

Edlesborough Parish Council

Minutes of Meeting held on Thursday 20th March 2014 at Edlesborough Memorial Hall 7.30pm

AGENDA ITEM		ACTION BY WHOM & WHEN
Open Forum	<p>Cllr Kevin Cabbage, Chairman, welcomed parishioners and invited questions.</p> <p>Several parishioners in attendance were concerned regarding the planning application for a dwelling on land at the bottom of Summerleys. They were informed that the Parish Council's OPPOSE response had already been forwarded to AVDC with comments and was currently available on the AVDC website.</p> <p>Concern was expressed regarding the interference to school and service buses caused by over-hanging trees and hedges in Pebblemoor and by Pine Road on the A4146. This would be reported to Transport for Bucks.</p> <p>Concern was also raised regarding the condition of the potholes and bad road surfaces through the villages. The parishioner was informed that constant pressure has, and is still, being put on Bucks CC to attend to the problems. Parishioners can report any matters of this nature direct to Transport for Bucks on 0845 230 2882 or online at www.transportforbucks.net/Roadworks-Centre/Potholes.aspx</p> <p>The Edlesborough Runners group made a request to the Parish Council for permission to organise a run around the village and/or the Green, for charity on the morning of Saturday 17th May. The Parish Council were happy to grant this request but recommended that if The Green was to be used this should be restricted to the area around the Pavilion and the Cricket outfield thus not interfering with or avoiding the possibility of being hit by footballs if matches were being played. The Organisers were asked to liaise with Ms Penny Pataky, Manager of the Green.</p>	
The Chairman formally opened the Parish Council meeting		
Present:	Cllr Cabbage (Chairman) Cllr Williams, Cllr Wilkinson, Cllr Holt, Cllr Nevard, Cllr Mrs Prys-Jones, Clerk - Lin Sargeant, Manager/Assistant Clerk – Penny Pataky, District Cllr Chris Poll and 10 parishioners.	
Apologies:	Cllr Wilson: The Chairman informed Council that regrettably Cllr Wilson had found it necessary to tender his resignation as he was moving away from the area.	
Declarations of Interest	None declared	
Minutes of previous Meetings	The minutes of the Parish Council meeting held on 20 th February 2014 were approved and signed by the Chairman, subject to "requesting" being substituted for "insisting" in the first sentence under The Green on page 2.	Clerk/KJC

<p>Matters Arising</p> <p>Advertising for Councillors</p>	<p>The January 2014 update of the Council's Standing Orders were formally adopted by the Parish Council and a copy would now be posted on the website.</p> <p>Several responses had been received from parishioners who had shown an interest in becoming a Councillor, three of whom were at the meeting. The Chairman welcomed their interest, hoped that they would find the meeting interesting and asked them to continue liaising.</p>	<p>Clerk/Council</p> <p>Clerk/Council</p> <p>April</p>
<p>Parish Amenities</p>	<p>The Clerk and the Assistant Clerk had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters.</p>	<p>April</p>
<p>Memorial Hall</p>	<p>A new regular booking for Yoga classes has been made.</p>	<p>Manager/</p> <p>April</p>
<p>Pavilion</p>	<p>Further guttering repaired due to vandalism.</p>	<p>Manager</p> <p>April</p>
<p>Pavilion Steering Group</p>	<p>1. The Council considered a report prepared by EPSG requesting council's approval, in principle, to <i>demolish the existing pavilion</i> and to replace it with a new pavilion with a footprint no greater than 1.5 times that of the present building. The new building to be constructed over the present footprint (subject to planning and other permissions). The Council agreed to send the Report to the <i>Open Spaces Society for their comments and advice</i>.</p> <p>2. Using the organisation title "Edlesborough Community Sports Club", EPSG have applied for a special grant for pre-feasibility funding covering items such as architectural input, pre-planning application advice from AVDC, legal advice on the setting-up of a registered charity to raise funds and operate the new pavilion and quantity surveying input on potential building costs. The Council agreed to cover these costs if the grant application was unsuccessful, provided the current consultation with the Open Spaces Society resulted in some relative confidence that, one way or the other, there will be no legal reasons why the new pavilion shouldn't be built.</p>	
<p>Street lighting</p> <p>Edlesborough</p> <p>Dagnall</p>	<p><u>Streetlights (in general)</u></p> <p>Discussion is ongoing regarding the change over of lamps to LED throughout the parish. The cost of replacing existing heads compared to LED heads to be ascertained. If necessary to replace the whole head, then change to LED.</p> <p>Council was informed that large branches were still overhanging the streetlight in High Street, although the recent cut back of branches had enabled the light to be more visible.</p> <p>The street light adjacent to the Tennis Court light to be repaired. The cost of replacing the existing head compared to the cost of a new LED to be ascertained. . If it is necessary to replace the whole head, then change to LED, if just the lamp required replacing then replace with a SON lamp.</p> <p>It was agreed to initially replace the damaged streetlight in Studham Lane and the Manager was requested to obtain quotations for the cost of a SON light compared to an LED light. Labour and access cost will change due to other works carried out on the same day if there are 2 or more fittings/repairs to other lights required.</p> <p>The Council are awaiting responses from the residents in Dagnall regarding the installation of an additional streetlight on Main Road North.</p>	<p>Clerk</p> <p>April</p> <p>April</p>

