

**Edlesborough Parish Council**  
**Minutes of Meeting held on Thursday 16<sup>th</sup> July 2015 at Edlesborough Memorial Hall commencing at 7.30pm**

AGENDA ITEM		ACTION
<b>Open Forum</b>	<p>A parishioner asked about the condition of the footpaths in and around the village. The Clerk and council explained that many of the footpaths around the Parish have been reported several times this year. The Clerk has also liaised directly with Bucks CC Rights of Way and the response is that the footpaths will only be cleared once a year due to budget cuts. Any parishioner wishing to report a footpath needing attention can do so at <a href="http://transportforbucks.net/report-it-prow.aspx">http://transportforbucks.net/report-it-prow.aspx</a> The site is relatively easy to use and photos of the problem can be uploaded along with the facility to pinpoint the exact location on a map.</p> <p><i>Action: Cllr Williams will investigate the possibility of using Community Payback workers to help clear footpaths next year.</i></p> <p>In response to a question requesting further information about the proposed development in Cow Lane the council explained that the development has been approved in principle however the developers agreement to the Section 106 funding is currently waiting to be finalised and approved.</p>	AW
<b>The Chairman formally opened the Parish Council meeting at 7.47pm.</b>		
<b>Present:</b>	Cllr Williams (Chair), Cllr Wilkinson (Vice Chair), Cllr Cubbage, Cllr Mrs Owen, Cllr Nevard, Cllr Pratt, Penny Pataky (Clerk), District Cllr Chris Poll, PCSO Jacki Dodson and 6 parishioners.	
<b>Apologies:</b>	Cllr Mrs Woodhouse, Matthew Grey	
<b>Declarations of Interest</b>	Cllrs Williams, Nevard and Mrs Owen declared an interest in the agenda item New Pavilion.	
<b>Minutes of previous Meeting</b>	<p>The Minutes of the Parish Council Meeting held on 18<sup>th</sup> June 2015 were ratified and signed with the following amendments:</p> <p>In the second line of Matters Arising the word “formerly” was changed to “formally”</p> <p>In District Cllr Chris Poll's report the words “Scrutiny Committee” were inserted after "As a member of VALP”</p> <p>The last paragraph of District Cllr Chris Poll’s report was reworded to read "Chris Poll referred to a Wycombe District Council decision where they refused a Gladman application....."</p>	
<b>Matters Arising</b>	<p>Council agreed to discuss the following:</p> <ul style="list-style-type: none"> <li>• A tree in memory of Lin Sargeant under Amenities.</li> <li>• The upcoming Wine Tasting evening under New Pavilion.</li> <li>• Website issues under New Projects.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Solar Panels for Memorial Hall</li> </ul>	
<b>Thames Valley Police – PCSO Jackie Dodson</b>	<p>PCSO Dodson reported that there has been three burglaries in the parish since the last TVP report in April. This is quite a high number. TVP reminds parishioners to keep their property secure and to put keys etc. in secure locations. PCSO Jackie Dodson also reported that there has been a spate of fruit thefts from the Cow Lane allotments and allotments in other parishes.</p> <p><i>Action: Clerk to inform wardens and ask them to share information with the tenants.</i></p>	Clerk
<b>Parish Amenities (As reported by the Manager, Penny Pataky)</b>	<i>The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters</i>	
<b>Memorial Hall</b>	<p>Council agreed to Paul Dyer carrying out more investigative works to provide a quote for repairs needed to the emergency lighting in the hall.</p> <p><i>Action: Manager to arrange, then share quote with Council.</i></p> <p>Council agreed to repairs being carried out to the wet pour surface at the rear of the hall. The surface has shrunk significantly and is now a trip hazard.</p> <p><i>Action: Repair with wet pour repair kit. Ensure any roots pushing surface up are removed.</i></p>	<p>Manager</p> <p>Manager</p>
<b>Pavilion</b>	<p>Following concerns about the condition of the porch at the front of the Pavilion Council agreed to <b>remove the porch at an estimated cost of £500 or make repairs if this could be done for a similar costs with an expectation that it would not require further work before being demolished for the full pavilion re-build.</b></p> <p><i>Action: Manager to liaise with Dave Thompson over the costs and give the go ahead for works to be carried out asap. Anti-climb paint notices will also be displayed on the building and anti-climb paint applied once repairs have been completed.</i></p> <p>Following the Pavilion being left in an untidy condition by users the Manager will write to the Sports Clubs and inform them that the Pavilion must be left tidy after use in conjunction with their agreements.</p>	<p>Manager</p> <p>Manager</p> <p>Manager</p>
<b>Pavilion &amp; EMH Electricity Bills</b>	<p>Following the recent issues with British Gas failing to invoice the council correctly for the electricity usage in these buildings the council received a 40% discount on the bill.</p> <p><i>Action: ETC will now be invoiced for their electricity usage in the Pavilion.</i></p> <p>Cllr Cabbage proposes that when the new Pavilion is built ETC have their own meter and account and are responsible for paying for their own electricity usage.</p>	Manager
<b>The Green &amp;</b>	Council discussed the high costs of replacing two of the bollards on the edge of the Pebblemoor car park. This was due	

