

# Edlesborough Parish Council

## Minutes of Meeting held on Thursday 18<sup>th</sup> July 2013 at Edlesborough Memorial Hall 7.30pm

AGENDA ITEM		ACTION BY WHOM & WHEN
<b>Open Forum</b>	<p>The Chairman welcomed parishioners and invited questions.</p> <p>A Parishioner was concerned about the proposed sale of Amenity land in Harling Road, Eaton Bray and was informed that this came under the jurisdiction of Eaton Bray Parish Council and although Edlesborough Parish Council were aware of the sign it had no further information and it was recommended that the parishioner looks at the Central Bedfordshire Planning application site.</p> <p>A suggestion was put forward by a Councillor that the meetings should be broken up with having a break between Amenities and the remainder of the Agenda dealing with Finance, Planning, Villages, EDaN etc. when the Open Forum could take place. This would require the meeting to be closed and re-opened to enable Open Forum discussions. Another suggestion was to ask any parishioners in attendance if there was anything on the Agenda that they were particularly concerned about and to move that item further up the Agenda. Councillors agreed to keep the suggestions in mind.</p>	
<b>The Chairman formally opened the Parish Council meeting at 7.50pm</b>		
<b>Present:</b>	Cllr Cabbage, Cllr Wilkinson; Cllr Williams, Cllr Wilson, Cllr Holt, Cllr Nevard, Cllr Mrs Prys-Jones, Cllr Mrs Ratheram, Clerk – Lin Sargeant, Assistant Clerk/Manager – Penny Pataky; District Cllr Chris Poll and 4 parishioners.	
<b>Apologies:</b>	County Cllr Avril Davies	
<b>Declarations of Interest</b>	None declared	
<b>Minutes of previous Meetings</b>	The minutes of the Parish Council meeting held on 20 <sup>th</sup> June were approved and signed by the Chairman. It was recommended that the Draft Minutes of future meetings should go on the website prior to them being 'signed off' at the next Parish Meeting. Council agreed to adopt this suggestion provided that it was made clear that they were DRAFT Minutes.	
<b>Matters Arising</b>	<p>Most matters arising were being dealt with under Agenda headings.</p> <p>Election of Vice-Chairman As no volunteers again came forward for the position of Vice Chairman it was agreed to keep this matter on the agenda.</p> <p>Programme to try &amp; interest new Councillors for the future It was agreed initially to do everything possible to fill the long standing Dagnall vacancy. The vacancy notice to be e-mailed to all those on the Parish and Dagnall databases. Flyers to be printed and delivered to every house in Dagnall.</p>	September

