

Edlesborough Parish Council

Minutes of Meeting held on Thursday 15th January 2015 at Edlesborough Memorial Hall commencing at 7.30pm

| AGENDA ITEM | | ACTION |
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| Open Forum | Nothing was raised. | |
| The Chairman formally opened the Parish Council meeting at 7:32pm. | | |
| Present: | Cllr Williams (Chair), Cllr Wilkinson (Vice Chair), Cllr Mrs Woodhouse, Cllr Mrs Owen, Cllr Holt, Cllr Pratt, Cllr Nevard, Lin Sargeant (RFO & Planning), Penny Pataky (Clerk), District Cllr Chris Poll, and 2 parishioners. | |
| Apologies: | Cllr Cabbage | |
| Declarations of Interest | Cllr Wilkinson declared a prejudicial interest in matters relating to the Cow Lane development. | |
| Minutes of previous Meeting | The Minutes of the Parish Council Meeting held on 18 th December 2014 were ratified and signed. | |
| Matters Arising | None | |
| Parish Amenities (As reported by the Manager, Penny Pataky) | <i>The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters</i> | |
| Memorial Hall | Cllrs agreed to the purchase of four new tablecloths for the tables in the kitchen and hall. <u>Safeguarding</u> Cllrs agreed that it was the parents/carers responsibility to ensure the leaders of activities hiring the Memorial Hall have the appropriate CRB checks and insurance. <i>Action: EMH Conditions of Hire reflect this.</i> | Manager Manager/JW |
| Pavilion | Nothing to report. | Manager |
| The Green & Playground | Cllrs agreed that a key for the barrier behind the Pavilion can be issued to The Swan FC for use in the event of an incident that requires emergency vehicles needing access to the Green. Cllr Wilkinson has expressed his concern over previous misuse and possible future misuse of the Pavilion Barrier keys. The use of these keys will be monitored closely by the manager. <i>Action: Manager to issue key with a letter detailing conditions of use.</i> | Manager |
| Sports Clubs | ETC have now paid their outstanding ground rent and second instalment of fees. | |
| Allotments | Cllr Wilkinson reported that the first tap at the Cow Lane site is faulty. <i>Action: Tap to be repaired.</i> | Clerk |

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| | <p>There are currently 2 plots available at Cow Lane and 1 plot at Northall.</p> <p><u>Extra Taps at Northall</u> The Clerk will write to all tenants at Northall regarding the installation of extra taps and the use of hosepipes. Tenants will be asked if they are prepared:</p> <ul style="list-style-type: none"> • To dig the trenches for the new taps. • To pay for the installation of the taps (the cost will be shared equally between the plots). • To pay for any extra water usage that may be incurred by the use of hosepipes. | Clerk |
| Cemetery | <p><u>Turning Circle</u> Cllrs agreed to the idea of marking out the turning circle with 18" posts linked by a chain.</p> <p><i>Action: Clerk to investigate the cost of this.</i></p> <p>Two benches are in need of cleaning and repair. Comparisons will be made between the cost of cleaning and repairs and the cost to replace the benches.</p> <p><i>Action: Clerk to forward comparisons to Councillors for consideration.</i></p> | Clerk Clerk |
| Churchyard | Nothing to report. | Clerk |
| Bus Shelters | Nothing to report. | Clerk |
| Litter Bins & Dog Bins | The replacement dog bin for the broken one by the white fence on Edlesborough Green has arrived and will be installed shortly. | Manager |
| Car Parks | There is currently a large bag of topsoil being stored in the Pavilion car park. The topsoil is for repairs to the football pitches and for the levelling of the graves in the cemetery. Poor weather conditions prevented this from being delivered directly to the cemetery. | Clerk/DT |
| Notice Boards | <p>Cllrs agreed to the purchase of three new backing boards for the large noticeboards located Dunstable Road, Dagnall, Good Intent, Edlesborough and South End Lane, Northall. Lockable butterfly clips will also be purchased for all Parish noticeboards.</p> <p>Cllrs considered the installation of a further noticeboard to be located outside Edlesborough Memorial Hall.</p> <p><i>Action: Clerk to investigate costs of a new noticeboard and to share information with Cllrs.</i></p> | Clerk Clerk |
| Streetlights | Cllrs will continue liaising with C U Phosco and a Dagnall resident to ensure the new light on Main Road North, Dagnall has the correct lens and light settings and to fit a shield where necessary. | AW/JW |
| New Pavilion | <p>Cllrs agreed to the modification of the plans for the New Pavilion. The fire escapes will now be enclosed. The architect will be instructed to apply for planning permission on behalf of the Parish Council.</p> <p><i>Clerk to write to ECSC.</i></p> <p>Cllrs agreed to investigate a suitable firm to appoint to draft a lease for the New Pavilion.</p> <p><i>Action: ESCS to contact other projects to ask for recommendations. Clerk to contact BALC/SLCC for recommendations.</i></p> | Clerk AW/Clerk |