<p><b>Playground</b></p>	<p>to the excessive amount of concrete used to install the rotted post and the amount of time it took to excavate before the new posts could be installed.  <i>Action: Investigate costs of previous repairs for comparison. Seek alternative solutions for any future replacements.</i></p> <p>Pastures and green hedge – this was cut in the week leading up to the carnival by M W Agri as per the schedule. MW Agri received complaints from some residents of The Pastures that he was disturbing nesting birds. Council agreed to review when the hedge would be cut in the future.  <i>Action: Clerk to write to residents of The Pastures explaining that the Pastures hedge does not belong to them and that it is maintained by the Parish Council. Should residents wish to maintain it themselves at their own cost the Council very much appreciate this. Following concern about nesting birds the Council are reviewing when the hedge will be cut in the future.</i></p>	<p>Manager</p> <p>Clerk</p>
<p><b>Sports Clubs</b></p>	<p>Council agreed to EB Lions using their own adult goals on the adult pitch next season and to their offer to temporarily store the PC goals at Edlesborough School.  EB Lions requested a change to the pitch layouts. Council agreed to either the basketball or roundabout pitch being changed into two smaller pitches for 5 aside matches. Concern was voiced over this leading to two additional areas needed maintenance with an additional two goal mouths. If this continues into the following season Council may request that the two smaller pitches be moved to a different location to limit wear and tear on the grass.  <i>Action: Manager to inform EB Lions of the council's decision.</i></p>	<p>Manager</p>
<p><b>Allotments</b></p>	<p>Cllr Wilkinson has made amendments to the current allotment agreements, which have been shared with Cllr Williams and the Clerk. Councillor Williams has yet to comment. These will then be shared with the four wardens for their feedback. A final version will then be shared with the council for approval at the September meeting. The new agreements will then be introduced at the October Rent collection.  <i>Action: Share new agreements with wardens, amend as necessary, share with council.</i></p>	<p>AW</p> <p>JW/Clerk</p>
<p><b>Cemetery</b></p>	<p>There is to be one interment in July.  PCSO Jackie Dodson is looking into the report of a relative verbally abusing the groundsman.</p>	
<p><b>Churchyard</b></p>	<p>Nothing to report.</p>	
<p><b>Bus Shelters</b></p>	<p>Nothing to report.</p>	
<p><b>Litter Bins, Dog Bins &amp; Car Parks</b></p>	<p>The Clerk highlighted to the council that the litter bin next to the bus stop in Moor End is often overflowing and is being used for dog waste.  <i>Action: Clerk will contact AVDC to see whether a less used dog bin can be relocated to this site.  Clerk will also clarify how often the green waste bins around the village are emptied.</i></p>	<p>Clerk</p> <p>Clerk</p>

