

Edlesborough Parish Council

Minutes of the General Purposes Committee Meeting

Held on Wednesday 1st September 2010 at 7.30pm at the Memorial Hall

Item	Content/Decision	Next Review Date
<u>Present</u>	Mr. Wilkinson, Mr. Brown, Mr. Cabbage, Mr. Williams, Clerk - Lin Sargeant	.
<u>Apologies</u>	Mrs. Thompson (due to illness) Mrs Prys-Jones	.
<u>Declaration of interest</u>	None declared	.
<u>Minutes of previous Meeting held on 7th July 2010</u>	Minutes signed as a correct record.	.
<u>Matters Arising</u>	All to be dealt with under Agenda headings.	.
<u>Fixed Assets (Land etc. interests)</u>	After one amendment regarding seats at Dagnall the GPC confirmed agreement to the updated Assets Register which now includes, for future reference, details of Streetlights, Litter bins, Euro Bin, Dog bins, play equipment in Edlesborough, Dagnall and Northall, and all seats around the Parish. (The Dagnall and Northall play equipment is included for insurance purposes only) The Assets Register will be updated annually and is available for inspection by contacting the Clerk. It was agreed that a Valuer be approached to ascertain the current rebuild cost of both the Memorial Hall and Pavilion.	October 2010
<u>Memorial Hall/Pavilion Cleaner</u>	Yvonne Howard has been appointed as the new Cleaner	.
<u>Edlesborough Memorial Hall</u>	.	.
<u>Clerk's Report</u>	AVDC to carry out a review of the Licensing Act 2003 which does not apply to the Memorial Hall as it is not licensed for alcohol. Damage to the ceiling is being repaired with invoice being sent to Edlesborough School. A new clause has been added to the Hiring Agreement as follows: 19. THE HIRER shall not put sellotape or blue-tac on, or insert drawing pins into the walls or woodwork.	October 2010

Any decorations to be hung from the hooks provided each side of the windows.

GPC to review Memorial Hall charges in May 2011

Memorial Hall Internal Decoration

Now completed

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Memorial Hall Boilers

The new boilers now installed

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Memorial Hall/Pavilion Car Parks

Waiting for CCTV quotation

October 2010

Memorial Hall Car Park Extension

The GPC committee have inspected the Memorial Hall car park with a view to doubling the number of parking spaces to be available and to provide 2 pedestrian entrance gates, one onto Pebblemoor and one onto the High Street. Clerk to initially contact BALC regarding de-registering the area currently registered as Common Land and for it to be registered as Village Green to conform with the remainder of the Green. An estimate to be obtained for works which will require to be carried out to include either blocks to allow grass to grow through or tarmac and the painting of designated parking spaces. An approach then to be made to the Football teams using the adult pitch regarding the re-positioning of the pitch.

October 2010

It was recommended that the hedge in Pebblemoor from the High Street to the car park entrance be cut back to 4ft deep.

Liason with Edlesborough School

No reply has yet been received from the School

October 2010

Utilities Bills

Committee agreed to a 1 year contract with E-ON for electricity usage at the Pavilion. Clerk to contact Anglian Water regarding paying by variable direct debits in arrears on actual bills instead of by fixed monthly direct debit.

October 2010

Edlesborough Green (including play equipment, car parks, Sports activities etc.

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Clerk's Report

The Swan have played 2 friendly matches prior to the start of the Season. Play Around the Parishes summer events and 'On the Road' project held at Dagnall have all been extremely successful. Enlarged Bye-law notices, which refer to dogs on the Green, are to be fixed to the Pavilion

October 2010

Grass Cutting/seeding/spraying

The football pitch has been sprayed with weed killer and committee agreed to the remainder of the Green receiving the same treatment. Since it was judged that there was sufficient provision in the budget for this work, it was agreed that it does not require prior ratification by full Council. The hedge and trees on the Green that are adjacent to the rear gardens of residents in The Pastures is the responsibility of the Parish Council and letters have been distributed to residents requesting their comments on the existing hedge and trees being cut to a height of 8ft.

October 2010

<u>Kissing Gate</u>	Waiting for quotation to refurbish the existing gate	October 2010
<u>Litter Bins</u>	5 new litter bins have been installed on the verges outside the Green, the yellow bins will be disposed of apart from one which will be added to the Pavilion car park area. The volunteer litter pickers are to be approached to confirm that they are happy to continue to empty the 4 remaining bins positioned in the play area, on the Tennis Court fence and in the Pavilion car park.	October 2010
<u>Additional Seats in front of Pavilion</u>	2 seats to be installed shortly.	October 2010
<u>RoSPA reports</u>	The manager of the play area had produced a report on her findings based on the RoSPA report and the GPC agreed to go ahead with her recommendations. It was recommended that the manager should accompany the RoSPA Inspector when carrying out the 2011 inspection.	October 2010
<u>Hedges</u>	All hedges have been cut and Bucks CC informed of the need to prune the tree in Pebblemoor	October 2010
<u>Edlesborough Cricket Club</u>	Discussion took place regarding the unknown current situation with the Cricket Club. The Clerk was authorised to send the Bi-annual payment Invoice.	October 2010
<u>Edlesborough Green Pavilion</u>	Netting which had been put up is to be removed and members of the GPC would hold a site meeting to decide the best way of dealing with the protection of the guttering and roof tiles	October 2010
<u>Beautifying Pavilion</u>	Cllr Brown would put ideas together over the next few months incorporating ideas gleaned from the questionnaire. The help of an architect to produce various drawings for further discussion in the New Year would be useful and Cllr Brown asked for suggestions regarding an architect who might do the work.	2011
<u>Edlesborough ,Dagnall & Northall Allotments</u>	.	.
<u>Clerk's Report</u>	1 allotment re-let at Cow Lane and one available at Dagnall. The request for pruning the walnut tree on the Green allotments will be further discussed at the next meeting.	October 2010
<u>Edlesborough Cemetery/Churchyard</u>		
<u>Clerk's Report</u>	Applications for 1 burial and 1 memorial stone. The hedge adjacent to neighbour's garden has been cut at the neighbour's expense	October 2010
<u>Cemetery Access/Bridleway gate</u>	GPC agreed to accept a revised quotation received incorporating a boxed in locking system, clerk to confirm that quotation includes for an opening stay fixing, and then to be ratified at full Council. A 'NO PARKING' black on yellow sign to be fixed to the gate and an 'ACCESS REQUIRED AT ALL TIMES' black on yellow sign to be fixed to the wall to conform to Rights of Way regulations	October 2010
<u>Edlesborough, Dagnall & Northall Street Lighting</u>	.	.

Clerk's Report

Various lights awaiting repair, delay due to holiday period. Other lights reported malfunctioning at this meeting.

October 2010

Dagnall Street light

Clerk in contact with Tesco Insurance Company. Accurate quotations to be obtained from EDF Energy and Ford & McHugh which are required for insurance etc. purposes.

October 2010

Highways/by-ways/footpaths

Clerk to chase up work on clearing the pavements at Northhall and towards Edlesborough

Rights of Way maps

Quotation received for replacement of large Rights of Way maps for notice boards. GPC approved cost to purchase one map for each of the notice boards throughout the Parish.

October 2010

AVDC & BCC responsibilities

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The meeting closed at 10.40pm. It was agreed to cancel the scheduled 1st December meeting.

Next Meeting: WEDNESDAY 6th OCTOBER 2010 at Edlesborough Memorial Hall

commencing 7.30pm