



Edlesborough Parish Council

Minutes of Meeting held on Thursday 16<sup>th</sup> June 2016 at All Saints Church, Dagnall commencing at 7.30pm

AGENDA ITEM		ACTION
Open Forum	No matters were raised	
<b>The Chairman formally opened the Parish Council meeting at 8.25pm.</b>		
<b>Present:</b>	Cllr Williams (Chair), Cllr Wilkinson (Vice Chair), Cllr Nevard, Cllr Mrs Owen, Cllr Cubbage, Cllr Pratt, Cllr Mineikis, District Cllr Chris Poll, Penny Pataky (Clerk) and 0 parishioners.	
<b>Apologies:</b>	Cllr Mrs Thomas, Cllr Mrs Woodhouse & Mrs L Cubbage	
<b>Declarations of Interest</b>	None	
<b>Minutes of previous Meeting</b>	The Minutes of the Parish Council Meeting held on 19 <sup>th</sup> May 2016 were ratified and signed with no amendments.	
<b>Matters Arising</b>	None	
<b>Parish Amenities (As reported by the Manager, Penny Pataky)</b>	<i>The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters</i>	
<b>Memorial Hall</b>	Nothing to report.	
<b>Pavilion</b>	Paul Dyer is carrying out work to ensure the circuit master board used by the carnival is weather proof and compliant. The Carnival Committee have agreed to pay for this work and see it as a donation to EPC. The carnival committee confirmed they do not own the master board and that it was donated to EPC for the benefit of Pavilion users.	
<b>The Green &amp; Playground</b>	Edlesborough School will be using the Green on Wednesday 22 <sup>nd</sup> for their annual fun run. Edlesborough School are also liaising with ECC re using the cricket pitch for a match on Wednesday 29 <sup>th</sup> June. MW Agri will trim the hedge along the High Street & Pebblemoor, after an inspection for birds' nests.  Following the recent play area inspection, the manager has arranged for the recommendations to be completed. Council agreed not to paint the gates a different colour.	



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<p><b>Cow Lane Tree &amp; Bench</b></p>	<p>Bucks CC have issued a licence for the tree to be planted and bench to be installed at the top of Cow Lane. MW Agri will carry out these tasks ASAP. <i>Action: Clerk to arrange bench installation &amp; tree planting</i></p>	<p>Clerk</p>
<p><b>Sports Clubs</b></p>	<p>Nothing to report.</p>	
<p><b>Allotments</b></p>	<p>Vacant Plots: Northall – 0 Dagnall – 1 The Green – 0 Cow Lane – 1 Part of the hedge at The Green end of the Green allotments has been trimmed to allow the gate to be opened and closed with ease.</p>	
<p><b>Cemetery</b></p>	<p>A request to purchase a plot on the cremated remains area was agreed. <i>Action: Clerk to inform the parishioner and arrange necessary paperwork.</i></p>	<p>Clerk</p>
<p><b>Churchyard</b></p>	<p>Following a complaint about the grass cutting Cllr Williams and the clerk carried out a site inspection. The clerk asked the contractor to ensure the grass is cut as short as possible and as close to the memorial stones as possible. The contractor visited the site and has ensured that the team were made aware of these requirements. <i>Action: Monitor grass cutting standard.</i> Rabbit Holes – these continue to be an issue in the churchyard. The FOTCOTH has contacted CCT and asked for their assistance in managing this matter.</p>	<p>Clerk</p>
<p><b>Bridle Path</b></p>	<p>Following the circulated and agreed quote the Clerk has authorised Mills Fencing to carry out the necessary repairs to the gate. Once work is completed an invoice will be sent to Mr Wood for payment. <i>Action: Clerk to ensure work is completed.</i> Once repairs have been completed on the gate DP will be asked to rub down, treat and repaint the padlock housing part of the gate. <i>Action: Clerk to ask DP to carry out this work.</i></p>	<p>Clerk  Clerk</p>
<p><b>Bus Shelters</b></p>	<p>Nothing to report.</p>	
<p><b>Litter Bins, Dog Bins &amp; Car Parks</b></p>	<p>One new dog bin has been purchased as a replacement for the rusting bin near the Pavilion car park. <i>Action: DP to install</i></p>	<p>Manager</p>