<b>Noticeboards</b>	Nothing to report.	
<b>Streetlights</b>	The Council ratified the decision to agree the new energy supply contract with E.On. <i>Action: Clerk to ask UK Power Networks why we have two MPAN numbers and not one. Can these be consolidated into one number?</i>	Clerk
<b>New Tree</b>	Council agreed that when the new tree planting program commences one of the trees will be dedicated to the late Lin Sargeant in recognition of her service to the Council and parish.	
<b>Facebook Feedback &amp; Comments</b>	These have centred on the resurfacing works and road closures in Dagnall this August.	Clerk/TO
<b>New Pavilion</b>	<p>On Friday 17<sup>th</sup> July there will be a beer tasting evening, followed by a wine tasting evening on Saturday 25<sup>th</sup> July. Both events will ask for donations which will be put towards the New Pavilion.</p> <p>Council agreed to give a £1500 donation to Edlesborough Community Sports Club Charitable Incorporated Organisation in recognition of the establishment of the new organisation as a charitable operation and as an expression of their continuing support for the ECSC's efforts to provide parishioners with a new pavilion. Going forward EPC is happy to continue to provide limited financial support where appropriate. The council's preferred way of doing this is that items the club needs support for are ordered and paid for through EPC, thereby enabling the VAT to be recovered. This was the case for the initial payment to the Trio Plus consultant employed. In this way the council can provide maximum value to the parishioners.</p> <p>Costs for the legal advice by the solicitor will be paid from the initial funding EPC set aside for the project.</p> <p>It was agreed that the Parish Council should support the ECSC in an application to be the St Mary's Carnival principal charity for the 2016 carnival.</p> <p><i>Action: Cllrs AW, CN and TO to work with ECSC on this.</i></p>	AW/CN/TO

**FINANCE & PLANNING (Reported by Cllr Nevard and Clerk)**

<p><b>Accounts</b></p> <p><b>Authorisation of cheques July (inc. VAT)</b></p>	<p>The Accounts for months ending 31<sup>st</sup> May 2015 and 30<sup>th</sup> June 2015 having previously been circulated to Councillors were discussed and agreed.</p> <p>The July cheque run was agreed.</p> <table border="1" data-bbox="336 319 1321 981"> <tr> <td>Allotments</td> <td>354.20</td> </tr> <tr> <td>Cemetery</td> <td>721.68</td> </tr> <tr> <td>Churchyard</td> <td>600.08</td> </tr> <tr> <td>Dagnall Playground</td> <td>80.00</td> </tr> <tr> <td>Green</td> <td>875.75</td> </tr> <tr> <td>Memorial Hall</td> <td>1,581.16</td> </tr> <tr> <td>Northall Playground</td> <td>80.00</td> </tr> <tr> <td>Northall Village Hall</td> <td>545.00</td> </tr> <tr> <td>Open Spaces</td> <td>177.34</td> </tr> <tr> <td>Other Amenities</td> <td>261.42</td> </tr> <tr> <td>Pavilion</td> <td>334.65</td> </tr> <tr> <td>Special Projects</td> <td>40.00</td> </tr> <tr> <td>Street Lights</td> <td>1,73.63</td> </tr> <tr> <td>Office Costs</td> <td>168.98</td> </tr> <tr> <td>Wages</td> <td>1,078.92</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>8642.81</b></td> </tr> </table>	Allotments	354.20	Cemetery	721.68	Churchyard	600.08	Dagnall Playground	80.00	Green	875.75	Memorial Hall	1,581.16	Northall Playground	80.00	Northall Village Hall	545.00	Open Spaces	177.34	Other Amenities	261.42	Pavilion	334.65	Special Projects	40.00	Street Lights	1,73.63	Office Costs	168.98	Wages	1,078.92	<b>TOTAL</b>	<b>8642.81</b>	
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<p><b>Project List</b></p>	<p>Despite Cllr Cabbage's hours of work the council are still experiencing problems with their website. Cllr Cabbage proposes that the council enlist Theo Gray to help the PC with this problem. Historically, Lin used Theo successfully on quite a number of occasions to sort various PC problems out, and his charges were always reasonable. His company also designed, hosts and updates the Eaton Bray PC website. There will be an initial cost to pay for his time to try and diagnose our website updating problem and to propose &amp; cost possible solutions or new website arrangements. These proposals would then be brought to Council for discussion and possible approval. Council agreed to Cllr Cabbage's proposal.</p> <p><i>Action: Cllr Cabbage to contact Theo Gray</i></p>	<p>KC</p>																																
<p><b>County &amp; District Councillors</b></p>	<p>District Cllr Chris Poll</p> <p>Cllr Poll had nothing official from AVDC as far as meeting were concerned.</p>																																	

