

Edlesborough Parish Council

Minutes of the General Purposes Committee Meeting

Held on Wednesday 7th March 2012 at 7.30pm at Edlesborough Memorial Hall

Item	Content/Decision	Next Review Date
<u>Present</u>	Mr John Wilkinson (Chair), Mr Kevin Cabbage, Mrs Marilyn Prys-Jones, Mr Alan Williams, Mrs Beverly Sage (Asst. Clerk), Mrs Lin Sargeant (Clerk), Mrs Beverley Douglas (Hall Manager) and 1 parishioner	
<u>Apologies</u>	Mr Mark Wilson	
<u>Open Forum</u>	No items were raised.	
<u>Declaration of interest</u>	None declared.	
<u>Minutes of previous Meeting held on 1st February 2012</u>	Minutes were signed as a correct record.	
<u>Matters Arising</u>	Referred to under Agenda headings.	
<u>Edlesborough Memorial Hall</u>		
<u>Asst. Clerk's Report</u>	Beverley Douglas has been appointed as the new Manager of Edlesborough Memorial Hall and the village green/pavilion and commenced work on 1 March. A full handover has been given and all sports clubs and hall users have been notified with the exception of the Cricket teams – this will be done in due course. The light pull in the gents toilet has been replaced, a new kitchen mat has been purchased and a full periodic clean and polish of the hall floor took place on 2 nd /3 rd March. All year end invoices have been drawn up and will be issued on 15 March leaving adequate time to bank monies before year end.	

Apr 2012

Utility Bills

Thames Water is changing our current direct debit payments and will now be taking direct debits from quarterly bills. They have reimbursed £292 into the EPC bank account. EPC are on a contract with British Gas so will be unable to change to direct debit until July 2012. Prior to the completion of the current contract British Gas will write to EPC and then it will be possible to change over to quarterly bills paid by direct debit.

Jul 2012

**Edlesborough Green
(including play equipment, car
parks, Sports activities etc.**

Asst. Clerk's Report

EPC have approved repair of wet pour surface under the roundabout and Asst. Clerk will arrange work to commence once the weather improves. Hedges have now been planted across the boundary of 10 The Pastures and the Green and seem to be establishing well..

Apr 2012

The Cleaner has agreed to take on responsibility of emptying 4 litter bins on the village green and started w/c 27 February.

Large holes are appearing on the village green, some by the play area and others near the basketball hoop. Handyman has been asked to repair as they pose a danger.

Apr 2012

A group of boys are taking their own portable goal to the village green and playing outside the Pavilion on the cricket area most evenings. They have kindly been asked to rotate where they play so one area is not severely damaged and to keep to the football side of the Green.

The Councillors considered and subsequently agreed Malcolm Weaver's quote for grass/hedge cutting on the village green for 2012/13. They would also like the quote to include cutting the Dagnall allotment boundary hedge from the footpath gate to the allotment roadway. The Council rejected the option of a 3 year contract with a 12 monthly payment plan.

The Committee discussed the quote and recommendations for an annual maintenance programme for the village green. It was agreed that the Council would pay for the football pitches to be verti drained, repair and re-turf the goal mouths on the adult pitch,

Apr 2012

top dress and seed worn areas of the village green as a whole and fertilise and spray with a selective broad leaved weed killer. Consideration regarding further maintenance will be reviewed at the September GPC. The maintenance plan will be discussed with the football clubs at the meeting scheduled for 10th March and Cllr Cabbage and Bev Sage will meet again with contractor to finalise prices/quantities after then.

Sep 2012

Football

EB Lions have requested to practice on the centre of the adult pitch. The Councillors are only happy to agree to this until the end of March as repairs and the start of the maintenance programme are scheduled to start during the first week of April. Asst. Clerk to check with contractor if this is the case, and if so whether sports may be permitted after work has started.

The goalposts on the Green have yet to be removed and are proving difficult to lift. Once they have been removed the Clubs must fill in the holes left behind with earth and not 'plugs'.