Allotments	A full report was given on all allotments throughout the parish. There are currently 3 plots available at Cow Lane, 2 half plots and 1 whole plot on The Green, and a half plot at Northall available to rent. All plots now let at Dagnall Following a request from the warden of Dagnall allotments for the Council to pay for materials to improve the internal access roadway through the allotments a schedule of income and expenditure for 2013/14 would be prepared for discussion at the next meeting before a decision is made..	Clerk April April
Cemetery	It was agreed that the recently erected enclosure should be painted green to help it blend in with the surroundings. Cllrs Cubbage & Williams volunteered to do the painting, with the paint being provided by the Council.	K Cubbage & A Williams April/May
The Green	In view of the better weather football has resumed and the teams have been reminded to make sure that all rubbish, water bottles etc. are removed from the Green after each session. A request has been received as to whether a plaque could be placed on one of the seats on the Green. As the majority of the existing seats had previously been donated by relatives of former parishioners the request was denied. An alternative would be for a donation to be given to the parish council for one of the new seats outside the Pavilion and if such was the case then no objection would be made for a plaque to be affixed.	Manager April April
Sports Clubs	It was reported that all outstanding fees had now been received	
Litter Bins/ Dog Bins	Nothing to report	Clerk April
Bus Shelters	The seat of the Bus Shelter in High Street has been painted	Clerk April
<u>ALL OTHER MATTERS</u> (Report provided by Mrs Lin Sargeant Clerk		
Finance	Accounts for the month ended 28 th February 2014 were approved.	
Fixed Assets	An updated Register of Fixed Assets is being prepared	RFO/Full Council
Accounts Layout	Cllr Nevard was in the process of drafting some new layouts aimed at simplifying the presentation. He would liaise closely with the Clerk/RFO, and when all was agreed, he would circulate an explanatory note to all Councillors. His aim was to have the new spread sheets up and running with effect from the start of the new financial year (April Accounts). Accordingly, he would set-up the spread sheets with all the necessary historical figures and 2014/15 budget.	Cllr Nevard
Special Projects	Special Projects would periodically be reviewed throughout the year.	