<p><b>Finance</b></p> <p><b>Purchase of Projector</b></p> <p><b>Staff salaries</b></p>	<p>Accounts for the month ending 30<sup>th</sup> June 2013 were presented, discussed and agreed.</p> <p>Quotations being obtained, Council also to consider a charge for hiring out projector.</p> <p>Information has finally been received from NALC regarding the increase agreed for salaries and the Parish Council Employee Working Party will be meeting to discuss revised salaries which would take effect from 1<sup>st</sup> April 2013.</p>	<p>September</p>																										
<p><b>Authorisation of cheques (July inc. VAT)</b></p>	<p>The following cheques had been authorised for payment:</p> <table border="0"> <tr> <td>Administration &amp; Office expenses</td> <td style="text-align: right;">128.75</td> </tr> <tr> <td>Memorial Hall/Pavilion expenses (inc. Fire checks &amp; Replacement of equipment)</td> <td style="text-align: right;">1,014.41</td> </tr> <tr> <td>Salaries (including PAYE/NIC)</td> <td style="text-align: right;">1,158.61</td> </tr> <tr> <td>Cemetery Expenses</td> <td style="text-align: right;">351.60</td> </tr> <tr> <td>Churchyard Expenses</td> <td style="text-align: right;">288.40</td> </tr> <tr> <td>Grass Cutting and Maintenance/ Hedge cutting</td> <td style="text-align: right;">2,023.01</td> </tr> <tr> <td>War Memorial maintenance</td> <td style="text-align: right;">61.80</td> </tr> <tr> <td>EDaN expenses</td> <td style="text-align: right;">440.65</td> </tr> <tr> <td>The Green expenses</td> <td style="text-align: right;">226.17</td> </tr> <tr> <td>Replacement of stolen equipment – Dagnall</td> <td style="text-align: right;">440.78</td> </tr> <tr> <td>CPRE membership 2013/14</td> <td style="text-align: right;">29.00</td> </tr> <tr> <td>Chairman’s Fund –engraving of Cup</td> <td style="text-align: right;">10.00</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>£6,173.18</b></td> </tr> </table>	Administration & Office expenses	128.75	Memorial Hall/Pavilion expenses (inc. Fire checks & Replacement of equipment)	1,014.41	Salaries (including PAYE/NIC)	1,158.61	Cemetery Expenses	351.60	Churchyard Expenses	288.40	Grass Cutting and Maintenance/ Hedge cutting	2,023.01	War Memorial maintenance	61.80	EDaN expenses	440.65	The Green expenses	226.17	Replacement of stolen equipment – Dagnall	440.78	CPRE membership 2013/14	29.00	Chairman’s Fund –engraving of Cup	10.00		<b>£6,173.18</b>	<p>Clerk September</p>
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<p><b>Relevant extracts from County Councillor’s Report</b></p> <p><b>District Councillor’s Report</b></p>	<p>“Thank you once again for your confidence in re-electing me as your County Councillor in the May elections. This is the first chance I have had to put my thanks on paper rather than ‘social media’! The Ivinghoe County Division includes the three district wards of Cheddington, Pitstone and Edlesborough, and part of Wingrave ward, Mentmore and Ledburn. 12 villages in all. I remain District Councillor for Pitstone and Ivinghoe. I have also been elected Liberal Democrat Group Leader on the County Council, albeit to a much smaller group. The Council has reduced in size from 59 members to 48 and now includes 7 UKIP members.</p> <p>The new Council commenced with the Annual Bucks Debate with guest speakers Ben Page from pollsters IPSOS MORI, local businessman Alex Pratt, reflecting on the economy, and the privileged position Bucks has with the second fastest growth in the UK, and Wendover GP Dr Johnny Marshall looking at the challenges for local government to maintain and improve public health. The debate can be seen on <a href="http://www.bucksgcc-public-i.tv/core/portal/webcast_interactive/100337">http://www.bucksgcc-public-i.tv/core/portal/webcast_interactive/100337</a>”</p> <p>An update was given on the planning application by VAHT for a 4 bedroomed house in Chiltern Avenue, the Parish Council have written to VAHT stating that this should be for local people.</p> <p>Regarding boundary changes the Boundary Commission are proposing that the Edlesborough Ward will not change.</p>																											

