



**Edlesborough Parish Council**  
**Minutes of Meeting held on Thursday 21<sup>st</sup> April 2016 at Edlesborough Memorial Hall commencing at 8.25pm**

| AGENDA ITEM   |  | ACTION  |
|---|--|---------|
| <b>Open Forum</b>   | <i>Parishioners questions and comments were taken during the Annual Parish Meeting directly preceding this meeting</i>   |         |
| <b>The Chairman formally opened the Parish Council meeting at 8.25pm.</b> |  |         |
| <b>Present:</b>   | Cllr Williams (Chair), Cllr Wilkinson (Vice Chair), Cllr Nevard, Cllr Mrs Owen, Cllr Cabbage, Cllr Mrs Thomas, Cllr Pratt, Cllr Mineikis, County Cllr Avril Davies, District Cllr Chris Poll, Penny Pataky (Clerk) and 7 parishioners.   |         |
| <b>Apologies:</b>   | Cllr Mrs Woodhouse   |         |
| <b>Declarations of Interest</b>   | Cllr Mineikis declared an interest in the matter relating to the Ivinghoe Way Residents Association.   |         |
| <b>Minutes of previous Meeting</b>  | The Minutes of the Parish Council Meeting held on 17 <sup>th</sup> March 2016 were ratified and signed with no amendments.   |         |
| <b>Matters Arising</b>  | Cow Lane Tree – The EDaN Beautification Team are becomingly increasingly frustrated with Bucks CC insistence on the group producing ‘stat’ plans and a ‘cat and genny’ report in order to obtain a licence to plant a tree and install a bench on the grassed area at the top of Cow Lane. County Cllr Avril Davies will take the matter to our local cabinet member on the 28 <sup>th</sup> April. Cllr Williams will also raise the issue at the Parish Liaison Meeting at the end of April. |         |
| <b>Parish Amenities (As reported by the Manager, Penny Pataky)</b>        | <i>The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters</i>  |         |
| <b>Memorial Hall</b>  | Council agreed to DP cleaning the gutters.<br><i>Action: Manager to arrange for this to take place.</i>  | Manager |
| <b>Pavilion</b>   | Lee Hutt has quoted £350 to supply and fit new shower heads in the pavilion.<br>All council agreed to this expense.<br><i>Action: Manager to instruct Lee Hutt to carry out the work.</i>  | Manager |
| <b>The Green &amp; Playground</b>   | Hymns on the Green will take place on Sunday 10 <sup>th</sup> July 2016.<br>DP has cleaned and treated the bench near the basketball post.<br><i>Action: Manager &amp; DP to agree a schedule for cleaning more benches on the Green and in the Cemetery.</i>  | Manager |



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|  | <p>Cllr Wilkinson commented that the Green was looking the best it has for many years, all the council agreed with this statement.</p> <p><i>Action: Clerk to pass on the council's comments and thanks to MW Agri for their hard work and dedication to the upkeep of the Green.</i></p>  | Manager        |
| <b>Sports Clubs</b>                          | <p>The cricket season commences on 30<sup>th</sup> April 2016.</p> <p>EB Lions and the Swan FC have been asked to ensure the adult football goals are returned to the rear of the pavilion immediately after the final games of the season to enable repairs to the goal mouths to be carried out ASAP.</p>  |                |
| <b>Allotments</b>                            | <p>Vacant Plots:<br/>Northall – 0<br/>Dagnall – 1<br/>The Green – 0<br/>Cow Lane – 1 two new tenants started site this month.</p> <p>The Tithe rent for the Green allotments has been returned with a note saying that the account has been closed.</p> <p><i>Action: Clerk is currently trying to establish where to send the payment.</i></p>                                      | Clerk          |
| <b>Cemetery</b>                              | <p>Following a request for a heart shaped memorial, which exceeds the dimensions in the regulations for the cemetery Council agreed that the memorial would not be permitted.</p> <p><i>Action: Clerk to inform the Memorial company.</i></p> <p><i>Action: The Clerk &amp; DP to agree a schedule for cleaning the benches in the Cemetery.</i></p>                                 | Clerk<br>Clerk |
| <b>Churchyard</b>                            | Nothing to report.   |                |
| <b>Bus Shelters</b>                          | <p>Cllr Mrs Thomas explained that she was no longer able to clean and tidy the bus shelter on Moor End. The shelter is becoming increasingly littered despite the larger bin being installed.</p> <p><i>Action: Clerk to ask DP to clean and tidy the Moor End and High Street bus shelters once a month. Clerk to ask Cllr Mrs Woodhouse about the High Street bus shelter.</i></p> | Clerk          |
| <b>Litter Bins, Dog Bins &amp; Car Parks</b> | <p>AVDC have agreed to the new location for the Dagnall Allotment dog bin; this will be opposite Hog Hall Lane on Main Road North, Dagnall.</p> <p><i>Action: Clerk to ask DP to relocate the bin.</i></p>   | Clerk          |