Authorisation of cheques March (inc. VAT)	<p>The following cheques had been authorised for payment:</p> <table border="0"> <tr> <td>Administration & Office expenses: (inc. new laptop)</td> <td>732.27</td> </tr> <tr> <td>Memorial Hall/Pavilion expenses)</td> <td>413.76</td> </tr> <tr> <td>Salaries (inc. PAYE/NIC)</td> <td>1187.50</td> </tr> <tr> <td>The Green expenses</td> <td>202.76</td> </tr> <tr> <td>Cemetery expenses</td> <td>67.56</td> </tr> <tr> <td>Churchyard/Bridleway expenses</td> <td>475.20</td> </tr> <tr> <td>Bus Shelter repairs</td> <td>18.22</td> </tr> <tr> <td>EDaN expenses – Best Kept Village plaque</td> <td>35.00</td> </tr> <tr> <td>Streetlight repairs</td> <td>783.00</td> </tr> <tr> <td>Subscription – Community Impact Bucks</td> <td>50.00</td> </tr> <tr> <td>Dagnall Village Hall expenses from the Council's annual donation</td> <td>1,092.00</td> </tr> <tr> <td></td> <td>£5,057.27</td> </tr> </table>				Administration & Office expenses: (inc. new laptop)	732.27	Memorial Hall/Pavilion expenses)	413.76	Salaries (inc. PAYE/NIC)	1187.50	The Green expenses	202.76	Cemetery expenses	67.56	Churchyard/Bridleway expenses	475.20	Bus Shelter repairs	18.22	EDaN expenses – Best Kept Village plaque	35.00	Streetlight repairs	783.00	Subscription – Community Impact Bucks	50.00	Dagnall Village Hall expenses from the Council's annual donation	1,092.00		£5,057.27	RFO April						
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District Councillors Report Planning	<p>Report to be inserted when received from Chris by email.</p> <p>The following applications had been received, were discussed by the meeting and the following responses were agreed to be submitted to AVDC</p> <table border="1"> <tr> <td data-bbox="353 802 645 850">14/00333/APP 7th February 2014</td> <td data-bbox="656 802 969 850">Land off Summerleys Edlesborough</td> <td data-bbox="981 802 1305 850">Erection of 4-bed property with double detached garage</td> <td data-bbox="1317 802 1727 850">Oppose - ridge height too tall and garage cramped</td> <td data-bbox="1738 802 1919 850"></td> </tr> <tr> <td data-bbox="353 858 645 906">14/00363/APP 11th February 2014</td> <td data-bbox="656 858 969 906">The Stables, Home Farm Leighton Road, Northall</td> <td data-bbox="981 858 1305 1002">Removal of Condition 2 of planning application 93/00223/APP relating to demolition or alteration of any existing building or part of any existing building</td> <td data-bbox="1317 858 1727 906">No Objections</td> <td data-bbox="1738 858 1919 906"></td> </tr> <tr> <td data-bbox="353 1010 645 1058">14/00535/AGN 24th February 2014</td> <td data-bbox="656 1010 969 1058">South End Farm South End Lane Northall</td> <td data-bbox="981 1010 1305 1058">Erection of an agricultural barn for dry storage of agricultural machines</td> <td data-bbox="1317 1010 1727 1058">No Objections</td> <td data-bbox="1738 1010 1919 1058"></td> </tr> <tr> <td data-bbox="353 1090 645 1137">14/00561/APP 27th February 2014</td> <td data-bbox="656 1090 969 1137">2 Greenacres Northall</td> <td data-bbox="981 1090 1305 1137">Erection of replacement detached 2 bay garage including external staircase and room over</td> <td data-bbox="1317 1090 1727 1137">No Objections</td> <td data-bbox="1738 1090 1919 1137"></td> </tr> <tr> <td data-bbox="353 1177 645 1225">14/00614/APP 3rd March 2014</td> <td data-bbox="656 1177 969 1225">4 Moor End Close Edlesborough</td> <td data-bbox="981 1177 1305 1225">First floor side extension</td> <td data-bbox="1317 1177 1727 1225">No Objections</td> <td data-bbox="1738 1177 1919 1225"></td> </tr> <tr> <td data-bbox="353 1233 645 1281">14/00381/ March 2014</td> <td data-bbox="656 1233 969 1281">Threeways Leighton Road Northall</td> <td data-bbox="981 1233 1305 1345">Demolition of existing two dwellings and erection of 5 dwellings with associated parking and new access onto Leighton Road</td> <td data-bbox="1317 1233 1727 1281">Oppose - house design inappropriate</td> <td data-bbox="1738 1233 1919 1281"></td> </tr> </table>				14/00333/APP 7 th February 2014	Land off Summerleys Edlesborough	Erection of 4-bed property with double detached garage	Oppose - ridge height too tall and garage cramped		14/00363/APP 11 th February 2014	The Stables, Home Farm Leighton Road, Northall	Removal of Condition 2 of planning application 93/00223/APP relating to demolition or alteration of any existing building or part of any existing building	No Objections		14/00535/AGN 24 th February 2014	South End Farm South End Lane Northall	Erection of an agricultural barn for dry storage of agricultural machines	No Objections		14/00561/APP 27 th February 2014	2 Greenacres Northall	Erection of replacement detached 2 bay garage including external staircase and room over	No Objections		14/00614/APP 3 rd March 2014	4 Moor End Close Edlesborough	First floor side extension	No Objections		14/00381/ March 2014	Threeways Leighton Road Northall	Demolition of existing two dwellings and erection of 5 dwellings with associated parking and new access onto Leighton Road	Oppose - house design inappropriate		April RFO/JW Full Council April
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The following decisions had been received from AVDC					April
13/03413/APP 8th December 2013 and 13/03595/ALB 23rd December 2013	The Old Bakery Leighton Road Northall	Removal of part of existing boundary wall to facilitate construction of new crossover and drop kerb onto Leighton Road (A4146) Erection of new fences	OPPOSE	Permitted	
13/03573/APP 23rd December 2013	57 Pebblemoor Edlesborough	Change of use from integral garage to living accommodation. Insertion of dormer window to front elevation. Widening of access from highway	No Objections	Permitted	
13/03594/APP 23rd December 2013	Brae House 3 Beacon View South End Lane Northall	Two storey side/rear extension; single storey rear extension; single storey extension to existing garage and increased height of garage roof to incorporate store in roof space	No Objections	Permitted	
14/00135/APP 20th January 2014	Saxons Leighton Road Northall	Single storey side extension	No Objections	Permitted	
13/03485.APP	12A High Street Edlesborough	Demolition of existing dwelling and replacement with one x two bedroom dwelling	Oppose - unless the appropriate off-street car parking spaces are provided.	Withdrawn	
Clerk to contact AVDC Planning to ascertain as to whether a planning application had been granted for a shed in the garden of another property in Pebblemoor.					

