

Edlesborough Parish Council
Minutes of Meeting held on Thursday 16th October 2014 at Northall Village Hall commencing at 7.30pm

AGENDA ITEM		ACTION BY WHOM & WHEN
Open Forum	<p><u>DLP Planning</u> gave a short presentation on behalf of their client McCann Homes. The presentation outlined McCann Homes initial plans for a development on the land between Kingsmead and Chiltern Avenue.</p> <p>During the presentation McCann homes shared information about the location, number of homes, access points and facilities the plan would like to offer the village.</p> <p>Parishioners expressed concern at the:</p> <ul style="list-style-type: none"> • Positioning of the proposed access road. • Extra pressure on the village's existing utilities and facilities which are already struggling to cope. <p>McCann Homes indicated that the development would provide approximately 60 new homes.</p> <p>McCann Homes will be hosting a public meeting to engage with Parishioners before submitting a planning application.</p> <p><u>Trenches Behind Pebblemoor</u></p> <p>Mr Inchbold from McCann Homes apologised for the large clay and rubble filled trenches behind some of the Pebblemoor homes. He assured Parishioners and the Council that the rubble and clay will be removed and disposed of correctly. The site will then levelled with topsoil and reseeded with grass.</p>	
The Chairman formally opened the Parish Council meeting at 7:35pm.		
Present:	<p>Cllr Williams (Chairman), Cllr Cubbage, Cllr Mrs Owen, Cllr Mrs Woodhouse, Cllr Holt, Cllr Pratt, Lin Sargeant (RFO & Planning), Penny Pataky (Clerk), District Cllr Chris Poll, and 15 parishioners, Representatives from DLP Planning Ltd Ellie Smith & Simon James and their client Andrew Inchbold Managing Director of McCann Homes.</p> <p>Cllr Wilkinson (Vice-Chairman) arrived for the final part of the meeting.</p>	
Apologies:	Cllr Nevard	
Declarations of Interest	None	
Minutes of previous Meeting	The Minutes of the previous Parish Council Meeting held on 18 th September 2014 were agreed and signed by the Chairman.	

Matters Arising	<p>Cllr Mrs Prys-Jones resigned from her position as Councillor for Edlesborough Ward. Cllr Mrs Prys-Jones had served on the Council for more than 12 years. The Councils thank Mrs Prys-Jones for her hard work and dedication to the role.</p> <p>This now creates a vacancy for a new Councillor to represent Edlesborough.</p> <p><i>Action: Clerk to formerly thank Mrs Prys-Jones for all her service. Clerk to advertise position.</i></p>	Clerk
Parish Amenities (As reported by the Manager, Penny Pataky)	<p><i>The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters</i></p>	
Memorial Hall	<p>EMH has one new winter user who will be booking the hall throughout the colder weather in six week blocks.</p> <p>Due to the increasing number of exercise classes using music, the Council agreed to amend the hours of use on the Premises Licence to ensure this meets requirements. The changes will incur an additional fee of £89 as well as a £10:50 charge for change of address for the named manager.</p> <p><i>Clerk to action changes to Premises Licence.</i></p>	<p>Manager</p> <p>Clerk</p>
Pavilion	<p>The Parish Council and Edlesborough Community Sports Club will be holding Open House meetings inviting Parishioners to review the project status before a full planning application is submitted. These will take place in the Memorial Hall on Thursday 23rd October from 8pm – 10pm and Saturday 25th October from 2pm – 4pm.</p>	
The Green & Playground	<p>Councillors agreed to the purchase of a wet pour repair kit. This will be used to repair the small split and shrinkage in the wet pour surface around the roundabout.</p> <p><i>Action: Manager to purchase kit and Handyman to carry out repairs.</i></p> <p>Alterations are currently being completed to the gate into the new play area. A temporary fence & sign have been erected to keep dogs out.</p> <p><i>Action: Manager to closely monitor area & reinstallation of the gate.</i></p>	<p>Manager</p> <p>Manager</p>
Sports Clubs	<p>ETC Ground rent is still outstanding.</p> <p><i>Action: Manager to write to ETC and chase payment.</i></p>	Manager
Allotments	<p>The majority of allotment rents were collected on the 4th & 5th October. All tenants with outstanding rents have been sent a written letter requesting rents are paid forthwith.</p> <p>Currently we have the following plots vacant:</p> <p>Dagnall – 0 plots The Green – 2 plots Cow Lane – 4 plots Northall – 1 plots</p> <p><i>Action: To ensure all outstanding rents are paid. New signs will be placed on gates, Parish noticeboards *& in FOCUS advertising vacant plots and giving contact details.</i></p>	Clerk

