

Edlesborough Parish Council

Minutes of the Annual General Meeting held on 21st May 2009

(Subject to agreement and signing at the AGM in May 2010)

MINUTES of the **ANNUAL GENERAL MEETING** of the Edlesborough Parish Council held on Thursday 21st May 2009 at 7.30pm at Edlesborough Memorial Hall

Present

Mrs Thompson, Mr. Cabbage, Mr. Wilkinson, Mrs Prys-Jones, Mrs Ratheram, Mr. Williams, Mr. Jones, Mr. Wilson Lin Sargeant (clerk) District Councillor Terry Jones and 1 Parishioner

Mrs Thompson welcomed all present to the meeting

Apologies – Mr. Brown and County Councillor Avril Davies

Nominations for Chairman

Mrs Thompson (Chairman) handed the running of the meeting to Vice Chairman Mr Cabbage in order that a Chairman could be elected. Mrs Thompson was asked if she wished to remain as Chairman to which she replied that she was willing to stand for a further term of office and it was proposed by Mrs. Prys-Jones, seconded by Mr. Jones and agreed unanimously that Mrs. Thompson be elected Chairman for the coming year. Mr. Cabbage handed over to Mrs. Thompson to conduct the meeting.

To elect a Vice-Chairman of the Council

Mr. Wilkinson proposed and Mr. Williams seconded that Mr. Cabbage be re-elected to act as Vice Chairman. Mr Cabbage indicated his willingness to stand as Vice-Chairman and it was carried that Mr. Cabbage would serve as Vice Chairman for the coming year. Approved by Council.

Minutes of the Annual General Meeting held on 15th May 2008

The Minutes of the previous Annual General Meeting held on 15th May 2008 were discussed. Suggestions were put forward by Mr. Cabbage regarding the content of future AGM Agendas as follows:

1. Councillors responsible for Planning from the three wards to be separately itemised and to be excluded from the list of 'Representatives to outside bodies'.
2. That reference to Edlesborough Memorial Hall Caretaker/Bookings Secretary limits and Edlesborough Green, Pavilion and Play Equipment Caretaker/Bookings Secretary be altered to Edlesborough Memorial Hall Manager and Edlesborough Green, Pavilion and Play Equipment Manager

Council agreed to these changes taking effect for the 2010 AGM Agenda.

To appoint Committees, sub-committees and officers

General Purposes Committee

Mr. Brown wished to stand down as Chairman of the GPC Committee but would like to continue as a Committee Member. The Chairman asked for nominations for the office of Chairman of GPC. Mrs. Prys-Jones proposed Mr. Wilkinson, seconded by Mr. Cabbage. Mr. Wilkinson proposed Mr. Cabbage who informed the meeting that he would prefer not to stand as Chairman. There were no other nominations and Mr. Wilkinson was appointed Chairman of the General Purpose Committee. Council all in favour.

Mr. Cabbage proposed Mrs. Prys-Jones to remain as Vice Chairman, seconded by Mr. Wilson. There were no other nominations and Mrs. Prys-Jones agreed to remain as Vice Chairman. All in favour.

Committee members who agreed to stand are Mrs. Thompson, Mr. Brown, Mr. Williams and Mr. Wilson.

Councillors responsible for Planning issues:

Edlesborough: Mr. J. Wilkinson

Dagnall: Mr. T. Jones

Northall: Mr. M. Wilson

Councillors and representatives responsible for Allotments:

Edlesborough (Cow Lane) Mrs. P. Wilkinson

Edlesborough (The Green) Mr. J. Webster

Dagnall: Mrs. A. Thompson

Northall: Mr. K. Cubbage

Councillors and representatives responsible for Footpaths:

Edlesborough: Mr. & Mrs. P. Thomas

Dagnall: Mr. G. Spencer

Northall: Mr. K. Cubbage

To appoint Officers for the following positions:

Employees Working Party: Mrs Thompson, Mr Cubbage, Mr. Wilkinson and Mr Brown

Bank Mandate: Mrs Thompson, Mrs Prys-Jones, Mrs Sargeant

Responsible Financial Officer: Mrs Sargeant

Play Equipment weekly inspection:

Edlesborough: Mrs Beverly Sage

Dagnall: Mrs Thompson

Northall: Mr. Cubbage

Additional Keyholder: Mrs Prys-Jones

To confirm financial limits for the following:

Tendering work to be increased to £10,000

Parish Clerk to remain at £750 without prior approval of the Council

General Purpose Committee to remain at £1,000 if previously recorded in the approved budget.

Edlesborough Green, Pavilion and Play Equipment Manager to remain at £75 for small non emergency repairs or improvements and £200 for minor emergencies

Edlesborough Memorial Hall Manager to remain at £75 for small non emergency repairs or improvements and £200 for minor emergencies

Increases in charges for Memorial Hall Bookings

Due to there not being a GPC meeting held in May the charges for Memorial Hall bookings, The Green and Pavilion Users, Burial Fees and Allotment charges had not been reviewed prior to the AGM It was agreed that these would be discussed at the next GPC meeting and taken to the June Parish Council meeting for ratification.

Burial fees were increased with effect from February 2009 and Allotment tenants informed of a 10p per pole increase as from October 2009.

To confirm continuation of payment of annual Subscriptions

Subscriptions to CPRE, The Chiltern Society, Aylesbury Vale Sports Council and BALC/SLCC were to remain as being paid.

To inspect any deeds and the Assets Register in the custody of the Council

Mr. Wilkinson and the Clerk had recently inspected the deeds at the bank and details would be fully discussed at the next GPC meeting when dealing with the Assets Register. The Clerk had established that the deed box could be moved from the Luton Branch of Barclays Bank to Leighton Buzzard. Council approved.

Annual Review of Memorial Hall Car Park Licence

It was agreed that Edlesborough Autos would continue to have the use of 10 parking spaces in the Memorial Hall Car Park and for vehicles to be removed as and when requested by the Parish Council.

To appoint representatives to outside bodies

It was unanimously resolved to appoint the representatives (who had agreed to be the representatives) for the positions set out below:

River Ouzel Drainage Board		Mr H G Leary
Charities:	Burghope	Mrs M Shipway
	Townsland and Nurses	Mrs S Parker
Luton Airport Issues	Contact	Mr J Wilkinson
Great Brickhill, Wing & Ivinghoe Local Area Forum	Contact	Mr. J. Wilkinson, Mr. Williams, Mrs. Sargeant as Clerk
Planning Liaison	Contact	Mr. J. Wilkinson
St. Mary's Carnival	Contact	Clerk Mrs L Sargeant

There being no further business the Annual General Meeting closed at 8.40pm

Signed by the Chairman (To be agreed and signed at the AGM in 2010)

Date