

Edlesborough Parish Council

Minutes of the General Purposes Committee Meeting

Thursday 2nd May 2007 at 7.30 pm at Edlesborough Memorial Hall

Item	Content/Decision	Next Review Date
Present	Mr. Brown (Chairman) Mr. Wilkinson, Mrs. Prys-Jones, Mrs. Thompson, Mr. Cabbage, Mrs. Parker (co-opted member) Mr Parker (co-opted member) Clerk, Lin Sargeant	.
Apologies	Mr. Munday	.
Declarations of Interest	None declared at commencement of meeting	.
Minutes of Previous Meeting Held on 7th March 2007	Signed by the Chairman as a true record	.
Matters arising from previous Minutes and Clerk's Reports	Covered under the following Agenda headings.	.
Edlesborough Memorial Hall		.
Under 5's	Clerk read the Parish Council's response letter to Under 5's letter regarding compensation.	.
Replacement Floor	<p>The Committee were very pleased with the completed floor and the Chairman thanked the Clerk and particularly Sue and John Parker for all the additional work they had endured during the construction. Discussion took place regarding re-decoration of skirting boards, walls, internal doors and window cills. It was agreed to delay carrying out this work until the Whitsun half term when there would only be one let on the Tuesday evening. This would give sufficient time for the gloss paint to harden prior to full lettings taking place after half term. It was agreed to change the gloss paint to a beige colour for both skirting boards and doors. The Clerk passed round details of maintenance for the new floor and it was decided not to apply a sealer immediately but to assess the condition of the floor in a few months time. The purchase of a machine to dry buff the floor will be discussed at a future meeting to establish whether this will be required. Under 5's to be requested to check castors etc. on their equipment to ensure that it will not scrape or damage the floor surface. A notice would be put in the Hall advising Users to treat the floor with extra care. A 'Sinking fund' as requested under the AVDC Grant will be covered within the budget dealing with maintenance of the Hall.</p> <p>A plaque will be ordered from both Awards for All and AVDC to be placed in the Hall recognising the grants received to carry out the refurbishment of the floor and it was agreed to incorporate an Open Day with the EDaN Project Open Day to be held in Edlesborough Memorial Hall on Saturday 23rd June by advertising and to invite representatives from both Awards for All and AVDC together with John Bercow MP, County and District Councillors, Parishioners and the press to attend at 11.00am to mark the completion of this long outstanding project.</p>	June 2007
Caretaker's Report	Account set up with new Cleaning/Utensil suppliers based at Pitstone. Emersion heater repaired, annual Boiler service booked and heaters cleaned following floor works. Hinge on ladies toilet requires replacing. It was agreed that new curtain rails should be purchased and curtains cleaned to comply with fire retardant instructions. Brownies reduced hours of hire due to less children. Evidence of alcohol and drug taking found round perimeter of Hall and PCSO informed.	June 2007
Clerk's Report	Increase of £23.62 in Council Tax for Memorial Hall which continues to be rated under 'Small Business Rate'. Installation of a replacement cooker should take place shortly.	.
External Decoration	Due to be commenced 14 th May 2007. 2 broken panes of glass to be replaced whilst work is carried out.	June 2007
Car Park Barrier	Quotation accepted and work to be carried out	June 2007
Caretaker/Handyman	The Committee were very saddened to receive notice of both Sue and John Parker's retirement from the Parish Council and thanked them for all they had done for the Parish over a great number of years. The Committee would hold a special meeting to review the job contents implication prior to advertising for replacements.	June 2007
Edlesborough Green (including play equipment, car parks, Sports activities etc.)		.
Caretaker's Report	Bucks CC have erected designated footpath flag Cow Lane side of Green. A deliberate hole has been made in the play area fence and hinge on play area gate requires attention. Litter bins requiring more frequent emptying. Evidence of alcohol and drugs in Pavilion Car Park and play area. Several serious incidents have taken place which have been reported to the Police.	June 2007
Clerk's Report		June 2007

	<p>Rospa inspection to take place at Edlesborough shortly also to include Dagnall play area. Refuse collection waste Transfer notice Agreement completed and returned.</p> <p>Committee agreed to allow a 'Play around the Parishes' scheme to take place on Edlesborough Green and Dagnall Recreation Field during the summer months which would include a bouncy castle, sports and games equipment and crafts with parents being encouraged to stay with their children.</p> <p>Letter received from 94FC thanking the Parish for it's cooperation during the last football season</p>	
Goal Posts	Clerk would arrange a meeting with a representative from 94FC to discuss the type of goal posts required to replace originals prior to applying for funding from the Football Association. Goal posts for Dagnall Recreation Field to be included in the application for funding.	June 2007
Basketball Playing Surface	Funding being applied for through Aylesbury Vale Youth Opportunity grants. Clerk to accept lowest quotation subject to grant funding and to establish how long quotation will apply prior to any increases. Anne Thompson declared an interest.	June 2007
Replacement Practice Goal/Kick Wall	Further discussion to take place as it had been established that the youths would most likely require a goal post with net rather than a kick wall.	June 2007
EB Lions	Clerk to respond to letter which requested available land for a permanent football pitch. The Committee recommended that this be actively pursued by EB Lions through the EDaN Project.	June 2007
<u>Edlesborough Green Pavilion</u>		.
Caretaker's Report	Guttering and felt over canopy lifted and broken. Futher grafitti and mud thrown at Pavilion shutters. Fire extinguisher to be replaced	June 2007
<u>Tennis Club Lease</u>	Draft Lease approved by Parish Council, clerk to contact Tennis Club to chase Solicitors	June 2007
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<u>Edlesborough, Dagnall & Northall Allotments</u>		.
	All allotments at The Green and Cow Lane are now let. Clerk to investigate cutting of seedlings adjacent to The Green allotments	June 2007
<u>Edlesborough Cemetery/Chuchyard</u>		.
Access	Specification drafted for works required to be carried out. Test pits to be undertaken in July/August. Filming to take place 4 th -9 th July. Clerk to contact Film Company.	June 2007
<u>Edlesborough, Dagnall & Northall Street Lighting</u>		.
Clerk's Report	All Invoices received for replacement of streetlight column at Huntsman's Close, Dagnall. Clerk to apply for reimbursement from Company originally causing the damage. Several lights repaired. Clerk to report faulty streetlight outside Doctors Surgery.	June 2007
<u>Highways/by-ways/footpaths</u>		.
	Order received from Bucks CC to divert Public Footpath No. 18. Road Closure notices received for Northall, Ringshall and Little Gaddesden	.
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<u>AVDC & BCC responsibilities</u>		.
	Clerk to report road subsidence and to chase up repair works to pavement in The Pastures	June 2007
	Clerk to contact AVDC to install bollards at The Memorial Hall to prevent parking on grass verge.	June 2007
	Details of outstanding issues with Bucks CC to be forwarded to County Councillor Avril Davies	June 2007
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	The meeting closed at 10.30pm	.
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	Next Meeting: WEDNESDAY 6th June 2007 at Edlesborough Memorial Hall commencing 7.30pm	.