

Edlesborough Parish Council

Minutes of Meeting held on Thursday 21st November 2013 at Edlesborough Memorial Hall 7.30pm

AGENDA ITEM		ACTION BY WHOM & WHEN
Open Forum	The Chairman welcomed parishioners, no questions were raised.	
The Chairman formally opened the Parish Council meeting at 7.35pm		
Present:	Cllr Cabbage (Chairman), Cllr Wilson, Cllr Nevard, Cllr Mrs Prys-Jones, Clerk – Lin Sargeant, Assistant Clerk/Manager – Penny Pataky; and 3 parishioners	
Apologies:	Cllr Wilkinson, Cllr Williams, Cllr Holt, District Cllr Chris Poll	
Declarations of Interest	None declared	
Minutes of previous Meetings	The minutes of the Parish Council meeting held on 17 th October were approved and signed by the Chairman.	Clerk/KJC
Matters Arising	Cllr Nevard enquired as to how many allotment rents were outstanding and was informed that currently there was one and the tenant had received a letter stating that the allotment would be taken back by the Council if the rent had not been paid by the end of November.	December
Advertising for Councillors	No response had been received following notices having been placed on the village notice boards and on the website. A one page advert would hopefully be appearing in the December/January issue of Focus.	Clerk/ Council
Parish Amenities	The Clerk and the Assistant Clerk had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters. The following points were discussed:	
Memorial Hall	The councillors were provided with clarification of the terms class and session when making the PRS/PPL return. In response to comments made to the manager, all regular users have been reminded of the checks they must perform at the end of each of their bookings. The increased use and availability of the Memorial Hall for bookings was discussed. A breakdown of income and expenditure over the past two years will be provided for councillors to analyse.	Manager/ December Manager December

	<p>The Clerk will analyse the cost of consumables over the past 3 years.</p> <p>The assistant clerk will investigate the gas supply contract for the Memorial Hall and Pavilion.</p>	<p>Clerk</p> <p>Assistant Clerk</p>
Pavilion	<p>The Pavilion Steering Group would be holding 2 Public Open meetings on 28th and 30th November.</p> <p>It was reported that a Running Club may wish to have the use of the Pavilion.</p>	December
Street lighting	<p>It has been agreed to create a sinking fund in the budget to gradually replace existing streetlights with more energy efficient and longer life lamps.</p> <p>Problems still occurring with the light fixed to the Tennis Courts on the Green which would be inspected again</p>	<p>Full Council</p> <p>December</p>
Allotments	<p>One rent remains outstanding.</p> <p>Plots are currently available at all sites.</p>	<p>Clerk</p> <p>December</p>
Cemetery/ Churchyard	<p>Discussion took place following a further communication received regarding the condition of the Cemetery. Council agreed a response to be sent to the parishioner.</p> <p>One internment has taken place and one burial is due to take place.</p> <p>Councillors agreed not to cordon off the turning area but will keep this under review.</p>	<p>Assistant Clerk</p> <p>December</p>
The Green	<p>Payment for repairs to the seat behind the tennis courts was clarified. The wood will now be ordered and repairs carried out in due course.</p> <p>The ground at the entrance to the new play area has quickly become worn and slippery. A quote will be circulated to the councillors detailing the cost of installing paving slabs at this point.</p> <p>The byelaws relating to the control of dogs on the Green was discussed in detail. A sign will be ordered and placed in each car park reminding dog walkers that their dogs must be kept under control at all times.</p>	<p>Manager</p> <p>December</p> <p>Manager</p> <p>December</p> <p>Manager</p> <p>December</p>
Litter Bins	<p>A replacement dog bin has been ordered for behind the Pavilion. This will be installed in due course.</p>	<p>Manager</p> <p>December</p>
Bus Shelters	<p>A further two quotes have been received for the repairs to the bus shelter near Church Croft.</p> <p>Continued efforts will be made to discuss the matter with the new owners of the property whose wall borders the bus shelter.</p>	<p>KC/Manager</p> <p>December</p>
<p><u>ALL OTHER MATTERS</u> (Report provided by Mrs Lin Sargeant Clerk</p>		
<p>Finance</p>	<p>Accounts for the month ended 31st October were presented and approved.</p>	<p>Clerk</p> <p>December</p>
<p>Budget 2014/15</p> <p>Special Projects</p>	<p>An initial discussion took place on the proposed budget and it was agreed that a separate meeting be held to go through this and the Special Projects in more detail. Precept request to be sent to AVDC by 24th January 2014.</p>	<p>Full Council</p> <p>December</p>
<p>Purchase of</p>	<p>A Projector, Screen and projector stand have been purchased.</p>	