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<b>Noticeboards</b>	The hedge has been trimmed surrounding the Dagnall board to allow access to it.	Clerk
<b>Christmas Wreaths</b>	Council agreed that this would be a good project to pursue again this year. The EDaN Beautification Team will be asked if they would like to organise it. <i>Action: Cllr Williams to ask EDaN Team. Cllr Owen to forward information if team agree. Cllr Mineikis volunteered to sell/obtain sponsorship for the wreaths.</i>	AW, TO & SM
<b>Cow Lane Amentiy Land</b>	A copy of the deeds has been received from AVDC. <i>Action: Cllr Wilkinson to inspect the deeds and share recommendations with the full council.</i>	JW
<b>Devolution</b>	<p>The devolved rights of way have been cut by our contractor.</p> <p>The Rights of Way not included within the Annual Clearance schedule devolved to parish councils are maintained by the TfB Rights of Way team. Issues with these Rights of Way need to be reported to: <a href="http://www.buckscc.gov.uk">www.buckscc.gov.uk</a></p> <ol style="list-style-type: none"> <li>1. Select "Streets and transport"</li> <li>2. Select "Contract Transport for Buckinghamshire"</li> <li>3. Select "Rights of Way"</li> <li>4. When asked to select a council contact, go to the end of the list to select Buckinghamshire County Council</li> <li>5. The link below will take you to a report page.</li> </ol> <p>On completing one of the steps above, the works would be scheduled as and when TfB are able to complete them.</p> <p>Cllr Cabbage proposed that EPC consider taking responsibility for all Rights of Way in the Parish. Cllr Mineikis seconded the proposal. All agreed.</p> <p><i>Action: Clerk to contact Bucks CC for exact meterage of Rights of Way. Clerk to ask MW Agri for a quote to maintain the extra Rights of Way.</i></p> <p>Weeds between kerbside and roads.</p> <p>Following confirmation from Bucks CC that there is no money in the budget for weed killing this year EPC agreed to ask MW Agri for a quote to carry out this work.</p> <p><i>Action: Clerk to ask Bucks CC for exact measurement of roads to be treated. Clerk to ask MW Agri for quote.</i></p>	Clerk
<b>Streetlights</b>	<p>The following issues are still outstanding:</p> <ul style="list-style-type: none"> <li>• Pebblemoor light at incorrect angle</li> <li>• Good Intent light at incorrect angle</li> <li>• Tennis Court light not installed</li> </ul>	Clerk