	<p>Northall Tenants have requested a second standpipe at the site. Anglian Water have no objections to the installation of a second standpipe. Councillors agreed that the tenants would need to agree to cover the cost of this and any additional water charges incurred.</p> <p><i>Action: Clerk to investigate the cost of installing a second standpipe & to share with Councillors. Clerk also to liaise with the Allotment Warden for him to obtain written agreement from all the Allotment Holders to pay an equal share of the installation costs and ongoing additional water charges.</i></p>	Clerk
Cemetery	Nothing to report.	Clerk
Churchyard	Nothing to report.	Clerk
Bus Shelters	Nothing to report.	Clerk
Litter Bins & Dog Bins	The Clerk is monitoring the emptying of the litter bin next to the bus shelter on the High Street, Edlesborough (near Eatongate Close). This bin is often overflowing or not reassembled correctly after emptying.	Clerk
Car Parks/Notice Boards	Nothing to report.	Manager
Streetlights	<p>Cllr Cabbage gave a brief presentation on the new streetlight project. Cllrs Cabbage, Holt and Williams had recently visited Stewkley to observe the new streetlights in action. The information gathered, combined with their visit to C U Phosco's dark room, will be used to help form the Councils new lighting policy.</p> <p><i>Action: A site meeting will now take place with C U Phosco at Main Road North Dagnall. Once the lighting strategy has been agreed an order will be placed for the new light at this location.</i></p>	KC
Dog Fouling	<p>The new Dog Fouling posters and flyers are now complete. The inclusion of the AVDC logo will not be included on the posters and flyer as a response from AVDC is still outstanding.</p> <p><i>Action: Cllr Williams will organise printing of posters & flyers, and will laminate approximately 100 posters to be displayed around the Parish. Cllr Williams & the Clerk will organise the distribution of flyers & posters.</i></p>	AW/TO & Clerk
Poppy Wreath Donation	<p>Cllrs agreed to a donation of £50 for this year's Poppy Wreaths.</p> <p><i>Actions: Clerk will contact Mr & Mrs Parker about the laying of the wreaths.</i></p>	RFO
County & District Councillors Reports	<p>Report from District Cllr Chris Poll</p> <p>You may have seen a report in the local press about a crowd funded investigation in to whether a unitary model of governance may now be a solution for Buckinghamshire.</p> <p>This report was far from exhaustive but did identify where savings could be made although overestimated that amount. Its findings are not lost on the leader of AVDC and talks are due to take place between the various authorities.</p> <p>It may be that one or two separate authorities provide the correct model. As I say this will be investigated in the near future but of course with an election coming up in May it will probably be after that.</p> <p>AVDC continue to innovate in ways to save money and have been identified as one of the top authorities in the country for efficient operation.</p>	

FINANCE & PLANNING (Reported by RFO, Lin Sargeant)																										
Accounts Authorisation of cheques April (inc. VAT)	<p>The Accounts for month ending 30th September 2014 having previously been circulated to Councillors were discussed. The following cheques were authorised for payment:</p> <table border="1" data-bbox="353 373 1532 820"> <tr> <td>Administration including office expenses</td> <td>177.90</td> </tr> <tr> <td>Insurance Premium 2014/15</td> <td>2,708.89</td> </tr> <tr> <td>Salaries (inc. PAYE)</td> <td>1,249.00</td> </tr> <tr> <td>War Memorial Bank</td> <td>43.75</td> </tr> <tr> <td>Grass cutting, hedge cutting, ground maintenance</td> <td>729.70</td> </tr> <tr> <td>External Audit Fees</td> <td>480.00</td> </tr> <tr> <td>Children's Playground Expenses</td> <td>47.52</td> </tr> <tr> <td>Churchyard Expenses</td> <td>454.01</td> </tr> <tr> <td>Cemetery Expenses</td> <td>203.74</td> </tr> <tr> <td>The Green Expenses</td> <td>24.00</td> </tr> <tr> <td>Memorial Hall & Pavilion Expenses</td> <td>259.56</td> </tr> <tr> <td style="text-align: right;">Total</td> <td>£6,378.07</td> </tr> </table>	Administration including office expenses	177.90	Insurance Premium 2014/15	2,708.89	Salaries (inc. PAYE)	1,249.00	War Memorial Bank	43.75	Grass cutting, hedge cutting, ground maintenance	729.70	External Audit Fees	480.00	Children's Playground Expenses	47.52	Churchyard Expenses	454.01	Cemetery Expenses	203.74	The Green Expenses	24.00	Memorial Hall & Pavilion Expenses	259.56	Total	£6,378.07	RFO/CN
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Fixed Assets	Appendix pages will be added to the Register in due course.	RFO/KC																								
Annual Return	The 2014 Annual Return has been signed off by the External Auditors following one or two amendments to page 2 relating to definitions for the Precept and additional Grant, and also the amount of the Fixed Assets. Copies were handed to Councillors at the meeting	RFO																								
Bank Mandate	Following the resignation of Cllr Mrs Prys-Jones the RFO required a further signatory to sign cheques and recommended the Chairman, Alan Williams, who agreed coupled with the existing signatories of Lin Sargeant and John Wilkinson. Council agreed.	RFO/JW																								