Projector																																		
Authorisation of cheques (October inc. VAT)	<p>The following cheques had been authorised for payment:</p> <table> <tr> <td>Administration & Office expenses:</td> <td>211.53</td> </tr> <tr> <td>Memorial Hall/Pavilion expenses</td> <td>567.95</td> </tr> <tr> <td>Salaries (inc. PAYE/NIC)</td> <td>1,187.50</td> </tr> <tr> <td>Grass Cutting – Dagnall & Edlesborough</td> <td>1,900.25</td> </tr> <tr> <td>EDaN – purchase plants</td> <td>162.00</td> </tr> <tr> <td>War Memorial</td> <td>154.50</td> </tr> <tr> <td>Cemetery expenses</td> <td>1,129.81</td> </tr> <tr> <td>Churchyard expenses</td> <td>473.80</td> </tr> <tr> <td>Streetlight repairs</td> <td>725.50</td> </tr> <tr> <td>The Green expenses</td> <td>7.73</td> </tr> <tr> <td>SLCC membership 2014</td> <td>147.00</td> </tr> <tr> <td>Allotment expenses</td> <td>130.00</td> </tr> <tr> <td>Projector/screen/stand</td> <td>344.53</td> </tr> <tr> <td>Chairman’s Fund/Miscellaneous</td> <td>83.79</td> </tr> <tr> <td>Children’s Play area (inc. installation of new Equipment)</td> <td><u>11,700.95</u></td> </tr> <tr> <td></td> <td>£18,926.84</td> </tr> </table>	Administration & Office expenses:	211.53	Memorial Hall/Pavilion expenses	567.95	Salaries (inc. PAYE/NIC)	1,187.50	Grass Cutting – Dagnall & Edlesborough	1,900.25	EDaN – purchase plants	162.00	War Memorial	154.50	Cemetery expenses	1,129.81	Churchyard expenses	473.80	Streetlight repairs	725.50	The Green expenses	7.73	SLCC membership 2014	147.00	Allotment expenses	130.00	Projector/screen/stand	344.53	Chairman’s Fund/Miscellaneous	83.79	Children’s Play area (inc. installation of new Equipment)	<u>11,700.95</u>		£18,926.84	Clerk December
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District Councillor’s Report (e-mailed)	<p>The Economy scrutiny committee is progressing with its aim of informing students about alternative career paths. This is very exciting work and we all look forward to getting employers and educationalists on board in its publicity. There have been no council meetings.</p> <p>At this time of the year I would like to remind residents to make their properties look occupied during the hours of darkness and not to leave recycling out other than on collection day. Packaging that can give a clue to expensive Christmas presents are tempting to thieves.</p>	December																																

Planning	The following applications had been received, were discussed by the meeting and the following responses were agreed to be submitted to AVDC				Full Council/Clerk November
	13/02854/APP 15th October 2013	3 Summerleys Edlesborough	Change of use from use class A2 (Estate Agents to use class 5 Hot food Take Away) and installation of flue.	OPPOSE as it would inevitably exacerbate the existing car parking problems in the immediate vicinity.	

	13/01705/AOP 22nd October 2013	Manor Farm, Pebblemoor Edlesborough	Reserved Matters Application pursuant to 10/02595.AOP for six dwellings	Parish response states that whilst it has no objections in general to the amended plans, it supports the comments of the occupants of 26 Pebblemoor regarding the siting of the bat refuge and the car port. The bat refuge would be better located closer to the open fields and siting of the car part for Plot 6 so close to the boundary of 26 Pebblemoor is unnecessary and out of keeping with existing low density layout of the cul de sac.		
	13/03171/APP 13 th November 2013	The Beeches Leighton Road Edlesborough	Single storey side extension	No objections		
	The following decisions had been received from AVDC					
	13/02413/ALB 5th September 2013	Ivanhoe 7 Eaton Bray Road Northall	Erection of single storey front extension to attached garage and two new bay windows and linking roof to form central porch and new roof over existing house	No Objections	Permitted	
	13/02548/APP 16th September 2013	Ashridge Leighton Road Northall	Demolition of existing garage and erection of two storey side extension	No Objections	Permitted	
AVDC Officer Delegated Powers	A letter has been received regarding changes to the scheme of delegated powers to officers as they relate to planning applications that need to be taken to one of the Development Control Committees for decision with the aim of reducing costs, improving the speed of decisions on applications and the operation of both of the Development Control Committee meetings. Council would respond saying that it does not feel it can make any meaningful comments at this stage.					
Vale of Aylesbury Plan	Nothing to report.					
Local Development Order	Nothing further to report					
Affordable Housing	Nothing further to report					
EDaN Report	No report given. The Parish Council and EDaN are to hold a joint evening meeting in on 5 th December.					AW
The Villages Edlesborough	A very quiet and peaceful Remembrance Sunday service was held in Edlesborough and the Parish Council wish to thank all the					

	Marshalls and particularly William Pratt for giving up their time to assist with putting out the road closure signs and manning strategic areas whilst the service took place. Council agreed to add a donation to the cost of the Parish Poppy Wreath.	Clerk December
Edlesborough	A letter has been received from Edlesborough School thanking the Parish Council for the offer of a donation towards set up costs for a School crossing patrol.	
Edlesborough	Additional white lining has now been carried out in Pebblemoor and along the High Street.	
Edlesborough	Due to the field in Slicketts Lane having been ploughed more dog owners are taking their dogs to the Green, many of which are not kept under control. Council agreed to put up Notices in both Pebblemoor and the Pavilion car parks stating that all dogs must be kept under control at all times to comply with the Bylaw Regulations.	Assistant Clerk/Manager
Dagnall	The installation of railings to be installed in Dunstable Road are still being considered by Bucks CC. Help to be sought from County Cllr Mrs Avril Davies.	BH/Clerk December
Dagnall	Council to take into account the views of neighbours regarding the installation of a further light in Main Road North.	BH/ Council
Northall	A meeting has taken place with Bucks CC and the owner of the Village Green agreeing the position of a Kissing Gate.	
Traffic Calming	Bucks CC to be asked for a response regarding the proposed installation of Dragons Teeth at Church End, Edlesborough	Clerk December
Correspondence	Councillors sent e-mails of day to day matters relating to Bucks CC, AVDC and other enquiries.	
Items for Agenda 19th December '13	Council to prepare a Financial Regulations document, based on a NALC Model. Funding to improve parking in Edlesborough High Street to remain on the Agenda Railings in Dunstable Road, Dagnall	
	The meeting closed at 9.45pm	