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|   | The new dog bin at the start of the footpath on Eaton Bray Road, has been added to the contractor's route and the twice a week emptying will commence the week beginning 25/04/16.   |           |  |
| <b>Noticeboards</b>   | Nothing to report.   |           |  |
| <b>Streetlights</b>   | <p>CU Phosco will be:</p> <ul style="list-style-type: none"> <li>• Providing a new arm for the light opposite Kingsmead to ensure the light is installed at the correct angle.</li> <li>• Installing the tennis court light at their earliest opportunity</li> </ul> <p>Cllr Cabbage will continue to press CU Phosco for the UMSUG codes as the charges for the unmetered supply can only be back dated for a maximum of 14 months.</p> <p>Cllr Cabbage is reviewing the warranty information in readiness for it to be signed and returned to CU Phosco.</p> <p>Following contact from a resident about the angle of the light outside No 2 Good Intent the Clerk will contact CU Phosco and request that this light is corrected as it is currently installed at the wrong angle.</p> |           | <p>KC</p> <p>KC/Clerk</p> <p>Clerk</p> |
| <b>Facebook Feedback &amp; Comments</b>                                     | Nothing to report.   |           |  |
| <b>New Pavilion</b>   | The ECSC will report back to the Council at the end of June/start of July with regards to this project.  |           |  |
| <b>FINANCE &amp; PLANNING (Reported by Cllr Nevard and Clerk)</b>           |  |           |  |
| <b>Accounts</b>   | The Accounts for months ending 31 <sup>st</sup> March 2016 having previously been circulated to Councillors were discussed and agreed.   |           | Full Council                           |
| <b>Authorisation of direct payments &amp; cheques September (incl. VAT)</b> | Allotments   | 163.95    |  |
|   | Cemetery   | 6.50      |  |
|   | Devolved Services  | 120.99    |  |
|   | EDaN   | 200.00    |  |
|   | Green  | 1,620.08  |  |
|   | Memorial Hall  | 458.31    |  |
|   | Open Spaces  | 131.89    |  |
|   | Other Amenities  | 142.87    |  |
|   | Pavilion   | 96.33     |  |
|   | Special Projects   | 37,422.93 |  |



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|                      |                  |
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| Street Lights        | 354.41           |
| Office Costs         | 203.36           |
| Wages                | 1260.15          |
| Dues & Subscriptions | 109.94           |
| <b>TOTAL</b>         | <b>42,291.71</b> |

The April payment and cheque run was ratified.

***Employment Working Party***

Council agreed to the employment group's proposal to increase the Clerks weekly hours from 21 to 23 hours in recognition of the increased workload as a consequence of Devolution and the Neighbourhood Plan. In addition, the Clerk will progress from SCP23 to SCP24 on the salary scale. The Council also agreed to the Working party's recommendation to a small increase in the Manager's hourly rate.

***Project List***

Cllr Williams proposed that items on the project list be prioritised and shared as part of the May Meeting.  
*Action: All Cllrs are to consider the current project list and rank the projects in order of priority and add any additional projects they believe should be considered. Ranked project lists will be forwarded to the Clerk for comparison.*

***Floodlight Electricity Bill***

To date the Council has not received an invoice from the CCT for the electricity supply to the Church Floodlights.

Clerk

Clerk  
All/AW

**Devolution of Services by Bucks CC**

Cllrs Mrs Thomas, Wilkinson and the Clerk attended the Bucks Devolution Safety Overview Meeting. Notes from which have been forwarded to the Clerk along with sample contracts.

Concern was raised over the cutting of the cow parsley along Cow Lane, council agreed that issues such as this would be discussed with the contractor at the July review meeting.

*Action: Clerk to keep a record of concerns/issues to discuss.*

Clerk



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County & District  
Councillors  
Reports

County Cllr Avril Davies:  
**A separate Annual Report from our county councillor appears elsewhere in Focus.**

District Cllr Chris Poll:  
 Spoke firstly about the VALP which had been quiet as the responses to the Issues and Options consultation were sorted through and consolidated.  
 He informed the Council that there would be several meetings in short order the first of which was on the 11th May. The draft plan will be published on June 2nd and we will have another meeting to scrutinise that before it goes to Council.  
 He also spoke about the New Business Model which is beginning to bear fruit. The two companies set up Limecart and Incgen are at the stage of brand recognition. Customers of AVDC who use the My Account facility will start to receive offers in the near future which will, through the AVDC portal, generate revenue. There is much excitement at the possibilities this can deliver to AVDC and residents of the Vale. It is thought that there may be enough revenue raised to cease collecting AVDC's tax take in its entirety. This would not effect the proportion which goes to BCC, Bucks Fire, Thames Valley police or parish councils'.