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	<ul style="list-style-type: none"> <li>• One failed light in Taskers Row</li> </ul> <p><i>Action: Cllr Cabbage to draft a letter to send to CU Phosco Managing Director re these outstanding issues.</i></p> <p>Cllr Cabbage has submitted the UMSUG codes to UK Power networks with a newly updated inventory and a request for the energy usage to be adjusted and confirmation of refunds due to EPC. The charges/changes can be backdated 14 months.</p> <p>Council considered three materials and quotes for the new streetlight labels and agreed to purchase 200 signs from Auckland Signs, together with associated fixing machine and metal strapping.</p> <p><i>Action: Clerk to place order. DP to install upon receipt.</i></p>	Clerk																										
<p><b>Facebook Feedback &amp; Comments</b></p>	<p>Comments have been made about activity surrounding the field/land at Slicketts Lane.</p> <ul style="list-style-type: none"> <li>- Car parking in Summerleys/High Street</li> <li>- Weeds round the roads</li> <li>- Closure of Edlesborough Café</li> <li>- New bin collection days</li> <li>- Proposed changes to charges for school bus pass.</li> </ul>	Clerk																										
<p><b>FINANCE &amp; PLANNING (Reported by Cllr Nevard and Clerk)</b></p>																												
<p><b>Accounts</b></p> <p><b>Authorisation of direct payments &amp; cheques (incl. VAT)</b></p>	<p>The Accounts for months ending 31<sup>st</sup> May 2016 having previously been circulated to Councillors were discussed and agreed.</p> <table border="1" data-bbox="360 895 1346 1407"> <tr> <td>Allotments</td> <td>100.00</td> </tr> <tr> <td>Cemetery</td> <td>154.00</td> </tr> <tr> <td>Devolved Services</td> <td>456.00</td> </tr> <tr> <td>EDaN</td> <td>507.00</td> </tr> <tr> <td>Green</td> <td>530.00</td> </tr> <tr> <td>Memorial Hall</td> <td>562.00</td> </tr> <tr> <td>Open Spaces</td> <td>213.00</td> </tr> <tr> <td>Other Amenities</td> <td>159.00</td> </tr> <tr> <td>Pavilion</td> <td>486.00</td> </tr> <tr> <td>Special Projects</td> <td>469.00</td> </tr> <tr> <td>Street Lights</td> <td>370.00</td> </tr> <tr> <td>Office Costs</td> <td>61.00</td> </tr> <tr> <td>Wages</td> <td>1250.00</td> </tr> </table>	Allotments	100.00	Cemetery	154.00	Devolved Services	456.00	EDaN	507.00	Green	530.00	Memorial Hall	562.00	Open Spaces	213.00	Other Amenities	159.00	Pavilion	486.00	Special Projects	469.00	Street Lights	370.00	Office Costs	61.00	Wages	1250.00	Full Council
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<b>TOTAL</b>	<b>£6570.00</b>								
<p><b>County &amp; District Councillors Reports</b></p>	<p>District Cllr Chris Poll reported that his VALP committee had met to approve the draft consultation document before it went forward to council. This document if approved will go out for public consultation between July 7th and 5th September. He recommended that people to read and comment on its proposals as soon as possible.</p>								
<p><b>Projects</b></p>	<p><b>Defibrillators</b> Council agreed to the Edlesborough defibrillator being installed on the Memorial Hall. It was agreed to approach the landlord of the Swan PH in Northall with a request to site the Northall defibrillator on the PH. <i>Action: Cllr Pratt will ask the Swan Northall if the Northall defibrillator can be located there. Council will pay the installation cost and up to £60 per year for electricity costs incurred.</i> If the Swan Northall is in agreement, the Red Lion in Dagnall will also be offered up to £60 per year towards the electricity costs for the Dagnall defibrillator. <i>Action: Clerk to ask two electricians for quotes to install the defibrillators.</i> <i>Action: Cllr Williams to clarify the re-installation procedure after the defibrillator has been used.</i></p> <p><b>EMH Toilets</b> <i>Action: Manager to ask users about the possible changes to the EMH toilets.</i> <i>Discuss more in July meeting.</i></p>	<p>Clerk  RP   Clerk AW</p>							
<p><b>New Pavilion</b></p>	<p>The ECSC have been informed that the sum of £325,000 will be made available from S106 monies and applied to the Pavilion project.</p>								



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	<p>The group are currently working with Sport England and the Football Association confirming what is required to secure funding from these organisations.          ECSC will bring proposal/report to the September EPC meeting.          The planning approval expiry date is 27<sup>th</sup> April 2018.</p>	Clerk/JW																									
<b>New Website</b>	<p>Cllr Cabbage thanked Cllrs for their feedback. He will be progressing to the next stage with Theo Gray.</p>																										
<b>Planning</b>	<p>The following new applications were discussed and it was agreed to submit the responses below to AVDC</p> <table border="1" data-bbox="360 451 1973 1166"> <thead> <tr> <th data-bbox="360 451 633 531">Application No.</th> <th data-bbox="633 451 954 531">Address</th> <th data-bbox="954 451 1525 531">Description</th> <th data-bbox="1525 451 1906 531">Parish Council Response</th> <th data-bbox="1906 451 1973 531"></th> </tr> </thead> <tbody> <tr> <td data-bbox="360 531 633 651">16/01832/AGN 24<sup>th</sup> May 2016</td> <td data-bbox="633 531 954 651">Goose Hill Farm, Ringshall Road, Dagnall</td> <td data-bbox="954 531 1525 651">Erection of wet grain store</td> <td data-bbox="1525 531 1906 651">No objections</td> <td data-bbox="1906 531 1973 651"></td> </tr> <tr> <td data-bbox="360 651 633 887">16/01848/APP 24<sup>th</sup> May 2016</td> <td data-bbox="633 651 954 887">Pantiles, 24 Eaton Bray Road, Northall</td> <td data-bbox="954 651 1525 887">Demolition of garage block and erection of part single and part two storey front and side extensions, two storey side and single storey rear extensions. (Amendment to approved application 15/02892/APP)</td> <td data-bbox="1525 651 1906 887">No objections</td> <td data-bbox="1906 651 1973 887"></td> </tr> <tr> <td data-bbox="360 887 633 1007">16/01913/APP 31<sup>st</sup> May 2016</td> <td data-bbox="633 887 954 1007">Plot 5, Threeways, Leighton Road, Northall</td> <td data-bbox="954 887 1525 1007">Provision of single garage. (Amendment to approved application 15/03951/APP)</td> <td data-bbox="1525 887 1906 1007">No objections</td> <td data-bbox="1906 887 1973 1007"></td> </tr> <tr> <td data-bbox="360 1007 633 1166">16/02028/APP 10<sup>th</sup> June 2016</td> <td data-bbox="633 1007 954 1166">Pennines, Leighton Road, Northall</td> <td data-bbox="954 1007 1525 1166">Two storey rear extension, first floor front extension, single storey front extension and new pitched roof over existing flat roof</td> <td data-bbox="1525 1007 1906 1166">No objections</td> <td data-bbox="1906 1007 1973 1166"></td> </tr> </tbody> </table>	Application No.	Address	Description	Parish Council Response		16/01832/AGN 24 <sup>th</sup> May 2016	Goose Hill Farm, Ringshall Road, Dagnall	Erection of wet grain store	No objections		16/01848/APP 24 <sup>th</sup> May 2016	Pantiles, 24 Eaton Bray Road, Northall	Demolition of garage block and erection of part single and part two storey front and side extensions, two storey side and single storey rear extensions. (Amendment to approved application 15/02892/APP)	No objections		16/01913/APP 31 <sup>st</sup> May 2016	Plot 5, Threeways, Leighton Road, Northall	Provision of single garage. (Amendment to approved application 15/03951/APP)	No objections		16/02028/APP 10 <sup>th</sup> June 2016	Pennines, Leighton Road, Northall	Two storey rear extension, first floor front extension, single storey front extension and new pitched roof over existing flat roof	No objections		
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The following decisions had been received from AVDC

