parish Council did not consider it necessary in future to include Allotments within the Parish Council meeting Agenda as this was dealt with by the General Purposes Committee.

### **Special Projects**

Councillors had been issued with a Proposed Review-Reallocation of Special Project Reserves. Cllr Cabbage went through the various proposed re-allocation reserves giving rise to certain amendments and a full list would be available at the next meeting. Clerk to obtain quotations for basketball equipment, nets and ground cover. It was reported that disabled toilets have to be provided in new buildings but older buildings are exempt. Clerk to obtain update of By-Election costs.

### **BT Payphones**

Changes in payphones have been received from BT. The payphone affected in the Parish is situated at Leighton Road, Northali and it is intended to make this a Cashless phone rather than removing the phone box completely. The Parish Council agreed to this phone box remaining and becoming a 'Cashless' phone. Clerk to reply accordingly.

## **Parish Plan/Village design statements/Forward Planning**

A guidance note for local communities had been received from AVDC giving assistance to local communities in preparing Parish Plans and Village Design statements. The Parish Council agreed to commence work on a Parish Plan in September.

## **Matters to Report to the Police for Monthly Police Report**

A report had been received from Thames Valley Police stating that since April 2005 31 crimes have been carried out in Edlesborough, 3 in Northall and 6 in Dagnall comprising criminal damage, burglaries, assault, Breach of Anti Social Behaviour Order, theft of pedal cycles, theft from vehicles, theft of a vehicle, threat or possession with intent to commit criminal damage, obtaining property by deception by cheque or credit card, arson with intent to endanger life, robbery of personal property, assault occasioning actual bodily harm.

Reference was made to the terrible events in London and Turkey where British people on holiday had lost their lives. The report concluded "Regardless of the type of crime there is no doubt that individuals or the police alone cannot beat the criminal, however communities working together can".

## **Items for the next Agenda**

Ratification of Standing Orders

The meeting closed at 10.50pm

The Next Meeting will be held on Thursday 15<sup>th</sup>  
September 2005 commencing 7.30pm at Edlesborough  
Memorial Hall