	Further funding has been allocated to continue to fight the HS2 proposal. East/West Rail – AVDC need to approve funding of £5.358million  £15million would be spent on developing the site owned by AVDC, next to the Theatre in Aylesbury, and will draw a rent from the eventual occupiers, Buckinghamshire University and Aylesbury College on a full maintenance lease.					
<b>Planning</b>	The following applications had been received, were discussed by the meeting and the following responses were agreed to be submitted to AVDC				JW/Clerk September	
	13/01705/AOP 21st June 2013	Manor Farm Pebblemoor Edlesborough	Reserved Matters Application for scale, external appearance and hard and soft landscaping, pursuant to outline application 10/02595/AOP for residential development comprising removal of existing modern barns, conversion and works to barns/stables to provide three dwellings and three new dwellings with associated parking, garaging and turning	No Objections		
	13/01717/ACL 25th June 2013	The Stables Home Farm Leighton Road Northall	Single storey side extension	No Objections		
	The following decisions had been received from AVDC:					
	13/01039/ALB 23rd May 2013 <b>Minor amended plans</b>	The Bell Ph Church End Edlesborough	Erection of front boundary enclosure with wall/railings (amendment to Listed Building Consent ref 12/01887/ALB) Removal of existing steps and railings to front door and erection of new steps to front door (part retrospective)	No Objections		Permitted
	13/01072/PP 31st May 2013 <b>Minor amended plans</b>	Garage Site 524999G Chiltern Avenue Edlesborough	Demolition of existing garages and erection of one new dwelling	Refer to entry of 19th April 2013		Permitted
	13/01486/AGN 3rd June 2013	Ringshall Hall Farm, Ringshall Road Dagnall	Erection of new building for storage of machinery and general agricultural storage	No Objections		Permitted
13/00873/APP 2nd April 2013	Threeways Leighton Road Northall	Demolition of existing two cottages and replacement with three detached dwellings and two semi-detached new dwellings with associated detached garages and new vehicular access	No Objections	Refused		
13/01151/ALB 29th April 2013	13 Leighton Road Northall	Replacement of existing timber windows with new timber windows	No Objections	Permitted		

<p><b>Local Development Order</b></p>	<p>The Appeal for the erection of 4 houses in Chapel Lane, Northall has been dismissed.</p> <p>Council agreed not to respond to the Consultation</p>	
<p><b>Affordable Housing</b></p>	<p>Currently waiting for an update report</p>	
<p><b>EDaN Report</b></p>	<p><u>Beautification</u> Work continues on the book referenced in previous meetings. The plan is to have this available before Christmas. The team are working on renewing the planter sponsorship. One sponsor has pulled out.</p> <p><u>Traffic Management</u> Since the original acquisition of the Speedwatch equipment a few years ago the requirements for incident data has changed. It now requires 2-3 people for each deployment. The team have uncovered a new piece of equipment that is passive and can be easily deployed to capture the data required. It is felt by the team that this is more readily usable than the current equipment. The team seeks permission to sell or rent the current equipment to BCC with the prospect of raising £1000. A further £1000 has been promised in pledges and loans leaving a further £1000 to be found. The team asks if EPC would be prepared to fund this final £1000 to enable the equipment and software to be acquired? They believe that this can be rented to other users to pay off the loans and any surplus monies will be retained by EPC. Council discussed the input of £1,000.00 at length and agreed to match the 5 donations but if the income does not meet the £1,000.00 then the donations are to become 'gifts'.</p> <p><u>Friends of the Church on the Hill</u> The Festival raised approx. £1500 and with donations and a small amount non-perishable stock for future use, the total assets of the group now approximate £2000.</p> <p>Parking for events remains the biggest problem for future events. The Chair of EPC will be approached to see if it is possible to broker a solution with The Burghope Trust.</p> <p>Further activities are planned including clearing the scrub and general tidying of the grounds. Discussions are continuing around the provision of an electronic timed lock for access to the church. Activities are underway to produce a new specification for the lighting project and information is being sought regarding solutions for heating the building.</p> <p>The Harvest Festival will be held at the church mid-afternoon on 29<sup>th</sup> September : the Friends have been invited to provide(sell) refreshments.</p> <p>The Chairman of the Parish Council will be attending the next meeting of the Friends of the Church on the Hill to discuss the working relationship between them and the Parish Council. The Council will continue to do everything possible to help and support the</p>	<p>AW September</p>