Planning	<p>Cllr Wilkinson confirmed that if a response is needed before the next EPC meeting on a planning application Cllrs MUST respond to his email. If a response is required Cllr Wilkinson will add the sentence "I need a response" to his email. All other responses may be given at the next EPC meeting.</p> <p>The following applications had been received, were discussed and the following responses agreed to be submitted to AVDC</p>	RFO/JW																									
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Affordable Housing	Nothing to report.	AW																									
EDaN Report	<u><i>EDaN report to EPC meeting October 2014</i></u> <u>Beautification</u>																										

	<p>The team have prepared a tree planting plan for Edlesborough Green as signalled in earlier reports. They are now going to look at sourcing and expect to present a fully costed plan to EPC in due course. The plan will also include a proposal to plant trees on the verge next to the Methodist Chapel(similar to the action at Good Intent) Hopefully EPC will support this with an agreement to fund the BCC licence required?</p> <p><u>Traffic Management</u></p> <p>The training in the use of the new Sentinel camera takes place on Wednesday 15th October. The Traffic Management Team will deploy this as we get first chance to use the equipment that is owned by BCC. The team will then manage the sharing of the device to other parishes in due course. TVP have not yet specified their requirements for the use of this device. It is likely to require the use of Speedwatch signs. The signs that the team have at present are solely for use within the parish. BCC have been advised that separate signs need to be provide before the device can be shared with other parishes.</p> <p>Brian Daniels will act as custodian of the equipment. The Speedwatch group are currently devising a protocol for the sharing of the equipment.</p> <p><u>Friends of the Church on the Hill</u></p> <p>Enquiries were made with BCC to change the defunct 'Craft Centre' signs still present on the Traveller's Rest roundabouts. The replacement signs will cost in the region of £250 each and it was decided not to proceed as other projects have higher priority for funding.</p> <p>A group tested the access to the top of the tower and this will be pursued at a later date. It needs handrails and lighting to make it safe.</p> <p>The next Edlesborough Festival 2015 dates will be June 19th -21st inclusive. Peter Bennett is liaising with the Diocesan legal department to clear up any issues regarding the use of the field at the rear of the church for car parking. When this is completed discussions with the local farmer can resume.</p> <p>It is hoped that a planning application for the church floodlighting can be completed in the next month to enable EPC to apply for planning permission.</p>	Clerk/AW
<p>Traffic Calming</p>	<p>A4146 Leighton Road, Edlesborough.</p> <p>The leaning 30mph sign has been reported to the street lighting team as it is illuminated S6718.</p> <p>Dunstable Road, Dagnall.</p> <p>The white lining in Dunstable Road is due to be done early November. The scheduled dates are 3rd to the 7th. TFB will be putting up the advanced warning boards shortly.</p> <p>White lines to be refreshed:</p> <ol style="list-style-type: none"> 1) B4506 Ringshall Road – From County Boundary at Ringshall to A4146 roundabout at Dagnall. 2) B4506 Dunstable Road, Dagnall – From A416 roundabout to County Boundary. <p>The RFO is still awaiting payment from Ringway Jacobs for the Pastures Hedgecutting.</p> <p><i>Action:</i></p> <p><i>Further to an email from the LAF explaining that there is £2400 available for Speed Calming Measures Cllr Williams will submit requests to LAF for funding</i></p>	

	<i>Clerk to continue to liaise with TFB.</i>	
Villages		
Edlesborough	Nothing to report.	
Northall	Nothing to report.	
Dagnall	<p><u><i>Gadsden Walk.</i></u></p> <p>Following the recent Public Meeting with Dagnall residents, and the leaflet drop to all homes in the village requesting villagers give their opinion on the opening of Gadsden Walk, Councillors felt that there was not sufficient interest to proceed with the project.</p> <p>Summary of Voting Slips:</p> <p>Number of Names on the Register: 425</p> <p>Number of Forms returned: 71</p> <p>Number IN favour of opening the path: 36</p> <p>Number NOT in favour of opening the path: 74</p> <p>Number with no strong opinion:17</p> <p>Cllr Cabbage proposed that the Council do not proceed with the Gadsden Walk project and that the lease and land are returned to Aylesbury Vale Housing Trust. Cllr Holt seconded the proposal, it was then unanimously agreed.</p> <p><i>Actions: Share this decision via Focus and Facebook. Contact AVHT to negotiate the return of the land and lease.</i></p> <p>Edlesborough Parish Council wish the residents of Dagnall to know that they will continue to work hard with the EDaN Traffic Management Team to find strategies for slowing down the traffic travelling through Dagnall.</p>	Clerk
Items for Agenda 20th November 2014	The October Meeting will be held in Edlesborough Memorial Hall starting at 7.30pm.	
	The meeting closed at 10.10pm	