Vale of Aylesbury Plan	New Plan still being drafted.	
Affordable Housing	The Rural Exception Scheme Officer is still endeavouring to contact the owner of some possible land in Dagnall	Clerk
EDaN Report	<p><u>Traffic Management</u> The LAF has reserved money for the purchase of the Sentinel equipment promoted by Dave Gravestock and his team. The team has been advised that we need to get approval from BCC and TVP for the use of the equipment.. There are a few items concerning the software that need clarification but this is only to make it easier to use it does not prevent the equipment being used.</p> <p><u>Friends Of The Church On The Hill, Edlesborough (FOTCOTHE)</u> Permission is sought to borrow the Parish Council gazebo for the Festival event in June. <i>Permission was granted</i></p> <p>The Friends of the Church on the Hill. Edlesborough plan to hold a photographic competition, open to any young person. The subject</p>	AW April

	<p>matter is the church.. The proposal is that they would like to award the Anne Thompson cup to the best entry from someone living in the parish. This entry may or may not be the overall winner but for obvious reasons must remain within the parish. Judges will include Ian Waldron from Sparrowhall and Marilyn. Entries will be via an online method with the best few printed and displayed at the Heritage Day on Sunday 22nd June. Prizes will be awarded on the Sunday. The competition is planned to be promoted via the schools as well as in the local media.</p> <p><i>Council agreed that the Anne Thompson Cup should be awarded to the winner of the photographic competition providing he or she resides in the parish.</i></p> <p><u>Beautification</u> Plans for the Car Boot Sale are in hand. Permission is requested from EPC to put a banner on the Bridleway Gate to advertise the event. <i>Council's permission granted.</i></p> <p>If anyone has a double burner for gas cooking it would be much appreciated if the team could borrow it for the event.</p>	
<p>The Villages</p> <p>Edlesborough</p> <p>Edlesborough</p> <p>Edlesborough</p> <p>Northall</p> <p>Dagnall</p>	<p>Council agreed unanimously not to become involved with Bucks CC Rights of Way maintenance scheme.</p> <p>Council agreed to purchase a quantity of posters relating to Dog Fouling for placing around the villages. Council agreed to enter the Best Kept Village 2014 competition for 2014</p> <p>Permission to be sought from AVDC to plant 3 trees on the corner of Good Intent.</p> <p>The potholes and condition in general of Chapel Lane has been reported to Bucks CC.</p> <p>Gaddesden Walk kerbside guard rail, white lining in Nelson Road/Dunstable Road and cutting back the grass verges along Main Road South towards the school were reported to Bucks CC a considerable time ago and have been chased up on regular occasions since.</p> <p>The Clerk was requested to contact Bucks CC to ensure that these, and all other village outstanding matters are still on the 'work to be done' list and to obtain Job reference numbers.</p>	<p>Clerk</p> <p>April</p> <p>April</p> <p>Clerk/April</p> <p>Clerk/April</p> <p>Clerk/April</p> <p>Clerk</p> <p>April</p>
<p>Traffic Calming</p>	<p>Bucks CC to be chased,yet again, regarding the provision of "dragons teeth" road markings at the entry to the 30 mph on the A4146 Travellers Rest to Edlesborough road.</p>	<p>Clerk</p> <p>April</p>
<p>Correspondence</p>	<p>Councillors had been sent e-mails of day to day matters relating to Bucks CC, AVDC and other enquiries. A report on the current situation regarding noise complaints at London-Luton Airport had been circulated to Councillors. AVDC will be carrying out a survey on listed buildings with thatched roofs within the parish.</p>	
<p>Items for Agenda 20th March 2014</p>	<p>Energy supply streetlight quotations Main Road North, Dagnall streetlight</p>	
<p>Special thanks to the out going Clerk</p>	<p>The Chairman explained that this was the last Council Meeting at which Lin Sargeant would act as Clerk. Following eighteen months of job sharing and careful handing over of responsibilities to Penny Pataky, Penny would become Clerk on 1st April 2014. However, we would not be losing Lin completely as, from that date, she will continue to be the Council's 'Responsible Financial Officer' and would also continue to be responsible for dealing with Planning matters. He wished to place on record the Council's – and all Parishioners' –</p>	

	<p>grateful thanks and appreciation for the tremendous time, energy and commitment Lin had given to the Council and to the Parish since she was appointed Clerk in July 2004.</p> <p>The meeting closed at 10.40pm</p>	
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