FINANCE & PLANNING (Reported by RFO, Lin Sargeant)

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| <p>Accounts</p> <p>The Accounts for month ending 31st December 2014 having previously been circulated to Councillors were discussed and agreed.</p> <p>The following cheques were authorised for payment:</p> <p>Authorisation of cheques April (inc. VAT)</p> | <table border="1"> <tr> <td>Administration & Office expenses</td> <td>73.79</td> </tr> <tr> <td>Memorial Hall & Pavilion expenses</td> <td>446.92</td> </tr> <tr> <td>Salaries (incl. PAYE/NIC)</td> <td>1,274.55</td> </tr> <tr> <td>The Green expenses</td> <td>535.23</td> </tr> <tr> <td>Children's Playground expenses (inc. Repairs to roundabout)</td> <td>32.16</td> </tr> <tr> <td>Cemetery expenses</td> <td>90.42</td> </tr> <tr> <td>Churchyard expenses</td> <td>128.64</td> </tr> <tr> <td>Grass Cutting, hedge cutting at Northall Village Hall (taken from Grant)</td> <td>1,503.60</td> </tr> <tr> <td>EDaN –Batteries for Xmas tree lights: refreshments for Community Service Workers</td> <td>16.04</td> </tr> <tr> <td>Clearing War Memorial</td> <td>32.16</td> </tr> <tr> <td>Dragons Teeth for Dagnall</td> <td>500.00</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td>£4,633.51</td> </tr> </table> | Administration & Office expenses | 73.79 | Memorial Hall & Pavilion expenses | 446.92 | Salaries (incl. PAYE/NIC) | 1,274.55 | The Green expenses | 535.23 | Children's Playground expenses (inc. Repairs to roundabout) | 32.16 | Cemetery expenses | 90.42 | Churchyard expenses | 128.64 | Grass Cutting, hedge cutting at Northall Village Hall (taken from Grant) | 1,503.60 | EDaN –Batteries for Xmas tree lights: refreshments for Community Service Workers | 16.04 | Clearing War Memorial | 32.16 | Dragons Teeth for Dagnall | 500.00 | TOTAL | £4,633.51 | <p>RFO/CN</p> |
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| TOTAL | £4,633.51 | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Budget & Precept</p> | <p>The Budget and Precept were agreed</p> <p>Cllr Wilkinson proposed a Precept of £88,770.00 together with the grant of £1,230.00 giving a total Precept of £90,000.00 be requested. Cllr Nevard seconded the proposal, which was then carried unanimously.</p> <p>Action: RFO to forward the Precept request to AVDC requesting a Precept of £88,700.00 together with Grant of £1,230.00 giving a total of £90,000.00.</p> | <p>CN/RFO</p> | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Malcolm Weaver</p> | <p>Cllrs agreed to review the proposals submitted with a view to making a decision at the February meeting regarding the additional contract from Malcolm Weaver</p> | <p>Full Council</p> | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>County & District Councillors Reports</p> | <p>District Cllr Chris Poll explained that the unitary proposals were subject to full council agreeing to a business case examination with a resource implication of circa £80k. This will be discussed at end February full council.</p> <p>The council tax rate for AVDC will be frozen this year as the offer of a 1% grant from central government is deemed sufficient. This means that an average band D property will pay £2.62 per week for all the services AVDC provide which is the same as last year.</p> | | | | | | | | | | | | | | | | | | | | | | | | | |

