

## Edlesborough Parish Council

### Minutes of the General Purposes Committee Meeting

held on Thursday 2<sup>nd</sup> June 2009 at 7.30pm at Edlesborough Memorial Hall

Item	Content/Decision	Next Review Date
<b><u>Present</u></b>	Mr. Wilkinson (Chairman) Mrs Prys-Jones, Mr Williams, Mr. Cabbage, Mr. Wilson, Clerk - Lin Sargeant,	
<b><u>Apologies</u></b>	Mrs. Thompson(due to illness), Mr. Brown	
<b><u>Declarations of Interest</u></b>	None declared at commencement of meeting	
<b><u>Minutes of Previous Meeting</u></b> <b><u>Held on 2<sup>nd</sup> April 2009</u></b>	Signed by the Chairman as a true record	
<b><u>Review of Charges</u></b>	<p>It had been agreed at the recent AGM that the GPC would review the charges which due to not having a GPC meeting in May were not reviewed prior to the 2009 AGM.</p> <p><u>Edlesborough Memorial Hall (last reviewed in 2008)</u></p> <p>The Clerk and Manager were requested to itemise a breakdown of charges to ascertain the difference between private and regular hall users. Also as to whether the present private charge of £13 per hour was deterring people from booking the Memorial Hall. Enquiries to be made of other local village halls as to their charges and usage. It was ultimately agreed to continue with the present charges until the next review.</p> <p><u>Pavilion and The Green (last reviewed in 2007)</u></p> <p>The Clerk read a letter received from the Cricket Club that due to shortage of playing members no fixtures have been made for this season therefore they would not be using the Pavilion or The Green.</p> <p>Mr. Wilkinson had carried out a thorough survey of all the charges and Committee proposed the following:</p> <p><b>Tennis Club</b> - Increase annual payment from £342.50 to £565.00 inclusive of routine cleaning. This above RPI increase is due to the Tennis Club now using the Green and Pavilion 12 months of the year and represents an 8% increase over 2 years of the current combined annual fee and cleaning charges. Cleaning charges have previously been charged separately from the annual fee.</p> <p><b>Cricket Club</b> – Increase annual payment from £342.50 to £546.50 to incorporate routine cleaning, representing a 4.6% increase over 2 years of the current combined annual fee and cleaning charges. As with the Tennis Club, cleaning charges have previously been charged separately from the annual fee. In view of the recent letter from the Cricket Club the Clerk would invoice for any outstanding payments due up to the end of May 2009.</p> <p><b>Senior</b></p> <p><b>Football:</b> - Increase charge from £24.00 to £25.00 per match. That charge does not include any cleaning of the Pavilion necessitated by their use. If the football club responsible do not clean the Pavilion satisfactorily after using it, they will be charged the additional cleaning rate.</p> <p><b>EB Lions:</b> - Proposed by Mr. Cabbage, seconded by Mrs. Prys-Jones that the annual payment be increased from £300 to £310 to include routine cleaning.</p> <p><b>Additional Cleans:</b> It was agreed that any additional cleans that become necessary due to abnormal usage of the Pavilion would be charged at £22 per clean to the club responsible.</p> <p>Appropriate letters to be sent to all Sports Clubs notifying increase in charges to take effect from 1st September 2009. The letter to the Tennis Club to state that in view of their all year round usage of the Pavilion a far greater increase is envisaged in the longer term, but the Parish Council have taken the view that a progressive increase rather than a step increase is the more acceptable approach.</p> <p>Mr. Wilson was concerned that the football pitches were not being used to their full potential but was advised that additional wear and tear on The Green would cause additional maintenance.</p>	July 09