	<p>Friends. However, if the Friends wish to be a separate entity and cease to be a part of EDaN, then no purchases, expenses or income could be passed through the Parish Council and they would be unable to recover any VAT. The group would be charged the normal hire charge for the Memorial Hall and would need to make their own arrangements regarding Public Liability insurance etc. The Parish Council has a restricted right of access to the bridleway and the group would require to make their own arrangements to use the bridleway for any other purpose other than peoples' right to walk or cycle.</p> <p><u>LAF sub-group on Footpaths/Cycleways</u> No further meetings have taken place. A verbal agreement has been made regarding the provision of a full specification for the two EDaN Cycleway projects. This will be followed up to get a written commitment before final agreement to fund the feasibility study can be made.</p>	
<b>Parish Amenities</b>	The Clerk and the Assistant Clerk had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters. The following points were discussed:	
Memorial Hall	<p>New Ballet classes have commenced and bookings taken for a regular Martial Arts class starting in September. Council agreed to dispose of a malfunctioning Urn rather than getting it repaired. Concern was raised by the Council regarding the extortionate rise in the cost of the Hall having the obligatory PRS &amp; PPL Music Licences. This matter will be put on the next Agenda for further discussion after the Manager has prepared a schedule of hirers using music, hours etc.</p>	Manager September
Pavilion	<p>A Spring Clean has been carried out and defective fire appliances replaced. A new padlock has been purchased to secure the storing of the goal posts at the rear of the Pavilion A post supporting the canopy is due for repair shortly. The Steering Group representing the Green and Pavilion will be meeting on 15<sup>th</sup> August.</p>	Manager September
The Green	<p>Discussion is taking place with the Swan Football Club to better understand the issues with the various problems on the adult pitch. The Carnival Committee have been thanked for having left the Green in an immaculate condition. A suggestion was put forward that the Carnival Committee should make a contribution towards the upkeep of the Green and Pavilion.</p>	Manager September
Playground	Waiting for quotations on fencing/gates and outcome of discussions with RoSPA	Manager September
Sports Clubs	<p>The Chairman and Manager are to prepare a letter to be sent to all Sports Clubs regarding fees Council agreed to the Swan Football Club including a contribution towards the pitch repairs/maintenance with their individual match fees.</p>	Manager September

Allotments	Council agreed to replace the damaged padlock on the Northall Allotment gate with a coded padlock	Manager September
Cemetery/ Churchyard	Council to consider ways of marking off the turning area at the Cemetery	Full Council/Clerk September
Street Lighting	1 light has ongoing problems and 2 other lights reported not working.	Clerk September
Litter Bins/Dog Bins	3 large litter bins had been vandalised but able to be repaired.	Manager September
<b>The Villages</b> Edlesborough Edlesborough/ Dagnall Edlesborough Dagnall Northall	Bucks CC are being constantly chased to repair the potholes throughout the parish Waiting for a response from Bucks CC regarding additional white lining in Edlesborough and Dagnall Council to forward on email from a parishioner suggesting ideas for parking bays at the top of High Street which the Council support. Site meeting to be arranged with Bucks CC to discuss the installation of a guard rail on the Dunstable Road end of Gaddesden Walk. Clerk to ascertain cost of a stone path and rail at the Recreation Field end which would be required under the Lease with AVDC, to enable the footpath to be opened up. Bucks CC have been in contact with the landowner of the Village Green and have confirmed that the footpath was originally incorrectly marked out. This will be rectified in due course.	Clerk September

<b>Traffic Calming</b>	It appears that the recent traffic count on Dunstable Road, Dagnall does not meet the criteria for a Bucks CC funded School Crossing Patrol site. It has been suggested that Safer Routes for School may be able to obtain funding. A report from Bucks CC regarding the application to reduce the speed limit from 60mph to 50mph on Leighton Road, Edlesborough is expected at the end of July.	Full Council/Clerk September
<b>Correspondence</b>	Thank you letter received and read out from the Carnival Committee, remainder dealt with under Agenda headings or emailed to Councillors	Full Council Clerk July  July

Items for Agenda 19 <sup>th</sup> September 2013	Discuss hire of Edlesborough Memorial Hall in comparison to PRS/PPL Music Licence fees. <u>(Meeting to be held at Northall Village Hall).</u>	
	The meeting closed at 10.46pm	