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| Planning | The following applications had been received, were discussed and the following responses agreed to be submitted to AVDC | | | | RFO/JW | |
| | Application No. | Address | Description | Parish Council Response | | |
| | 14/03649/APP 3 rd Dec 2014 | Land off Summerleys, Edlesborough | Removal of Condition 10 of planning permission 14/1908/APP relating to the first floor window to Bedroom 1 | No objections | | |
| | 15/00018/APP 14 th Jan 2015 | Northall Village Hall, South End Lane, Northall | Single storey rear extension and provision of wheelchair access to rear garden | SUPPORT | | |
| | The following amended application was discussed and it was agreed to submit the response below to AVDC | | | | | |
| Application No. | Address | Description | Parish Council Response | RFO/JW | | |
| 14/01261/APP Amendment Date 6 th Jan 2015 | Land off Cow Lane, Edlesborough | Minor amendment to site layout | OPPOSE. Plots 24 to 30 unacceptably cramped | | | |
| Planning cont. | The following decisions had been received from AVDC | | | | | |
| | Application No. | Address | Description | | Parish Council Response | AVDC Decision |
| | 14/03182/APP 12 th Nov 2014 | Springwood, Ringshall Road, Dagnall | Single storey side link extension | | No objections | Permitted |
| | 14/03205/APP 12 th Nov 2014 | Pantiles, Eaton Bray Road, Northall | Demolition of garage block and erection of part single and part two storey front and side extension, two storey side and single storey rear extension, single storey front extension with balcony over and single storey rear extension | No objections | Permitted | |
| 14/02953/APP 21 st Oct 2014 | The End Cottage, Norcroft & Orchard Cottage, Chapel Lane, | Part single, part two storey rear extensions and new pitched roof to porch of Norcroft | No objections | Permitted | | |

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| | Northall | | | | |
| McCann Development | <p>The DLP & McCann Homes Public Exhibition will take place in the Memorial Hall on Wednesday 21st January between 2:30pm and 8:30pm.</p> <p>Cllr Wilkinson proposed a short questionnaire be given to all Parishioners who attend asking if they support/oppose/have no opinion on the proposed new development. All Cllrs agreed to this proposal.</p> <p><i>Action: AW & Clerk will print posters and questionnaires. Cllrs to attend the Public Exhibition.</i></p> | | | | JW/AW/ Clerk |
| EDaN Report | Nothing to report. | | | | |
| Villages & Traffic Calming | <p><u>Edlesborough</u></p> <ul style="list-style-type: none"> Facebook will be used to canvas Parishioners opinions of the condition of the road by the Ford. Payment from Bucks CC for the Pastures hedge cutting is still overdue despite reminders being sent to Bucks CC. <i>Action: Forward a further request to Bucks CC along with a copy of the original agreement. Copy to County Cllr Avril Davies for support.</i> The 30mph sign on Church End is still leaning despite several requests for it to be straightened. The owners of the shops at the junction of High Street/Summerleys will be engaged in communication with the aim of improving the parking issues. Council will contact ADVC with a request to block pave 20ft of the amenity land by the Doctors Surgery in Cow Lane to help alleviate the parking issues. <i>Action: Clerk to photograph the area & write to AVDC.</i> <p><u>Northall</u></p> <ul style="list-style-type: none"> The fallen 30mph speed limit sign near Knolls View has been reported to Bucks CC A request will be sent to Bucks CC for a drop kerb at the junction of Leighton Road and Chapel Lane to enable wheelchair/Motability/pushchair users' easier access to Chapel Lane and the Chapel and back onto Leighton Road. <p><u>Dagnall</u></p> <p>Nothing to report.</p> | | | | <p>Clerk</p> <p>RFO</p> <p>Clerk Clerk</p> <p>Clerk</p> <p>Clerk</p> |
| Items for Agenda 19th February 2015 | <p>The February Meeting will be held in Edlesborough Memorial Hall starting at 7.30pm.</p> <ul style="list-style-type: none"> Malcolm Weaver's contract Project List. Councillors are requested to submit proposals via email to all council members via email prior to discussions at the next meeting. Report following the DLP & McCann Public Exhibition | | | | Councillors |
| | The meeting closed at 9:38pm | | | | |