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Tennis

All electrical work has been completed in the Pavilion with the exception of the tennis club's consumer unit. The electrician will be unable to issue a PASS certificate until work has been completed and the electrics are compliant with current standards. This invalidates the Pavilion insurance policy so needs to be resolved immediately. Asst. Clerk to write to tennis club and ask them to rectify within the next week otherwise we will have no option but to disconnect them from the main electrical supply.

Apr 2012

Cricket

Road Runners have accepted their new contract relinquishing their right to play on Saturdays and allowing Edlesborough Cricket Club to play on that day. They have requested to start playing on the pitch on the first Sunday in April and the GPC have approved this. Approval was given to a draft letter and contract for Edlesborough Cricket Club which will be issued immediately.

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Policy Statement – Sports Users

After detailed discussion all amendments were agreed and Cllr Williams will circulate the approved version to the Councillors by email.

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Edlesborough Green Pavilion

Asst. Clerk's Report

New car park signs were vandalised and handyman has managed to re-fit to the wall of the Pavilion using stronger screws. The third litter bin has now been installed in the car park area.

Edlesborough, Dagnall & Northall Allotments

Asst. Clerk's Report

1 tenant has taken over the remaining half of his original plot and a further new plot has been let at Northall. Two large gaps have appeared in the boundary hedge between the Green allotments and Brook Street. The Councillors felt it was the responsibility of the tenant to repair.

Cllr Williams has had a request from a tenant on the Green allotments to allow hose pipes. The matter was discussed and the Committee will only consider this request if the tenant can obtain written confirmation from all other tenants on site agreeing to pay the additional water bill twice a year. The tenant will need to agree to reimburse the Council for the water bill and then recover the money from all the other tenants.

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Edlesborough Cemetery/Churchyard

Asst. Clerk's Report

1 burial has taken place plus 1 memorial request received.

Clerk requested approval to purchase additional grave markers – approved.

The Rules and Regulations of the Cemetery were discussed again and agreement has now been reached regarding amendments to clauses regarding burial plots and cremated ashes plots. Clerk to circulate the new version to all funeral directors and anyone purchasing exclusive rights of burial plots. Clerk will also send new copy of rules to any persons currently in breach of the rules. It was also agreed that a letter be sent to

the owners of a grave that has been partially paved, advising them that the paving must be removed.

Quote from contractor to infill Row C of Cemetery has now been approved.

Edlesborough, Dagnall & Northall Street Lighting

Asst. Clerk's Report

Prior to the meeting the Asst. Clerk forwarded information from the street lighting contractor on the type of street lights available. Cllr Cubbage felt the information did not answer his queries so will write a list of specific questions to forward onto him.

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Highways/by-ways/footpaths

AVDC & BCC responsibilities

Asst. Clerk's Report

White lining has been carried out around the corners of Pebblemoor and the High Street adjacent to the Memorial Hall and further along the High Street to allow for cars to 'pull in'. Both the Council and Safer Routes for School are very encouraged at the improvement this has made to reducing dangerous parking. Remarking of the bus stop cage at the top of the High Street has been carried out and the Clerk has contacted Bucks CC to see whether white lines can also be installed from the cage to the junction with the A4146 and also on the opposite side of the High Street.

Mar 2012

Following a request made at the EPC meeting, Bucks CC sent an Area Technician to inspect the 'build out' verge in Cow Lane opposite the Surgery. He recommends two bollards need to be installed. No information given at present as to when this work will be carried out.

Any other Business

Under Fives have now published their move to Edlesborough School in the Focus magazine. Cllr Cubbage will now write to the Chair of Under Fives informing them that all hall hire 'slots' currently filled by them will now be advertised as vacant from the end of the summer term onwards.

Sue Parker is running low in Green Sacks but the new brown bin collection service will not commence until September GPC approved the purchase of one box of sacks but do not want a surplus of stock once the brown bins arrive.

Meeting Closes

Meeting closed at 10.25 pm.

Date of Next Meeting

**NEXT MEETING: WEDNESDAY 4th April 2012 at EDLESBOROUGH MEMORIAL
HALL**

Commencing 7.30pm