Planning

The following new applications were discussed and it was agreed to submit the responses below to AVDC

| Application No.                             | Address                                       | Description   | Parish Council Response |
|---|---|---|-------------------------|
| 16/00858/APP<br>24 <sup>th</sup> Mar 2016   | The Waste Land,<br>Dunstable Road,<br>Dagnall | Single storey side and rear extensions, conversion of garage to habitable accommodation, and new mansard roof to create first floor level accommodation | No objections           |
| 16/01136/APP<br>4 <sup>th</sup> April 2016  | The Waste Land,<br>Dunstable Road,<br>Dagnall | Demolition of existing bungalow and erection of a replacement dwelling  | No objections           |
| 16/01180/APP<br>4 <sup>th</sup> April 2016  | 1 Greenacres,<br>Leighton Road,<br>Northall   | Relocation of vehicular access  | No objections           |
| 16/01385/APP<br>21 <sup>st</sup> April 2016 | Churchgate House<br>High Street               | Erection of detached dwelling comprising two storeys plus accommodation in roof   | No objections           |



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|   | Edlesborough  | space and part underground basement and garaging   |                         |               |  |
|---|---|--|-------------------------|---------------|--|
| The following decisions had been received from AVDC |   |  |                         |               |  |
| Application No.                                     | Address   | Description  | Parish Council Response | AVDC Decision |  |
| 15/02155/ALB<br>17 <sup>th</sup> July 2015          | The Old Bakery,<br>Leighton Road,<br>Northall                   | Demolition of outbuildings   | No objections           | Permitted     |  |
| 16/00155/APP<br>28 <sup>th</sup> Jan 2016           | 30 Chiltern Avenue,<br>Edlesborough                             | Removal of existing conservatory and side extension and construction of new single storey flat roofed side and rear extensions | No objections           | Permitted     |  |
| 16/00293/APP<br>29 <sup>th</sup> Jan 2016           | 29 Brook Street,<br>Edlesborough                                | Single storey side extension with pitched roof   | No objections           | Permitted     |  |
| 16/00467/APP<br>12 <sup>th</sup> Feb 2016           | 45 Pebblemoor,<br>Edlesborough                                  | Single storey extension to front of garage   | No objections           | Permitted     |  |
| 16/00471/APP<br>12 <sup>th</sup> Feb 2016           | Larums,<br>39 Eaton Bray<br>Road, Northall                      | Erection of a single storey garden room extension  | No objections           | Permitted     |  |
| 16/00486/APP<br>15 <sup>th</sup> Feb 2016           | Collyers,<br>Main Road North,<br>Dagnall                        | First floor side extension, glass enclosure to internal hallway area and provision of single storey orangery to rear           | No objections           | Permitted     |  |
| 16/00519/APP<br>16 <sup>th</sup> Feb 2016           | Little Gaddesden<br>Lodge, Little<br>Gaddesden Road,<br>Dagnall | Erection of lantern roofed glasshouse to rear  | No objections           | Refused       |  |
| Anglian Water                                       |   |  |                         |               |  |



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|   | <p>Following the response from Anglian Water stating that they are not aware of any issues with the foul sewers ability to cope the Council has written again and is currently awaiting a response.<br/><i>Action: Clerk to share response once received.</i></p> <p>Planning application 15/02411/APP (57 Houses off the High Street, Edlesborough) S106 Money Allocation.<br/>Clare Grey has acknowledged receipt of EPC's letter and has forwarded it to Joe Houston, Recreation Officer and Tim Thurley, BCC Highways and once they have responded she will write to EPC again.<br/><i>Action: Clerk will forward the response to the full council once received.</i></p> <p>Section 106 &amp; Northall Village Hall<br/>Joe Houston at AVDC has confirmed that NVH may use the remaining £5,088 S106 money for the kitchen extension project. Council approved this use of the money.<br/>NVH are also applying to:</p> <ul style="list-style-type: none"> <li>- for a grant for a further £39,000 is being sought from WREN.</li> <li>- Community Chest for £13,000.</li> <li>-</li> </ul> <p>It was suggested NVH also investigate applying to the Luton Airport Community Fund.<br/><i>Action: KC/Clerk to write a letters in support to:</i></p> <ul style="list-style-type: none"> <li>- AVDC re the use of the S106 money for this project.</li> <li>- WREN.</li> </ul> | <p>Clerk</p> <p>Clerk</p> <p>KC/Clerk</p> |
| <p><b>Neighbourhood Plan</b></p>                | <p>The core group will meet with Neil Homer on 22<sup>nd</sup> April.<br/>Each village has a task group that are currently meeting. The groups will feedback to the Steering Group at the during May.<br/>The Core group met with AVDC and discussed issues relating to the plan.<br/>The group have been advised that a further site in Edlesborough has been submitted to AVDC for possible development and that the initial number of houses is likely to rise.</p>   | <p>AW &amp; Clerk</p>                     |
| <p><b>EDaN Report &amp; Traffic Calming</b></p> | <p><u>Beautification Team</u><br/>The Car Boot Sale is planned for Monday 2 May. (now postponed to Monday 30<sup>th</sup> May)<br/><u>Friends Of The Church On The Hill Edlesborough</u></p>   |   |



