

Edlesborough Parish Council

Minutes of the General Purposes Committee Meeting

Held on Thursday 9th July 2009 at 7.30pm at Edlesborough Memorial Hall

Item	Content/Decision	Next Review Date
<u>Present</u>	Mr. Wilkinson (Chairman) Mrs Prys-Jones, Mr. Brown, Mr Williams, Mr. Wilson, Clerk - Lin Sargeant,	.
<u>Apologies</u>	Mrs. Thompson(due to illness), Mr. Cabbage	.
<u>Declarations of Interest</u>	None declared at commencement of meeting	.
<u>Minutes of Previous Meeting</u> <u>Held on 2nd June 2009</u>	Signed by the Chairman as a true record	.
<u>Review of Charges</u>	Letters had been sent to the relevant Sports Clubs regarding the proposed increase in annual charges and responses had been received from the Tennis Club, Cricket Club and EB Lions raising various issues. Committee agreed that the Chairman, Mr. Wilkinson would speak directly to the Sports Clubs to explain the structure of revised charges and this item to be put on the September Agenda for further discussion. Mr. Brown declared an interest when discussing the Tennis Club. The Committee wished to express their thanks to the Manager, Beverly Sage, for her work involved in supplying Memorial Hall information and further advertising of the Memorial Hall to be placed in village shops, surgery etc.	September 09
<u>Fixed Assets (Land etc. interests)</u>	The Committee reviewed, discussed and approved the final wording for the range of assets comprising, Memorial Hall, Edlesborough Village Green, Sports Pavilion, Sports Equipment on The Green. Children's Play area equipment on The Green, Parish Allotments in Edlesborough, Dagnall and Northall, Parish Cemetery and Bus Shelters. It was recommended that the Bus Shelters be inspected periodically to assess condition, cleanliness etc. The annual Tithe payments and possibility of redeeming the annual rent charges to be placed on the Agenda and discussed at the October meeting of the GPC. Mr. Wilkinson was thanked by the Committee for his extensive input into researching Title Deeds to all the assets.	October 09
<u>Edlesborough Memorial Hall</u>	.	.
Clerk's Report	Problems occurring with closing the Fire Exit door. Fire safety check carried out and one extinguisher replaced.	September 09
<u>Under 5's Meeting (Annual Hire Agreement)</u>	<p><u>Condition 15</u></p> <p>Committee recommended to leave the Standard Conditions of Hire for the Memorial Hall unchanged but to add a further condition to the 'Side' Agreement originally signed by the Parish Council and Under 5's on 4th November 2004. The condition to read: To allow access to the kitchen for the purposes of passing to and from the outside area.</p> <p><u>Condition 5</u></p> <p>To be further discussed after checking with Parish Insurance Policy.</p> <p><u>Condition 9</u></p> <p>Current wording agreed to all parties</p> <p><u>Canopy over outside play area</u></p> <p>Committee recommended that this should be a free standing canopy not attached to the building and Under 5's to be asked to submit full details and plans of it's proposal in order that the Council can give it further consideration and to explore the planning legalities.</p> <p><u>Hall cleaning</u></p> <p>Clerk to speak to Manager and Cleaner to improve on hall cleanliness and to obtain details from Flooring Manufacturers on the most suitable products to use to maintain the new floor.</p>	September 09
<u>Under 5's (continued)</u>	<p><u>Children's Toilet seats</u></p> <p>Under 5's to submit details of seats to the GPC</p> <p><u>Storage Room doors</u></p>	.

	<p>GPC to arrange for a longer bolt to be installed</p> <p><u>Financial situation</u></p> <p>Further consideration to be given to Under 5's request for funding if they submit a proposal. No implied commitment was given that any such request would be successful.</p> <p><u>Posters, pictures etc.</u></p> <p>Under 5's had been requested to reduce the amount of wall space being taken up with notices and pictures which was appearing to be overpowering for other users of the Hall. A suggestion was made that folding notice boards be used enabling the pictures to be covered after the Under 5's sessions.</p>	
<u>Utility bills for Memorial Hall & Pavilion</u>	<p>Notification had been received of a further increase in the direct debit for Gas at the Memorial Hall to take effect from 1st September 2009. The amount of gas used would be monitored and reviewed when the next readings were received.</p>	.
<u>Edlesborough Green (including play equipment, car park, sports activities etc.)</u>	.	.
Clerk's Report	<p>Following damage and vandalism to the play equipment replacement parts have been ordered. The Elephant has been repaired and reinstalled. Steel balancing beams to replace the damaged wooden beams are ready to be installed and Committee recommended acceptance of the quotation of £320 from Wicksteed for fixing. Additional materials are on order to repair vandalised parts of the Galactica and it was agreed to request Wicksteed to carry out the repairs at the same time as fixing the beams.</p> <p>Committee agreed to top up the bark on the play areas at Edlesborough and Dagnall.</p> <p>A request had been received from the Carnival Committee to hold a picnic on The Green in September, the same day as the Open Service. It had been recommended that the Carnival liaise with the Open Service to arrange situations etc.</p> <p>RoSPA report had been received for all three villages and minor works would be carried out accordingly.</p>	September 09
Kick Wall	<p>Committee members had recently inspected the Kick Wall at Ivinghoe and Clerk has obtained brochure. A request will be put in the August/September issue of Focus asking youths to come forward with suggestions as to what equipment they would like to see on The Green. Funding can be applied for by the youths themselves assisted by the Parish Council.</p>	September 09
<u>Edlesborough Green Pavilion</u>	.	.
Clerk's Report	Further guttering and tiles broken and replaced	September 09
Canopy Roof/Pavilion Extension	This item to remain on the Agenda for future discussion.	
<u>Edlesborough, Dagnall & Northall Allotments</u>	.	.
Clerk's Report	Problems with leaking tap on The Green allotments	
<u>Cow Lane Allotments</u>	<p>Letter received regarding the allotments holders' wish to tackle the redundant plots at the top of the Cow Lane allotments in order to bring them into use and seeking financial help from the Parish Council. Mr. Williams declared an interest. The Committee recommended that up to £250 be set aside in the budget to help when needed to support the activity.</p>	September 09
<u>Edlesborough Cemetery/Churchyard</u>		
Clerk's Report	Quotation received to complete the work on infilling sunken graves which Clerk was authorised to accept with seeding to take place at the appropriate time.	September 09
<u>Cemetery Access</u>	.	.
Clerk's Report	New access gate installed and bridleway surface completed. A request for quotations to replace the existing bridleway gate in either wood or metal has been made and should be available for the PC meeting.	September 09

<u>Edlesborough, Dagnall & Northall Street Lighting</u>	.	.
Clerk's Report	2 streetlights requiring repair	September 09
<u>Highways/Byways/Footpaths</u>	.	.
Clerk's Report	Clerk has written to Bucks CC requesting further dropped kerbs to be installed at Church Croft. Clerk to write to various residents requesting tree branches overhanging pavements to be pruned.	September 09
<u>AVDC & BCC responsibilities</u>	.	.
Clerk's Report	Request for Taskers Row pavements to be repaired and trees cut back which are obstructing streetlights.	September 09
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.	The meeting closed at 10.40pm	.
.	Next Meeting: <u>THURSDAY 3rd September 2009</u> at Edlesborough Memorial Hall commencing at 7.30pm	.