	<p><u>Cemetery Burial Fees (last increased in February 2009)</u></p> <p>Committee proposed that the current fees be reviewed in October/November 2009 with a possible increase taking effect from February 2010. Costs of other cemeteries to be ascertained.</p> <p><u>Allotments (increase already notified to take effect October 2009 from 70p to 80p per pole)</u></p> <p>Committee proposed a further increase of 10p per pole from October 2010. Notice to be given in October 2009.</p>	
<b>Edlesborough Memorial Hall</b>		
Clerk's Report	Broken light fitting and kitchen drawer repaired	
<b><u>Fire Risk Assessment/Annual Hire Agreements for Users – UNDER 5's MEETING</u></b>	Arranged for Thursday 4 <sup>th</sup> June 2009 at The Pavilion. Mr. Wilkinson, Mrs. Prys-Jones and the Clerk will attend.	July 09
<b><u>Utility bills for Memorial Hall &amp; Pavilion</u></b>	No increase or reductions notified	July 09
<b><u>Memorial Hall Car Park</u></b>	Another bollard has been replaced.	
<b><u>Edlesborough Green (including play equipment, car park, sports activities etc.)</u></b>		
Clerk's Report	<p>Annual Charity Football match took place on 23<sup>rd</sup> May. The Bell Public House has requested permission for a charity cricket match to take place during the Summer, further information awaited. Clerk had received information regarding an alternative company for Play Equipment inspections. RoSPA have carried out this year's inspections at Edlesborough and Dagnall and Mr. Cabbage was present at the Northall inspection for which an additional fee would be payable. Reports awaited.</p> <p>Increase cost notified for Dog Waste Bins and collection service.</p> <p>New spring fitted to the Elephant and beams ordered for the Galactica. Clerk to establish fixing costs.</p>	July 09
Kick Wall	Clerk had spoken to several youths asking them to put in writing what they would like on The Green. Committee informed of Kick Wall at Ivinghoe, Clerk to make enquiries as to cost.	July 09
<b><u>Edlesborough Green Pavilion</u></b>		
Clerk's Report	The Easter 'Play around the Parishes' at Edlesborough and Dagnall had been successful. Further tiles and guttering broken and repaired. Letter from Cricket Club referred to above.	July 09
Canopy Roof/Pavilion Extension	Cricket Club not able to discuss this at the present time but item to remain on the Agenda.	July 09
<b><u>Edlesborough, Dagnall &amp; Northall Allotments</u></b>		
Clerk's Report	5 half plots let at Northall, 1 whole plot and an irregular shape plot still available.	July 09
<b><u>Edlesborough Cemetery/Churchyard</u></b>		
Clerk's Report	3 burials and 1 burial of ashes have taken place	July 09
<b><u>Cemetery Access</u></b>		

Clerk's Report	Access now completed. New gate to be fitted. Clerk to inform Funeral Directors that only the Hearse and one following car allowed to use the access as only 2 parking spaces available in the Cemetery. Clerk to enquire of Fencing Contractor and Ironwork Contractor for recommendations of suitable gate(s) for the bridleway entrance from the A4146. Safer Routes to School to complete top layer of bridleway, clerk to ensure that the whole of the bridleway is covered. Bucks CC Rights of Way have put temporary notices asking people not to park at the entrance either by the existing gate or across the 'gap' between the gate and the Churchyard wall. Appropriate wording to be put on the new gate(s) when installed.	July 09
<b><u>Edlesborough, Dagnall &amp; Northall Street Lighting</u></b>		
Clerk's Report	1 faulty light in Chiltem Avenue to be reported. Waiting for longer arm to be connected to Churchyard light	July 09
<b><u>Fixed Assets (Land interests etc.)</u></b>		
	Deeds at the Bank have been inspected. Committee were requested to study revised Assets Register for discussion at the next meeting. Clerk to enquire of Solicitors in due course regarding the advisability of registering the remainder of The Green with the Land Registry.	July 09
<b><u>Highways/Byways/Footpaths</u></b>		
Clerk's Report	Further potholes being reported	July 09
<b><u>AVDC &amp; BCC responsibilities</u></b>		
Clerk's Report	Further grass cutting being carried out on a monthly basis	July 09
	The meeting closed at 10.33pm	
	<b>Next Meeting: <u>THURSDAY 9<sup>th</sup> JULY 2009</u> at Edlesborough Memorial Hall commencing at 7.30pm</b>	