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|                 | <p>The Annual Festival is set for the weekend of June 24th-26th. It was suggested that the Council explore removal of the hedge adjacent to the wall near the gate to the cemetery in order to widen the bridle path creating room for two vehicles to pass.<br/> <i>Action: Clerk to contact MW Agri for a quote.</i></p> <p><u>Planters</u><br/>         Some of the planters are in need of repair. The Council agreed to the Beautification Teams suggestion to replace the wooden sleepers with a plastic version. The Beautification Team will fund the repairs at an approximate cost of £350?<br/>         The planter near Sparrow Hall farm will be removed due to its poor condition and lack of sponsorship.</p>   | Clerk  |
| <b>Villages</b> | <p><u><b>Cow Lane amenity land</b></u> – a response is still awaited from AVDC regarding the PC’s offer to review the deeds on this land.<br/> <i>Action: Clerk to chase again.</i></p> <p><u><b>Slicketts Lane</b></u><br/>         Following the concerns raised at the February meeting regarding vehicles travelling in the wrong direction along Slicketts Lane the clerk has written to all residents asking their opinion on the issue.<br/> <i>Action: Clerk to compile and share responses with full council.</i></p> <p><u><b>Cars For Sale on the High Street</b></u><br/>         PCSO Dodson has been notified about the increase in the number of vehicles for sale on the High Street, Edlesborough, near the shops and café. She will be monitoring the situation.</p> <p><u><b>Brook Street Parking &amp; Telephone Box</b></u><br/>         Following complaints about noisy cars and cars parked on the grass verges the Council agreed that the Clerk would write to the owner of the vehicle parking on the grass verges and request that the vehicles are not parked there as this prevents the contractors cutting the grass.<br/>         The Clerk will contact BT about the poor condition of the telephone box on Brook Street.</p> <p><u><b>Parking on Pavements</b></u><br/>         Further to the item in last month’s minutes the Government is consulting on a proposal to ban parking on pavements completely. It was agreed to put contact details for making representations on our Facebook page.</p> | <p>Clerk</p> <p>Clerk</p> <p>AW/Clerk</p> <p>Clerk</p> |





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|   | <p><b><u>Future Meetings</u></b><br/> Council agreed that the June meeting will be held in Dagnall.<br/> <i>Action: Cllr Mrs Owen to request use of DVH. If unavailable the Clerk will book All Saints Church.</i><br/> Council agreed that the September meeting will be held in Northall. Mrs Cabbage confirmed availability of the hall.</p>   | <p>Clerk</p> <p>Clerk</p>            |
| <p><b>Correspondence</b></p>                            | <p>Mr Varley from the <b>Ivinghoe Way Residents Association</b> have copied letters to TfB and Bucks CC Road Safety to the Council asking for EPC's support in improving the safety at the A4146/Ivinghoe Way/Pebblemoor junctions. Council agreed to write a letter to TfB and Bucks CC Road Safety supporting Mr Varley's letter asking for improvements to the A4146/Ivinghoe Way/Pebblemoor junctions.<br/> <i>Action: Clerk to write on behalf of the Council.</i></p> <p><b>Use of Pebblemoor Car Park</b><br/> The council have been contacted again regarding NMJ's use of Pebblemoor car park, for parking, the storage of cars and cars being repaired.<br/> <i>Action: Clerk to forward a copy of the agreement to Cllrs Williams and Wilkinson for consideration.</i></p> <p><b>Planning Event for the Parishes</b><br/> Currently Cllrs Williams &amp; Wilkinson have confirmed their interest in attending this event on May.</p> <p><b>TfB Spring/Summer Conference</b><br/> Council will not be attending this event.</p> | <p>Clerk</p> <p>Clerk/<br/>AW/JW</p> |
| <p><b>Items for Agenda 19<sup>th</sup> May 2016</b></p> | <p>Items for the Agenda for EPC Meeting to be held on 19<sup>th</sup> May 2016 at Edlesborough Village Hall commencing at 7:30pm.</p>   |                                      |
|   | <p>The meeting closed at 10.50pm.</p>   |                                      |