Application No.	Address	Description	Parish Council Response	AVDC Decision
15/04013/ACL 10 <sup>th</sup> Dec 2015	The Bungalows, South End Lane, Northall	Continued use of the bungalows for residential use not associated with agriculture	No objections	Permitted
16/01180/APP 4 <sup>th</sup> April 2016	1 Greenacres, Leighton Road, Northall	Relocation of vehicular access	No objections	REFUSED
16/01385/APP 21 <sup>st</sup> April 2016	Churchgate House High Street Edlesborough	Erection of detached dwelling comprising two storeys plus accommodation in roof space and part underground basement and garaging	No objections	Permitted

**Anglian Water**

The Clerk is awaiting Anglian Water to forward a copy of the standard questionnaire/survey offered. This will then be circulated throughout Edlesborough if the Council believes it is appropriate.

*Action: Clerk to circulate survey/questionnaire from Anglian Water to Cllrs upon receipt.*

**Planning application 15/02411/APP** (57 Houses off the High Street, Edlesborough) S106 Money Allocation.

Council discussed Clare Gray's response to their letter.

*Action: Cllr Cabbage to draft a response, to circulate to full council. Once agreed this will be sent to Clare Gray at AVDC.*

Clerk

KC & Clerk

**Neighbourhood Plan**

Following the publication of the draft VALP Cllrs Williams and Wilkinson and the Clerk will be attending a meeting at AVDC for clarification on a number of points before the Neighbourhood Plan Steering Group meeting.

Dates for future meetings:

Steering Group – 21st June

Public Meetings:

Dagnall – 5<sup>th</sup> July

Edlesborough – 9<sup>th</sup> July

Northall – 11<sup>th</sup> July

AW, JW & Clerk



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<b>EDaN Report &amp; Traffic Calming</b>	<u>Friends Of The Church On The Hill Edlesborough</u> The Annual Festival is set for the weekend of June 24th-26th. The new field gate has been installed in readiness for Festival parking. Council confirmed that the EDaN Beautification team can proceed with their replacement planters providing there are sufficient funds in their budget.	
<b>Villages</b>	Nothing to report	
<b>Correspondence</b>	Nothing to report	
<b>Items for Agenda 21<sup>st</sup> July 2016</b>	Items for the Agenda for EPC Meeting to be held on 21 <sup>st</sup> July 2016 at Edlesborough Memorial Hall commencing at 7:30pm: <ul style="list-style-type: none"><li>• New Website</li><li>• Christmas Wreaths</li><li>• EMH Toilets</li><li>• DVH Toilets</li></ul>	
	The meeting closed at 10.37pm.	