<b>Reports</b>	He did though attend the subcommittee of the Luton Airport group. He felt this was the most positive meeting so far attended and one consequence of which was a tour of the noise monitoring and general compliance measures which take place at Luton. This is scheduled for 2nd September so he should be able to report further at the next meeting of EPC.																																
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<b>Planning</b>	The following decisions had been received from AVDC				
	<b>Application No.</b>	<b>Address</b>	<b>Description</b>	<b>Parish Council Response</b>	<b>AVDC Decision</b>
	14/03794/APP 29 <sup>th</sup> Jan 2015	Lynwood Cottage, Leighton Road, Northall	Removal of single storey side element and erection of two storey side and rear extension	OPPOSE Does not conform to AVDC Design Guide for Residential Extensions	Permitted
	15/01470/APP 8 <sup>th</sup> May 2015	4 Slicketts Lane, Edlesborough	Demolition of existing single storey flat roofed kitchen to rear and erection of two storey side and rear extension	No objections	Permitted
	15/01519/APP 12 <sup>th</sup> May 2015	29 The Green, Edlesborough	Demolition of existing dwelling and erection of six detached dwellings and alterations to existing access	OPPOSE Site plan considered to be too cramped	WITHDRAWN
	15/01539/APP 19 <sup>th</sup> May 2015	52 The Pastures, Edlesborough	First floor rear extension	No objections	Permitted
	15/01796/APP 8 <sup>th</sup> June 2015	Rosemary Cottage, Kircutt Farm Close, Northall	Single storey rear and single storey side extension	No objections	Permitted
	Manor Farm Development – despite reassurances that all the spoil at this development was correctly disposed of and promises to produce certificates to this effect from McCann Developments the council are still waiting for this.				
<b>Neighbourhood Plan</b>	<p>Jean Fox from Community Impact Bucks has now advised the council that the consultants at rCOH are now able to provide a quote to assist the council in devising a Neighbourhood Plan.</p> <p>Eaton Bray Parish Council's letter to the residents of Eaton Bray was shared with the council.</p> <p>Council agreed that they will make an application for a Neighbourhood Area and that there is a need to liaise with Eaton Bray Parish Council.</p> <p><i>Action: Letter to be sent to AVDC to request a neighbourhood area.</i></p>				
<b>EDaN Report</b>	<p><i>Beautification</i></p> <p>Some sleepers in the planters need replacing. The orders will be placed through EPC. Renewals of sponsorship are in</p>				

	<p>process.  <i>FOTCOTHE</i>  The Festival was a success. Funds raised from the event are approx. £1800.  It is planned to reinstate the Friday concert next year.  The car parking was deemed to be a success and EPC has been asked to work with Messrs Pratt, The Burghope Trust and contractors to install a permanent and secure gated solution.  The government and the C of E have reduced funding further to the Churches Conservation Trust. Friends groups may be asked to do more to support their churches.  Floodlighting project details were shared with the council <b>and approved orders placed to the value of £8575.</b></p>	
<b>Traffic Calming</b>	<p><i>Traffic Management</i>  Bucks CC are dragging their feet concerning the A4146. A status report will be presented to the LAF meeting in October.  New recruits are being sought to run Speedwatch Sentinel</p>	
<b>Villages</b>	<p>Edlesborough:  Following the recent pavement repairs in Edlesborough the Clerk will be checking with Transport for Bucks to confirm if works are completed and to ask for clarification as to when the crumbling pavements in our 1980's developments are scheduled to be repaired.  Following complaints about branches on trees surround the green hitting buses the Clerk will contact MW Agri for a quote for the trees to be pruned.  Northall:  Cllr Cubbage will prepare a presentation to share with the council about the NVH Solar Panel project to enable the council to consider this option at EMH. The presentation will be shared at the October meeting.  Dagnall:  The dragon's teeth on the A4146 have been refreshed. The dragon's teeth on Dunstable Road are still outstanding as the Transport for Bucks team did not bring correct traffic management</p>	
<b>Correspondence</b>	<p>Best Kept Village Award – This year's winner was Stewkley, with Pitstone as the runner up.  Edlesborough Post Office – From 14<sup>th</sup> August the post office will be open Monday – Saturday 05:00 – 20:00 &amp; Sunday 05:00 – 13:00</p>	
<b>Items for Agenda 17<sup>th</sup> September 2015</b>	<p>Items for the Agenda for EPC Meeting to be held on 17<sup>th</sup> September 2015 at Edlesborough Memorial Hall commencing at 7:30pm.</p> <ul style="list-style-type: none"> <li>• Allotment Rules &amp; Regulations</li> <li>• Standing Orders</li> </ul>	



	The meeting closed at 10.30pm	
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